



PROCEEDINGS OF THE MEETING OF INTERNAL QUALITY ASSURANCE CELL (IQAC) UTKAL UNIVERSITY

A meeting of IQAC, Utkal University was held on 18th June, 2022 at 3.30pm in the Syndicate hall of the new administrative building, Utkal University. The following members were present in the meeting.

1. Prof. Sabita Acharya, Vice-Chancellor, Utkal University in Chair
2. Prof. Asoka Kumar Das, Vice Chairperson, Odisha State Higher Education Council OHEC (Special Invitee)
3. Prof. Ranjan Kumar Bal, Former Chairman PG Council & Director IQAC, Utkal University
4. Prof. Susmit Prasad Pani, Members of Odisha State Higher Education Council (OSHEC).
5. Prof. D.S. Pattanaik, Chairman, P.G. Council, Utkal University
6. Mr. G. Pradhan, Comptroller of Finance, Utkal University
7. Prof. J. Dandapat, Director R & D, Utkal University
8. Prof. Nigamananda Das, Director College Development Council and Coordinator World Bank, Utkal University
9. Prof. Mitali Chinara, Director Students Welfare, Utkal University
10. Prof. P.K. Hota, Coordinator RUSA and Warden, Hostels, Utkal University
11. Prof. Navaneeta Rath, Director Human Resource Development Council, Utkal University
12. Prof. Bhaswati Patnaik, Dept. of Psychology, Utkal University
13. Dr Mrutyunjaya Panda, Dept. of Computer Science, Utkal University
14. Dr Madhuchhanda Mohanty, Dept. of PMIR, Utkal University
15. Dr Rudranarayan Mohapatra, Dept. of Odia, Utkal University
16. Dr Ajit Kumar Sahoo, Dept. of History, Utkal University
17. Dr Seema Mallik, Dept. of Political Science, Utkal University
18. Dr Jyotsnarani Pradhan, Dept. of Biotechnology, Utkal University
19. Prof. Pdmalaya Mahapatra, Dept. of Public Administration, Utkal University
20. Prof. Shreerup Goswami, Dept. of Geology, Utkal University
21. Dr Chinmaya Pradhan, Dept. of Botany, Utkal University
22. Dr Swapna Prabhu, Dept. of Political Science, Utkal University
23. Dr Jagdish Kumar, Dept. of Physics, Utkal University
24. Dr Braja Narayan Patra, Dept. of Chemistry, Utkal University, Associate Coordinator, IQAC
25. Prof. Pravati Kumari Mahapatra, Director, IQAC, Utkal University

Business transacted

1. Proceedings of the meeting held on 29th March, 2022 was confirmed.
2. Prof. Pravati Kumari Mahapatra, Director, IQAC, welcomed the members and presented the action taken report of the previous IQAC committee meeting.

Action taken Report

- A. The Institutional Information for Quality Assessment (IIQA) which was submitted on NAAC portal on 14th February, 2022 was accepted on 12th May, 2022. The Director, IQAC coordinated with the Conveners and working committee members of seven criteria for preparation of Self Study Report (SSR) to be uploaded on NAAC portal.
- B. Financial assistance to be extended from WB-OHEPEE to the departments of Anthropology, History, Geology and Zoology for renovation /up gradation of departmental Museums was approved.
- C. Registrar has taken steps towards infrastructure development / repair of Departments including smart classes.
- D. University Website has been updated.
- E. Media Cell of Utkal University has been revived with the support from the Department of Public Administration and Master of Journalism and Mass Communication.

3. Presentation of seven criteria of SSR by respective conveners/representatives

- i. Curricular Aspects: Prof. N. Rath
- ii. Teaching Learning and Evaluation: Prof. P. K. Mahapatra
- iii. Research, Innovation and Extension: Prof. J. Dandapat
- iv. Infrastructure and Learning Resources: Dr C. Pradhan
- v. Student Support and Progression: Prof. M. Chinara
- vi. Governance, Leadership and Management: Prof. P. Mohapatra
- vii. Institutional Values and Best Practices: Prof. N. Das

4. Suggestions by Members


- i. Prof. Asoka Kumar Das, Vice Chairperson, Odisha State Higher Education Council (OSHEC), suggested for proper demarcation of different courses such as employability, value added etc. in the syllabus of each programme.
- ii. Prof. Prof. Susmit Prasad Pani, Executive Members of Odisha State Higher Education Council (OSHEC) emphasized upon inclusion of important activities conducted by the University in last five years in the Executive Summary of the University to be uploaded on NAAC portal.
- iii. Prof. Ranjan Kumar Bal, Former Chairman, PG Council & Director IQAC, Utkal University suggested for inclusion of quality photographs in all documents of SSR.


5. The Committee approved the submission of SSR on NAAC portal.

6. Future plan of action and duty assignment

Future plan of action	Duty assignment
<ul style="list-style-type: none">• Uploading of Self Study Report (SSR) on NAAC portal along with the following information.• Profile and Extended profile of the University• Executive Summary• Institutional preparedness for NEP• Quality indicator frame work,• Evaluative report of the Departments• Relevant data templates/ Documents	Director IQAC to coordinate with the Conveners and working committee members of seven criteria for uploading SSR along with other required documents.

7. Prof. Sabita Acharya, Vice Chancellor delivered her concluding remarks and the meeting ended with vote of thanks by Dr BN Patra, Co-coordinator, IQAC, Utkal University.


Prof. P.K. Mahapatra
Director, IQAC
18th June, 2022


Prof. S. Acharya
Vice-Chancellor
18th June, 2022