



UTKAL UNIVERSITY  
VANI VIHAR, BHUBANESWAR – 751 004

GRAM: UTKAL VIHAR  
TEL/FAX: 0674-2581850

No. Store/SCT/10/ 2681 /2025,

Dated: 24.03.2025

TENDER CALL NOTICE

Sealed Tenders are invited from reputed firms/registered dealers/manufacturers for supply of Gold Medals as per specifications available in the website of the Utkal University. The details of materials along with terms and conditions can be downloaded from the University website [www.utkaluniversity.ac.in](http://www.utkaluniversity.ac.in) from the date of publication of this tender on payment of Rs.590/- (Rupees five hundred ninety) only including GST @ 18% in shape of Bank Draft / Bankers Cheque (Non-refundable) in favour of the Comptroller of Finance, Utkal University, Vani Vihar, Bhubaneswar -4. Intending bidders should submit the sealed tenders on or before dated. 03.04.2025 by 3.00 P.M. in the office of the Registrar, Utkal University along with up-to-date GSTN and PAN certificate along with required EMD as specified in the terms and conditions. The tender will be opened on the same day at 4.00 P.M. in the presence of the Tenderers / Parties or their representatives.

The authority of the University reserves the right to cancel any or all tenders without assigning any reason thereof.

  
REGISTRAR



UTKAL UNIVERSITY  
VANI VIHAR, BHUBANESWAR – 751004

**TERMS AND CONDITIONS**

1. Each tender must be accompanied by
  - (a) An EMD of Rs.10,000/- (Rupees ten thousand) only for supply of gold medal in shape of Bank Draft made in favour of Comptroller of Finance, Utkal University, Vani Vihar, Bhubaneswar payable at State Bank of India.
  - (b) The tenderers must furnish up-to-date GSTN and PAN while submitting their tender.
2. The Cost of item excluding tax and tax payable therein should be quoted separately.
3. In case of selected tender/parties fails to supply as agreed to by the date line, the EMD will be forfeited.
4. All disputes arising out of the transaction should be subject to the jurisdiction of the Hon'ble High Court, Odisha.

**SPECIFICATIONS FOR SUPPLY OF GOLD MEDALS**

1. The total number of gold medals to be supplied are approximately 150 Gold Medals;
2. Each medal should contain 30 grams of pure silver metal;
3. The medal should be gold plated on both the sides.
4. The diameter of the medals should be 4.0 centimeters approximately;
5. The medal should be embossed on one side the insignia of the University (A) and the other side with the relevant engraved writing matters (B) as shown below (example).

**(A) One side with insignia of the University.**



**(B) The other side with the relevant writing matters.**

Name of Endowment  
Gold Medal  
2024 & 2025

6. The firm has to quote the total cost of a medal inclusive of costs towards making charge of the medal, box cover, strip of the medal and taxes.
7. The firm will have to provide purity guarantee certification along with the gold medals during delivery of the medals to the Director, Students' Welfare, Utkal University.
8. The firm should give an undertaking to the effect that the gold medals will be supplied to the University on or before as per the date intimated later.



UTKAL UNIVERSITY  
VANI VIHAR, BHUBANESWAR – 751004

Tender for Purchase of Gold Medal for the Foundation and Convocation Day of Utkal University

Price – Rs.590/- (Rupees five hundred ninety) only including GST @ 18%.

*Director, Students' Welfare*

Name, Address and Phone Number of the Firm:

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Sl. No.	Name of the Item	Quantity required approximately	Rate per medal	Vat
01.	Gold plated Silver Medal including making charge per medal with Box Cover and Strip	Approximately 150 Gold Medals		
Total cost per medal				

Signature of the Firm  
(With Seal)

N.B.: A forwarding letter will be attached by the firm at the time of submission of tender paper.