

**ADVERTISEMENT FOR TEMPORARY ENGAGEMENT OF RETIRED PROFESSOR/RETIRED ASSOCIATE PROFESSOR/RETIRED ASSISTANT PROFESSOR/GUEST FACULTY (ASSISTANT PROFESSOR)**

For temporary engagement of Retired Professors/Professors Emeritus/ Adjunct Professor/ Professors of Practice/ Retired Associate Professors/ Retired Assistant Professors/ Guest Faculty ( in the rank Assistant Professor), applications are invited from eligible candidates to fill up vacancies against sanctioned posts permitted vide HED Letter No. 4477/HE, Dt. 01.02.2024. Applications in prescribed format (Annexure-I) along with relevant documents must reach the Office of the Registrar on or before 21.03.2024 (5.00 PM) by speed post/Regd. post. Envelopes should be super scribed mentioning the post applied for \_\_\_\_\_.

**A. Vacancy Position:**

SL No.	Department	Professor	Associate Professor	Assistant Professor	Total*
1.	<b>Anthropology</b>	01	00		1
2.	<b>A &amp; A Economics</b>	02	00		2
3.	<b>A.I.H.C.A.</b>	01	00		1
4.	<b>Biotechnology</b>	00	02		2
5.	<b>Botany</b>	03	01		4
6.	<b>Business Administration</b>	03	03		6
7.	<b>Chemistry</b>	01	01		2
8.	<b>Commerce</b>	01	03		4
9.	<b>Computer Application</b>	01	02		3
10.	<b>English</b>	01	02		3
11.	<b>Geography</b>	00	02		2
12.	<b>Geology</b>	01	01		2
13.	<b>History</b>	01	01		2
14.	<b>L.L.M</b>	00	03		3
15.	<b>Lib. &amp; Inf. Sc.</b>	01	01		2
16.	<b>Mathematics</b>	02	03		5
17.	<b>Odia</b>	02	03	02	7
18.	<b>PM &amp; IR</b>	02	01		3
19.	<b>Philosophy</b>	01	00		1
20.	<b>Physics</b>	03	01		4
21.	<b>Political Science</b>	01	02		3
22.	<b>Public Administration</b>	01	01		2
23.	<b>Psychology</b>	01	05		6
24.	<b>Sanskrit</b>	01	00		1
25.	<b>Statistics</b>	00	02		2
26.	<b>Sociology</b>	01	02		3
27.	<b>Zoology</b>	01	01		2

**B. Category of Faculties to be engaged :**

- i. The Vacancy of Professor and associate Professor will be filled up by retired Professors/Retired Associate Professors/ Adjunct Professor emeritus/ Professor
- ii. The vacancy of Assistant Professor will be filled up by engagement of retired Assistant Professors/ Guest Faculties (of the rank of Assistant Professor).
- iii. The Retired faculties could be from any Govt. aided or private Higher Education Institution of the country possessing appropriate qualification.

**C. Educational Qualification: As per UGC Guidelines, 2018.**

D. Tenure of engagement:

- i. The tenure of engagement of faculties under this arrangement shall be for a maximum period of one year at a time or till the vacancy is filled in regular manner whichever is earlier.
- ii. The continuation of engagement shall be subject to satisfactory performance during the quarterly review.
- iii. This arrangement shall be purely temporary in nature and there should not be any regular/ contractual/ ad-hoc appointment against this arrangement under any circumstance and in any manner
- iv. The engaged Retired Faculties may continue with the Teaching till they attain 70 years of age, subject to periodical review of satisfactory performance.

E. HONORARIUM

Honorarium shall be paid to faculties under this arrangement as per the details given below:

Sl No.	Post	Work Assigned	Honorarium per Month ** (in Rs.)
1	Professor (Retd. Professors/ Adjunct Professors/ Professors of Practice/Distinguished visiting faculties against the vacant post of Professors)	At least 35 classes / month and guidance in Research work including administrative responsibility	Rs.50,000/-
2	Associate Professor (Retd. Professors/ Associate Professors/ Adjunct Professors/ Professors of Practice/Distinguished visiting faculties against the vacant post of Professors)	At least 35 classes / month and guidance in Research work including administrative responsibility	Rs.40,000/-
3	Assistant Professors (Guest Faculty/ Retired Assistant Professors with Ph.D Degree and to be engaged for PG courses against the vacant post of Assistant Professor.	Teaching If more than 40 classes in any month is taken, then one has to undertake administrative assignment as given by University from the subsequent month onwards.	Rs.1000/- per class; Max.60 Classes/ Monthly Rs.60,000/-(Max)
4	Assistant Professor (Guest Faculty/ Retired Assistant Professors/ Without Ph.D qualification for PG/UG courses against the vacant post of Assistant Professor)	Teaching If more than 40 classes in any month is taken, then one has to undertake administrative assignment as given by University from the subsequent month onwards.	Rs.750/- per class. Max. 60 classes, Rs.45,000/-

\*\* If less than prescribed classes are undertaken by retired faculties, the honorarium can be given proportionately or shortfall can be adjusted against workload of immediate next month.

\*\* No other allowances or financial benefits is allowed in favour of the retired teachers/ guest faculties.

1. The candidates engaged against post of Professors /Associate professor/ Assistant Professor will be allowed to avail 10 days leave in a year.
2. The payment of all statutory taxes including the income tax will be the sole responsibility of the Guest Faculties/ retired Professors/retired Associate Professors themselves.
3. All Statutory deduction including Tax deduction at source (TDS) will be deducted by the University against the payable remuneration at applicable rates as per the prevailing laws, rules and regulations.

F. Duties and Responsibilities of engaged faculties:

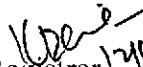
1. The faculties engaged under this arrangement shall have the following additional duties and responsibilities, over and above as mentioned against work assignment at point 5 above:
2. Academic work like teaching courses, conducting examination and research guidance. They will be entitled to guide research projects of UG and PG students. However, in case of research projects or Guiding Ph.D they will be eligible to become Co guides depending on their qualification and experience.
3. Conducting research and/or taking up sponsored research projects as per the rules and regulations of the funding agency.
4. Launching continuing education program in new and emerging areas.
5. Organizing/attending national/ International Conferences/ seminars/Symposia/workshops with a co-organizer from the University/ college but without any financial commitment from the university.
6. Undertaking knowledge-based advisory/ consultancy assignments in accordance with the University guidelines.
7. Accepting invitations and delivering guest lectures at other institutions.
8. Participation in academic/ research Committees at the University and elsewhere, when required.
9. However, they shall not be eligible for holding administrative or financial responsibilities.

G. Document Required:

Candidates are required to submit filled in application form download from the University website, along with one set of self-attested photocopies of mark and certificates along with other relevant document as listed below.

1. Filled in Application form affixed with a passport size photo.
2. 10<sup>th</sup> Certificate and Marksheet.
3. +3 Certificate and Marksheet.
4. P.G. Certificate and Marksheet.
5. NET Certificate (Valid Category Certificate i.e., SC/ST/OBC/EWS/PwD etc. is essential, in which the candidate has qualified NET), if applicable.
6. Ph.D award notification and certificate, if applicable.
7. Teaching Experience, if any (for Retired Professor/ Retired Associate Professor/ Retired Assistant Professor)
8. Administrative Experience, if any (for retired Professor/Retired Associate Professor/Retired Assistant Professor)

The University reserves the right to withdraw partial or full notification without assigning any reason thereof and also reserves the right to fill-up the posts as and when required. For details visit website <https://www.utkaluniversity.ac.in>

  
Registrar 12/03/2024



UTKAL UNIVERSITY  
VANI VIHAR, BHUBANESWAR-751004

**APPLICATION FORM FOR TEMPORARY ENGAGEMENT OF RETIRED PROFESSOR / RETIRED ASSOCIATE PROFESSOR / RETIRED ASSISTANT PROFESSOR / GUEST FACULTY (ASSISTANT PROFESSOR) FOR UG/PG DEPARTMENTS**

Passport size  
Photo

1. Post Applied for: .....
2. Department/Subject:.....
3. NAME (in CAPITAL LETTER): .....
- a) Father's Name: .....
- b) Marital Status: .....
- c) Date of Birth: .....
4. Category (SC/ST/SEBC/UR):..... PwD (Yes/No).....
5. ADDRESS:

Correspondence	Permanent
At:.....	At:.....
Plot No./Qtr No.....	Plot No./Qtr No.....
PO.....	PO.....
Dist.....	Dist.....
PIN.....	PIN.....
State.....	State.....
Mob. No.....	Mob. No.....
E-mail Id.....	E-mail Id.....

**6. Language Known**

Language	Read	Write	Speak
English			
Hindi			

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pr  
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Odia			
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**7. ACADEMIC QUALIFICATION**

Class	Board/Univ.	Institution	Div.	% of Marks	Year of Passing	Distn. (Yes/No)
10th						
+2						
Graduation Hons.....						
PG Subject.....						
M.Phil. Subject.....						
Ph.D. Subject.....						
NET/JRF Subject.....						
Any other						

8. Area(s) of Specialization: .....

9. Title of M.Phil. thesis (If, any)

10. Title of Ph.D. thesis: .....

**11. TEACHING EXPERINECE:**

Institution Name	Designation	Nature of Posting (Temporary/ Contractual/ Guest Faculty)	From-- to	Years of Experience	Classes Taught

12. Administrative experience if any. (for Retd. Associate/Assistant Professors)

Institution Name	Designation	Nature of Posting (Regular / Part-time / Contractual)	Nature of Administrative Experience	Years of Experience

**13. RESEARCH ACTIVITIES/PUBLICATIONS** (Additional Sheet may be attached, if required).

Details of Publications with Paper title, Name of Journal/Book, Vol & Issue No., Year, ISSN/ISBN, Co-authors etc. may be submitted in a separate sheet and self-attested Xerox copies may be attached)

S.N.	Activities	Nos.
a)	Research Papers in Peer-Reviewed or UGC CARE/Scopus Journals	
b)	Books (Books authored/Book Edited)	
c)	Chapter in Edited Book	
d)	Translation works in Indian and Foreign languages	
e)	Creation of ICT mediated Teaching Learning pedagogy	
f)	Research Guidance (M.Phil/ PG Dissertation)	
g)	Research Guidance (Ph.D.)	
h)	Awards/Fellowship	
i)	Invited Lectures/Paper presentation in Seminars/Conf.	

**14. Membership of Professional Bodies:**

**15. Any other information:**

{For the post of Retired Professors / Professors Emeritus / Adjunct Professors / Professors of Practice / Retired Associate Professors / Retired Assistant Professors, CV in a separate sheet may be attached (if required)}

**16. List of documents attached:**

- i
- ii
- iii
- iv
- v
- vi
- vii
- viii
- ix
- x

**DECLARATION**

I, solemnly declare that the entries made in this form are true to the best of my knowledge and belief.

**Date:**

**Place:**

**Signature of the Candidate (in full)**