



**P.G. DEPARTMENT OF CHEMISTRY  
UTKAL UNIVERSITY, VANI VIHAR,  
BHUBANESWAR 751004, ODISHA**

No.: CHEM/AKB/ HSP/02/2024

Date: 03.10.2024

**TENDER CALL NOTICE**

Sealed quotations are invited by the undersigned from the reputed manufacturers/authorized dealers for purchase of *Instruments* under Odisha Forest Department, Govt. of Odisha sponsored project entitled “Eco-Friendly Biodegradable Natural Fiber-Shorea robusta Leaf Reinforced Hybrid Sapling Pot Composite”. so as to reach the undersigned on or before **23/10/2024 by 4:00 P.M.** registered/speed post/by hand only. The sealed quotations will be opened on the last day of submission of tender paper at **4.30 PM** in the Department of Chemistry in presence of members of the Purchase committee and tenderers or their authorized representatives. The details of items, specifications and other terms and conditions can be obtained from the undersigned on payment of INR 200.00 (nonrefundable) between 11.00 AM to 5.00 PM on working days or can be downloaded from the website [www.utkaluniversity.nic.in](http://www.utkaluniversity.nic.in). Form downloaded from the website must accompany ₹200.00 towards cost of tender paper. Payment of tender fee will be only through bank draft drawn in favour of “*P.I., HYBRID SAPLING POT*” payable at *Bhubaneswar*. The authority reserves the right to cancel the tender at any time without assigning any reason thereof.

**Sd/-Dr. A. K. Behera  
Principal Investigator**



**P.G. DEPARTMENT OF CHEMISTRY**  
**UTKAL UNIVERSITY, VANI VIHAR,**  
**BHUBANESWAR 751004, ODISHA**

**Tender Paper**

**For purchase of Instrument under Odisha Forest Department, Govt.  
of Odisha sponsored project**

**Financial year 2024-2025**



**P.G. DEPARTMENT OF CHEMISTRY  
UTKAL UNIVERSITY, VANI VIHAR,  
BHUBANESWAR 751004, ODISHA**

No.: CHEM/AKB/ HSP/02/2024

Date: 03.10.2024

**TENDER PAPER**

Sealed quotations are invited from the reputed manufacturers/authorized dealers for purchase of Instruments under Odisha Forest Department, Govt. of Odisha sponsored project entitled “Eco-Friendly Biodegradable Natural Fiber-Shorea robusta Leaf Reinforced Hybrid Sapling Pot Composite”. The quotations should reach the office of undersigned by 23/10/2024 (4:00 pm) by registered/speed post/by hand only. All the documents such as EMD of 1% of the estimated cost of the equipment value or minimum of ₹200.00, STCC/ITCC/TIN/GST no. certificates along with literature/brochure and market standing certificates along with satisfactory certificates should be enclosed with technical bid only, failing which the tender will be cancelled.

**Approximate value: Rs.1,80,000/- (Rupees One lakh eighty thousand) only.**

**Terms and Conditions:**

1. Tenders are to be submitted in the prescribed format (enclosed) in the tender paper along with tender fee of Rs. 200/- in shape of a Bank Draft drawn on any Nationalized Bank in favour of “**P.I., HYBRID SAPLING POT**” payable at Bhubaneswar. No cash payment shall be received in this regard.
2. Tender forms are not transferable.
3. Tender forms should be submitted in a sealed envelope along with the following documents.
  - a. GST or other certificate necessary for items.
  - b. Income Tax Clearance.
  - c. Declaration Certificate.
  - d. Non-assessment Certificate in case of Dealers / Stockist outside the State of Odisha.
  - e. Original Price list of 2024-2025 with seal and signature of the tenderer on all pages.
  - f. Original Authorization Certificate from the Company.
  - g. All rates should be inclusive of and C.I.F. up to the Department of Chemistry, Utkal University, Bhubaneswar.
  - h. Installation charges, Delivery, Packing, forwarding charges etc. should be included in quoted price and no extra cost will be entertained after delivery.

**N.B.:**

1. Last date for submission of sealed tender paper is **23.10.2024** by **3.00 pm** in the office of the Dr. Ajaya Kumar Behera, P.G. Department of Chemistry, Utkal University, Bhubaneswar.
2. The sealed tender will be opened on **23.10.2024** at **3.30 PM** in the Department of Chemistry in presence of members of the Purchase committee and tenderers or their authorized representatives.
3. The authority may accept/reject/cancel/change/modify any part or all Tender as a whole without assigning any reason thereof.
4. The Authority is not responsible for any postal delay.
5. All supplies have to be made within 20 (twenty) days of the confirmed order received by the firm otherwise the order shall be treated as cancelled. Exemption in price (if any) under production of DSIR certificate should be indicated.

## **Declaration**

**Dated: .....**

On behalf of our firm/company, we hereby declared that we will quote same discount (i.e., as per price quoted for this project, Utkal University), if other Departments/offices within the Utkal University, Vani Vihar invites sealed tender for procurement of consumable items and other accessories etc. during the financial year 2024-2025. Otherwise, participation in the tender process will be cancelled for the same financial year.

Signature of the  
Authorized dealer/person  
Seal

Dated: .....

**SAPLING POT MOULD**  
**TENDER FORMAT**

Dated: .....

Tender Form No: .....

**From:**

**M/S** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

To

The Principal Investigator,  
Hybrid Sapling Pot Project  
P.G. Department of Chemistry,  
Utkal University, Vani Vihar, Bhubaneswar-751 004  
(Kind Attention: Dr. Ajaya Kumar Behera)

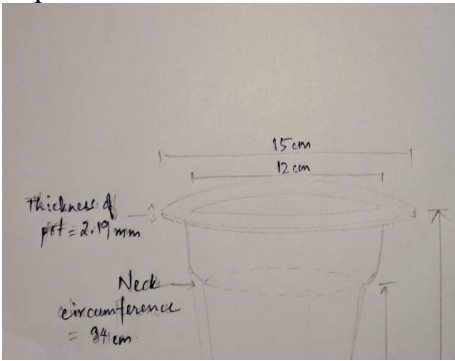
**Sub:** Supply of \_\_\_\_\_

**Ref.** Advertisement (name of the Newspaper ..... and

Date:.....)

**EMD/Security Amount:** Rs.....(Rupees

.....) only in shape of D.D in favour of “*P.I. HYBRID SAPLING POT*”, D.D No. .... Dated: .....

Sl. No.	Name of the item and specifications	Unit cost in total (F.O.R.) in INR	Discount (if any)	Remark
1.	<p><b>SAPLING POT MOULD</b> Specifications: Outer diameter: 14-15 cm Inner diameter: 10-12 cm Height: 9-10 cm Thickness: 1.5 cm Lower Base diameter: 9-10 cm Temperature ranges up to 250 °C or higher Hand operated valve</p> 			

Signature of the Manufacturer  
/Authorized Dealer