



**PROCEEDINGS OF THE IQAC MEETING HELD ON 27<sup>th</sup> August, 2018  
AT 3 P.M. IN THE SYNDICATE HALL, UTKAL UNIVERSITY**

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**Members present**

1. Prof. Soumendra Mohan Patnaik, Vice-Chancellor, Utkal University
2. Prof. B. Satapathy, Chairman, P.G. Council, Utkal University
3. Prof. Gitanjali Batmanabane, Director, AIIMS, Bhubaneswar
4. Dr Sanghamitra Pati, Director, RMRC, Bhubaneswar
5. Mr Dayanidhi Nayak, Registrar, Utkal University
6. Dr Pradeep Kumar Behera, Controller of Examinations, Utkal University
7. Prof. B.B. Mishra, Dept. of Bus. Admn., Utkal University
8. Prof. S. Acharya, Dept. of AIHC&A, Utkal University
9. Prof. (Mrs.) N. Rath, Dept. of Sociology, Utkal University
10. Prof.(Mrs.) P. Jena, Dept. of Lib. & Inf. Sc., Utkal University
11. Prof. J Dandapat, Dept. of Biotechnology, Utkal University
12. Prof. Nigamananda Das, Dept. of Chemistry, Utkal University
13. Prof. K. M. Sethy, Member of the Syndicate, Utkal University
14. Prof. (Mrs.) P.K. Mahapatra, Director IQAC, Utkal University

**Proceeding**

1. Minutes of the last meeting was confirmed.
2. Prof. Pravati Kumari Mahapatra, Director IQAC delivered the welcome address.
3. Invited members introduced themselves.
4. The Vice-Chancellor, Prof. Soumendra Mohan Patnaik suggested that annual report of each department be prepared for the academic session 2017-18. Prof. Patnaik emphasized the need for developing horizontal research clustering of the Departments with a theme that connects the University with society. He also proposed the constitution of a Core Committee for the above purpose. He further emphasized the need for creating a Global Centre for Rural Engagement and developing a programme to connect with South Asian countries. He proposed earmarking a space in the name of Mahatma Gandhi since the 75<sup>th</sup> year of the Utkal University coincides with the celebration that of 150<sup>th</sup> year of Mahatma Gandhi's birth.
5. Director IQAC apprised the house about the activities undertaken by IQAC which are stated below
  - a) A new IQAC committee has been constituted on 20.7.2018 with the approval of the Vice Chancellor in conformity with the National Action Plan of NAAC as some of the members had retired and some have been transferred.
  - b) Academic Council has approved new courses to be taught at the second campus in Chandikhol as well as several inter-disciplinary courses under CBCS.
  - c) Work on drafting a common Syllabus for all colleges affiliated to Utkal University is in progress.

- d) Institutional Ethics Committee following ICMR guidelines has been constituted. The first meeting of the committee was held on 17.4.2018, where seven proposals were accepted.
  - e) A modified draft on anti-Plagiarism has been prepared.
  - f) Various meetings were organized to facilitate the interaction of the Vice – Chancellor with faculty members for quality enhancement in teaching and research.
  - g) Academic audit of all post- graduate departments was conducted on 22<sup>nd</sup> and 23<sup>rd</sup> March, 2018. The Vice-chancellor and Director IQAC interacted with teachers, research scholars and students of the departments.
  - h) IQAC conducted a meeting with ICT committee on 19.7.2018 for improvement of the University Website.
  - i) “Premamayee Hall” in Parija Library to be renovated for creating a healthy reading space.
  - j) Plan for Celebration of 75 years of the Utkal University; the process has been initiated with the constitution of a core committee. Proposals for the celebration have been developed by the committee members. Two meetings with the students, the alumni, the staff and the teachers have been organized.
  - k) The process for appointment of faculty members has been initiated.
  - l) “Research Connect” a Conference with Elsevier, the international publishing house, is planned to be held on 4<sup>th</sup> September, 2018.
  - m) Activities for internationalization of the University has been initiated
6. Prof. Gitanjali Batmanabane, Director, AIIMS, Bhubaneswar discussed developing a strategy for assessment related to practical examinations for the proposed common CBSC course. She proposed to develop an anti-plagiarism policy very carefully and emphasized that the software should cater to the needs of the University as well as students. She suggested that a canteen be set up and junk food be banned. She said that centres for peace and meditation as well as a health club should be established. She stressed the importance of conducting multiple activities such as Heritage walks, exhibitions as part of the celebration of the Platinum Jubilee
  7. Dr Sanghamitra Pati, Director RMRC, Bhubaneswar laid emphasis on creating awareness among faculty members and research students regarding predatory journals. She further suggested that departments should identify such journals. She also said that workshops related to Academic honesty and integrity should be inducted.
  8. Prof. Nigamananda Das, suggested that Government support should be sought to institute a patent cell in the University campus. He further added that an exhibition for school children for 2 days in collaboration with AIIMS, RMRC, IMMT and ILS as part of celebration of the Jubilee should be organized.
  9. Members discussed the need for the beautification of the campus. Prof. BB Mishra, Dept. of Business Administration, Utkal University was requested to seek the help of public sector units for the purpose. Dr Nigamananda Das, Dept. of Chemistry was requested to coordinate the activities.

10. Modalities regarding updating the University website were discussed by members. Prof. B Satapathy, Chairman PG Council was requested to take up the matter with Prof. S Acharya, Dept. of Dept. of AIHC&A, Utkal University.
11. All members agreed to take necessary steps to make the University library a vibrant learning place.
12. The Director IQAC was authorized to prepare the Annual Quality Assurance Report (AQAR) for the session 2017-18 and communicate to NAAC with approval from the University authority.
13. The proposal for the immediate appointment of office Assistant and Data Entry Operator to ensure smooth operation of IQAC Office was accepted. The Director was advised to inform the Registrar to do the needful.
14. The meeting ended with a vote of thanks to the chair by Mr Dayanidhi Nayak, Registrar, Utkal University

  
Vice-Chancellor 27.8.18

  
Director, IQAC 27.8.2018