



UTKAL UNIVERSITY  
VANI VIHAR, BHUBANESWAR-751004

No.Estt.I/1291/ 6213 /2024

Dated: 25.07.2024



UTKAL UNIVERSITY  
VANI VIHAR, BHUBANESWAR-751004

**ADVERTISEMENT FOR TEMPORARY ENGAGEMENT OF GUEST FACULTY IN THE RANK OF ASSISTANT PROFESSORS**

Applications are invited for temporary engagement of guest faculty in the rank of Assistant professors in the University Law College, (a constituent college of Utkal University). The vacancies shall be filled up as per HED Letter No.4477/HE Dt.01.02.2024. Applications in prescribed format along with relevant documents must reach the Office of the Registrar on or before 05.08.2024 (5.00 P.M.) by Speed Post/Registered post only.

Please visit the University website <https://www.utkaluniversity.ac.in> for vacancy position application form and further updates. Addendum/Corrigendum if any, shall be published only on the University website.

Sd/-

REGISTRAR  
Utkal University

*KDh*  
25/07/2024  
REGISTRAR

Memo.No.Estt.I/1291/ 6214 /2024

Dated: 25.07.2024

Copy communicated to:

1. M/s DISPLAY LINES, 158, Saheed Nagar, Bhubaneswar-7 with a request to publish the advertisement in one issue of two leading odia dailies. "The Samaj" & "The Sambad" & one English daily "The Times of India" using minimum space and @ I & PR, Government of Orissa, and submit the bill in triplicate to the Registrar, Utkal University for payment. They are also advised to show the proof before publication of the advertisement;
2. The Professor-in-Charge, Computer Centre, Utkal university to display the advertisement in the University website for information of all concerned;
3. The P.A. to the Vice-Chancellor/P.A to the Registrar, Utkal University; for information and necessary action.
4. Copy of the Notice Board, Utkal University for general information.

*KDh*  
25/07/2024  
REGISTRAR

**ADVERTISEMENT FOR TEMPORARY ENGAGEMENT OF GUEST FACULTY IN THE RANK OF ASSISTANT PROFESSORS**

For temporary engagement of Retired Assistant Professors/ Guest Faculty ( in the rank Assistant Professor), applications are invited from eligible candidates to fill up vacancies against sanctioned posts permitted vide HED Letter No. 4477/HE, Dt. 01.02.2024. Applications in prescribed format (Annexure-I) along with relevant documents must reach the Office of the Registrar on or before 05.08.2024 (5.00 PM) by speed post/Regd. post. Envelopes should be super scribed mentioning the post applied for

A. Vacancy Position: 04(Four)

B. Category of Faculties to be engaged:

- i. The vacancy of Assistant Professor will be filled up by engagement of retired Assistant Professors/ Guest Faculties (of the rank of Assistant Professor).
- ii. The Retired faculties could be from any Govt. aided or private Higher Education Institution of the country possessing appropriate qualification.

C. Educational Qualification: As per UGC Guidelines, 2018.

D. Tenure of engagement:

- i. The tenure of engagement of faculties under this arrangement shall be for a maximum period of 1 year at a time or till the vacancy is filled in regular manner whichever is earlier.
- ii. The continuation of engagement shall be subject to satisfactory performance during the quarterly review.
- iii. This arrangement shall be purely temporary in nature and there should not be any regular/ contractual/ ad-hoc appointment against this arrangement under any circumstance and in any manner
- iv. The engaged Retired Faculties may continue with the Teaching till they attain 70 years of age, subject to periodica review of satisfactory performance.

E. HONORARIUM

Honorarium shall be paid to faculties under this arrangement as per the details given below:

Sl No.	Post	Work Assigned	Honorarium per Month ** (in Rs.)
1	Assistant Professors (Guest Faculty/ Retired Assistant Professors with Ph.D Degree and to be engaged for PG courses against the vacant post of Assistant Professor.	Teaching If more than 40 classes in any month is taken, then one has to undertake administrative assignment as given by University from the subsequent month onwards.	Rs.1000/- per class; Max.60 Classes/ Monthly Rs.60,000/-(Max)
2	Assistant Professor (Guest Faculty/ Retired Assistant Professors/ Without Ph.D qualification for PG/UG courses against the vacant post of Assistant Professor)	Teaching If more than 40 classes in any month is taken, then one has to undertake administrative assignment as given by University from the subsequent month onwards.	Rs.750/- per class, Max. 60 classes, Rs.45,000/-

\*\* If less than prescribed classes are undertaken by retired faculties, the honorarium can be given proportionately or shortfall can be adjusted against workload of immediate next month.

\*\* No other allowances or financial benefits is allowed in favour of the retired teachers/ guest faculties.

4. The candidates engaged against post of Assistant Professor will be allowed to avail 10 days leave in a year.
5. The payment of all statutory taxes including the income tax will be the sole responsibility of the Guest Faculties/retired Professors/retired Associate Professors themselves.
6. All Statutory deduction including Tax deduction at source (TDS) will be deducted by the University against the payable remuneration at applicable rates as per the prevailing laws, rules and regulations.

**F. Duties and Responsibilities of engaged faculties:**

1. The faculties engaged under this arrangement shall have the following additional duties and responsibilities, over and above as mentioned against work assignment at point 5 above:
2. Academic work like teaching courses, conducting examination and research guidance. They will be entitled to guide research projects of UG and PG students. However, in case of research projects or Guiding Ph.D they will be eligible to become Co guides depending on their qualification and experience.
3. Conducting research and/or taking up sponsored research projects as per the rules and regulations of the funding agency.
4. Launching continuing education program in new and emerging areas.
5. Organizing/attending national/ International Conferences/ seminars/Symposia/workshops with a co-organizer from the University/ college but without any financial commitment from the university.
6. Undertaking knowledge-based advisory/ consultancy assignments in accordance with the University guidelines.
7. Accepting invitations and delivering guest lectures at other institutions.
8. Participation in academic/ research Committees at the University and elsewhere, when required.
9. However, they shall not be eligible for holding administrative or financial responsibilities.

**G. Document Required:**

Candidates are required to submit filled in application form download from the University website, along with one set of self-attested photocopies of mark and certificates along with other relevant document as listed below.

9. Filled in Application form affixed with a passport size photo.
10. 10<sup>th</sup> Certificate and Marksheet.
11. +3 Certificate and Marksheet.
12. P.G. Certificate and Marksheet.
13. NET Certificate(Valid Category Certificate i.e., SC/ST/OBC/EwS/PwD etc. is essential, in which the candidate has qualified NET), if applicable.
14. Ph.D award notification and certificate, if applicable.
15. Teaching Experience, if any (for Retired Assistant Professor)
16. Administrative Experience, if any (Retired Assistant Professor)

The University reserves the right to withdraw partial or full notification without assigning any reason thereof and also reserves the right to fill-up the posts as and when required. For details visit website <https://www.utkaluniversity.ac.in>

  
Registrar



UTKAL UNIVERSITY  
VANI VIHAR, BHUBANESWAR-751004

**APPLICATION FORM FOR TEMPORARY ENGAGEMENT RETIRED  
ASSISTANT PROFESSOR / GUEST FACULTY (ASSISTANT PROFESSOR)  
FOR UG/PG DEPARTMENTS**

Passport size  
Photo

1. Post Applied for: .....
2. Department/Subject:.....
3. NAME (in CAPITAL LETTER): .....
- a) Father's Name: .....
- b) Marital Status: .....
- c) Date of Birth: .....
8. Category (SC/ST/SEBC/UR):..... PwD (Yes/No).....
9. ADDRESS:

Correspondence	Permanent
At:.....	At:.....
Plot No./Qtr No.....	Plot No./Qtr No.....
PO.....	PO.....
Dist.....	Dist.....
PIN.....	PIN.....
State.....	State.....
Mob. No.....	Mob. No.....
E-mail Id.....	E-mail Id.....

**10. Language Known**

Language	Read	Write	Speak
English			

<b>Institution Name</b>	<b>Designation</b>	<b>Nature of Posting (Regular / Part-time / Contractual)</b>	<b>Nature of Administrative Experience</b>	<b>Years of Experience</b>

**19. RESEARCH ACTIVITIES/PUBLICATIONS** (Additional Sheet may be attached, if required).

Details of Publications with Paper title, Name of Journal/Book, Vol & Issue No., Year, ISSN/ISBN, Co-authors etc. may be submitted in a separate sheet and self-attested Xerox copies may be attached)

<b>S.N.</b>	<b>Activities</b>	<b>Nos.</b>
a)	Research Papers in Peer-Reviewed or UGC CARE/Scopus Journals	
b)	Books (Books authored/Book Edited)	
c)	Chapter in Edited Book	
d)	Translation works in Indian and Foreign languages	
e)	Creation of ICT mediated Teaching Learning pedagogy	
f)	Research Guidance (M.Phil/ PG Dissertation)	
g)	Research Guidance (Ph.D.)	
h)	Awards/Fellowship	
i)	Invited Lectures/Paper presentation in Seminars/Conf.	

**20. Membership of Professional Bodies:**

**21. Any other information:**

For the post of Retired Assistant Professors, CV in a separate sheet may be attached (if required).

**22. List of documents attached:**

- i
- ii
- iii
- iv
- v
- vi
- vii
- viii
- ix
- x

**DECLARATION**

I, solemnly declare that the entries made in this form are true to the best of my knowledge and belief.

**Date:**

**Place:**

**Signature of the Candidate (in full)**