



UTKAL UNIVERSITY
VANI VIHAR, BHUBANESWAR-751004.

No. Store/SCT/158 (Part)/

9646

/2025

Dated: 12.11.25

TENDER CALL NOTICE

Sealed Tender call notice are invited from the intending firms for arrangement of Tent, Light Sound System, Generator, Flower Decoration, Photography and Videography during observance of the 83rd Foundation Day of the University to be held on 27.11.2025 in the Convocation Hall / M.K.C. Auditorium of Utkal University. The details of specifications of works to be undertaken, terms and conditions etc. are reflected in the technical bid of the Tender Paper hosted in University website www.utkaluniversity.nic.in. Intending bidders after going through the specifications may submit their bid duly filled in along with all the required documents by 1.00 P.M. on 20.11.2025 and the bids will be opened and decided by the designated Committee in presence of the bidders or their authorized representatives at 3.30 P.M. on the same day for selection of the bidder.

The bidders are required to submit their Technical Bid and Financial Bid in separate sealed covers super-scribing as Technical Bid & Financial Bid and both the packets in another sealed cover super-scribing as "Tender for Selection of Bidder for execution of works in connection with 83rd Foundation Day on 27.11.2025."

The bids can be sent through Registered Post/Speed Post only so that the same reach the Registrar, Utkal University not later than 1.00 P.M. on 20.11.2025. Bids received beyond the prescribed time and date shall be summarily rejected. Financial bids of the shortlisted agencies which are found eligible as per the prescribed criteria for the technical bid will be opened for evaluation.

The authority reserves the right to cancel the entire tender process or part thereof without assigning any reason thereof.

Following terms and conditions should be followed at the time of furnishing the quotation.

1. The quotation shall be accompanied by E.M.D. @25% of the estimated cost in the shape of B.D. /B.C. only to be duly pledged in favor of Comptroller of Finance.
2. Copy up-to GSTIN /Service Tax clearance Certificate should be attached with the application.
3. The parties may visit the venue physically before quoting their price in the tender paper.
4. The authorized staff of the Agency should be present from the beginning to the end of the Programme in order to solve the problems, if occurred, relating to their work, during event.
5. The University authorities reserve the right to accept or reject any or all quotations without assigning any reason thereof.
6. Dispute, if any arises will be settled in the Bhubaneswar Court only.

Sana

12.11.25

Registrar

Utkal University

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12/11/25