UTKAL UNIVERSITY

PROCEEDINGS OF THE IQAC MEETING HELD ON 27.02.2017 AT 11.00 AM IN P.G. DEPARTMENT OF COMMERCE IN IQAC ROOM

Members present

1. Prof. A.K. Das, Vice-Chancellor, Utkal University;
2. Prof. A.K. Mohanty, Former Professor, JNU;
3. Chairman, P.G. Council, Utkal University;
4. Registrar, Utkal University;
5. Director, CDC, Utkal University;
6. Controller of Examinations, Utkal University;
7. Development Officer, Utkal University;
8. Director HRDC, Utkal University;
9. Director R&D, Utkal University;
10. Director, Sports Council, Utkal University;
11. Prof.(Mrs.) M. Das, Dept. of Geology;
12. Prof.(Mrs.) P. Jena, Dept. of Lib. & Inf. Sc.;
13. Prof.(Mrs.) N. Rath, Dept. of Sociology;
14. Dr. S. Acharya, Dept. of AIHC&A;
15. Prf. P.K. Mahapatra, Dept. of Zoology (Asso. coordinator IQAC);
16. Prof. K.K. Basa, Director, IQAC;

The Vice-Chancellor welcomed all members of IQAC present in the meeting.

Proceeding

- Vice-Chancellor proposed to conduct the IQAC meetings on regular interval to take up a proactive role in academic excellence. He further proposed to authorise & empower the IQAC Director & Coordinators to bring to notice any area where quality is compromised to the Vice-Chancellor for probable remedial measures.
- IQAC can raise issues on Academic audit, Administrative audit & timely publication of results.

Prof. A.K. Mohanty emphasised on regular documentation of various activities of the University.

- He also proposed to store NAAC reports & other certificates in the IQAC office and in the Registrar's office on the basis of an official order by Vice-Chancellor.

Discussion on Curriculum Development

Cluster approach i.e. to focus on Psychology, Sociology, Anthropology

- IQAC Director to coordinate the Development of Curriculum on the basis of cluster approach, so that inter disciplinary course work be formulated under CBCS system.
- Prof. A.K. Mohanty suggested to make a pull of facilities from different departments to teach a paper on "Research Methodology" to reduce the workload of teachers as well as expose students to other faculty members.
- To ensure that project works be made compulsory in all departments.
- Vice-Chancellor suggested to prepare a position paper & circulate (on U.G., P.G., M.Phil & Ph.D.).
- Skill based course to be offered by departments (cluster of departments).
  (Course modification – M.Phil + Ph.d., Pre-Ph.D., M.Phil (Integrated))
- URC meeting – M.Phil. course to be modified as per pre Ph.D. course work.
- Integrated M.Phil. Ph.D. to be discussed CGPA – 7 to be minimum for Ph.D. regulation.

Man power
- It was proposed appoint one secretarial assistant & Data entry operator in the IQAC office.

Contingency
- Creation of a budget head for Syndicate approval.

Distribution of Published Materials
- To Vice-Chancellor's office
- To Registrar's office
- To the Library
- IQAC
- CDC
- R & D

Institutional Development Programme
- IQAC to convene IDP related meetings with student representatives, parents, employees and teachers.

Beautification
- Beautification of Mango grooves under CSR to be initiated.

Day Care Centre
- Psychology department to be contacted for possibility of establishing day care centre on users' fee basis.

75 years celebration
- Committee to be constituted.
- The IQAC Director to prepare a concept note.

Plagiarism
- Chairman is authorized to constitute a committee on verification of plagiarism.

The meeting ended with a vote of thanks to the chair by the Director IQAC.

27.2.2017

Vice-Chancellor   Director, IQAC