



## PROCEEDINGS OF THE MEETING OF INTERNAL QUALITY ASSURANCE CELL (IQAC) UTKAL UNIVERSITY

A meeting of IQAC, Utkal University was held on 29<sup>th</sup> March, 2022 at 11.30am in the Syndicate hall of the new administrative building, Utkal University. The following members were present in the meeting.

1. Prof. Sabita Acharya, Vice-Chancellor, Utkal University in Chair
2. Prof. Ranjan Kumar Bal, Former Chairman PG Council & Director IQAC, Utkal University
3. Mr Sarat Kumar Majhi, Controller of Examinations, Utkal University
4. Prof. Durga Sankar Pattanaik, Chairman PG Council, Utkal University
5. Prof. Jagneswar Dandapat, Director R & D, Utkal University
6. Prof. Nigamananda Das, Coordinator WB and Director CDC, Utkal University
7. Prof. Mitali Chinara, Director Students Welfare, Utkal University
8. Prof. Bidhu Bhusan Mishra, Director Human Resource Development Council, Utkal University
9. Prof. Prabodh Kumar Hota, Coordinator RUSA, Utkal University
10. Prof. Navaneeta Rath, Dept. of Sociology, Utkal University
11. Prof. Bhaswati Patnaik, Dept. of Psychology, Utkal University
12. Dr Madhuchhanda Mohanty, Dept. of PMIR, Utkal University
13. Dr Rudranarayan Mohapatra, Dept. of Odia, Utkal University
14. Dr Ajit Kumar Sahoo, Dept. of History, Utkal University
15. Dr Seema Mallik, Dept. of Political Science, Utkal University
16. Dr Jyotsnarani Pradhan, Dept. of Biotechnology, Utkal University
17. Prof. Pravati Kumari Mahapatra, Director, IQAC and Convener

### Business transacted

1. Proceedings of the last meeting held on 16<sup>th</sup> December, 2021 was confirmed.
2. Members were welcomed by Prof. Pravati Kumari Mahapatra, Director, IQAC. Prof. Mahapatra presented the action taken report of the previous IQAC committee meeting as under:
  - i. Academic Audit of all departments/centre was conducted during 28<sup>th</sup> and 29<sup>th</sup> Dec., 2021.
  - ii. Uploading information for NIRF-2022 India Ranking was completed on 7<sup>th</sup> Feb., 2022
  - iii. Institutional Information for Quality Assurance (IIQA) for third cycle NAAC accreditation was submitted on 14<sup>th</sup> February, 2022 and subsequent queries of NAAC were met on 12<sup>th</sup> March and 22<sup>nd</sup> March, 2022.
  - iv. The recommendation given by the committees of Green and Environment, Gender, Energy and Water audits were discussed and intimated to University administration for necessary action.
  - v. A meeting of Conveners of different criteria of SSR was held on 25<sup>th</sup> February, 2022 to evaluate progress on preparation of SSR. Another review meeting of all



conveners and members of seven criteria was held on 14<sup>th</sup> March, 2022 to evaluate status of SSR.

vi. Administrative audit was conducted by the Registrar.

vii. Implementation of e-office in the University is in progress under the supervision of the office of the Registrar.

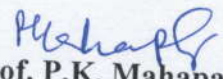
### 3. Suggestions by Members


- Prof. Ranjan Kumar Bal emphasized upon innovation in pedagogy and suggested the same to be included in each programme. He further suggested to take necessary steps towards upgradation of syllabus of all programmers as per New Education Policy.
- Prof. Jagneswar Dandapat proposed for revival of University documentation and Media cell.
- Prof. Bhaswati Patnaik suggested for documentation of best practices of all departments.
- Prof. Nigamananda Das proposed for creating a better eco-friendly campus and developing gender neutral facilities. He further suggested preparing brief bio-sketch of all former faculty members of university (department wise) and uploading the same on the University website.

### 4. Future plan of action and duty assignment

Sl	Future plan of action	Duty assignment
1.	Submission of Self Study Report (SSR) on NAAC portal	Director IQAC to coordinate with the Conveners and working committee members of seven criteria for uploading SSR following acceptance of IIQA
2.	Preparedness for NAAC visit Updating Status of Museums/Herbarium in different Departments	Director IQAC to coordinate in consultation with the Vice Chancellor and Coordinator, WB-OHEPEE
3.	Departmental infrastructure development / repair	Registrar to take appropriate action
4.	Monitoring of Website as per requirement of NAAC	Professor In charge Computer Centre to take appropriate steps
5.	Revival of Media Cell: Essential for visibility of activities of university / proposal for university face book page and twitter	Prof. Padmalaya Mohapatra, Dept. Public Administration to coordinate

Prof. Sabita Acharya, Vice Chancellor delivered her concluding remarks and the meeting was ended with vote of thanks by Prof Bhaswati Patnaik, Dept. of Psychology, Utkal University

  
(Prof. P.K. Mahapatra  
Director, IQAC  
29<sup>th</sup> March, 2022

  
(Prof. S. Acharya)  
Vice-Chancellor  
29<sup>th</sup> March, 2022