



PROCEEDINGS OF THE MEETING OF INTERNAL QUALITY ASSURANCE CELL (IQAC), UTKAL UNIVERSITY

A meeting of IQAC, Utkal University was held on 12th May, 2021 at 11am through Google Meet to discuss the following agenda.

The following members were present in the meeting.

1. Prof. Sabita Acharya, Vice Chancellor in Chair
2. Dr Gitanjali Batmanabane, Director AIIMS, Bhubaneswar
3. Dr Sanghamitra Pati, Director RMRC, Bhubaneswar
4. Ajay Kumar Parida, Director, ILS. Bhubaneswar
5. Prof. K.K. Basa, Vice Chancellor, MSCBD University, Baripada
6. Shri Surendra Kumar Sahoo, Comptroller of Finance, Utkal University
7. Prof. Pushpanjali Jena, Dept. of Lib. & Inf. Sc., Utkal University
8. Prof. Bidhu Bhusan Mishra, Dept. of Bus. Admn., Utkal University
9. Prof. Navaneeta Rath, Dept. of Sociology, Utkal University
10. Prof. Sanjaya Acharya, Dept. of AIHC&A, Utkal University
11. Prof. Jagneshwar Dandapat, Dept. of Biotechnology, Utkal University
12. Prof. Prabodh Kumar Hota, Coordinator, RUSA, Utkal University
13. Prof. Nigamananda Das, Coordinator, WB-OHEPEE & Director, CDC
14. Prof. Pravati Kumari Mahapatra, Director, IQAC

Business transacted

1. Proceedings of the last meeting held on 22nd February, 2021 was confirmed.
2. Prof. Pravati Kumari Mahapatra, Director, IQAC welcomed the members present in the meeting.
3. Prof. Sabita Acharya delivered her the inaugural address and appraised the house regarding some important activities of the university.
4. Prof. Pravati Kumari Mahapatra informed the members regarding some of the academic and other activities undertaken by the University.
 - Academic audit of 42 departments and 2 centers were conducted within a span of 7days (1st, 2nd, 3rd, 4th, 18th, 19th and 22nd March 2021) following constitution of a committee.
 - Revised syllabi developed by different departments and recommended by respective board of studies have been approved by the Academic Council meeting held on 7th May 2021, online.
 - Steps taken towards strengthening self-financing programmes of the University
 - Design and launch of new University website with updated information
 - Guidelines for short term research proposals has been formed towards Research support to faculty members from World Bank
 - Process initiated towards complete automation of University office and departments

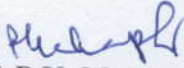
- Required process towards developing rain water harvesting of the university campus has been initiated
- Process has been initiated towards appointment of Chief librarian in the Parija Library
- Campus development including repair of hostels, quarters and restoration of solar light are in progress
- Preparation of Annual Report 2020-2021 in progress.
- Establishment of a new IQAC office

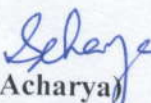
Prof. Mahapatra also appraised the committee regarding some of the activities such as digitization of rare manuscripts in the Parija library, Disposal of waste, establishment of a day care Centre, renovation of gymnasium, proposed in the previous IQAC meeting but could not be progressed due to the impact of Covid-19 pandemic.

Some activities as stated below to be conducted in future by the University was placed before the committee members by Prof. Mahapatra.

- i. Online feedback system of students for teacher's evaluation
 - ii. e-resource development and upload in the website
 - iii. Observation of 'No AC Day' / no vehicle day (one day in every month)
 - iv. Mono plantation both sides of internal roads and beautification of rest of the campus including departments
 - v. Organization of seminars (Safety/management during Covid-19 pandemic; Victims of Predatory Journals; Cyber safety) for benefit of faculty and students
 - vi. Consultancy projects to be taken up by faculty members
5. Dr Sanghamitra Pati proposed for planning all activities of the University online keeping in view of the spreading of second wave of the Covid-19 pandemic. She further suggested to conduct awareness programmes thorough seminars on "Impact of Predatory Journals on good research publication" in collaboration with RMRC, Bhubaneswar. Dr Pati also suggested to conduct seminars on "Cyber Safety and Security" since academic activities in future will depend more on online mode of operation. She emphasized upon digitalizing all PhD and MPhil thesis of the University and placing the same in a dedicated archive on the university website.
 6. Prof. Gitanjali Batmanabane expressed her concern about the impact of Covid-19 pandemic on academics and proposed for conducting webinars on COVID management for the benefit of faculty and students of the University with resource persons from AIIMS, Bhubaneswar.
 7. Prof. Ajay Parida focused upon carrying out research during the pandemic and suggested for extending financial support towards publication charges of research articles for publication in reputed journals. He emphasized upon enhancing Social Media coverage of University activities.
 8. Prof. K. K. Basa emphasized upon preparedness for the upcoming NAAC visit. He suggested for establishing linkage between the new academic policy and university activities. He further suggested for a synchronized academic, administrative and financial progress for better functioning of the university.

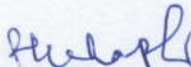
9. Mr Surendra Kumar Sahoo appraised the house regarding the financial activities/progress related to RUSA and World Bank support to the university.
10. Prof. Navaneeta Rath discussed about the development on strengthening the self-financing courses. She informed the house about introduction of new courses such as Data Science and plan towards merging of similar courses running in different departments.
11. Prof. Puspanjali Jena proposed for providing link of the E-resource to all students and faculty members. She requested the house to take immediate steps towards digitization of rare manuscripts present in Parija library and appoint an appropriate person to take care of the manuscripts.
12. Prof. Sanjay Acharya appraised the house regarding progress in preparation of Annual report. He suggested upon identifying best practices of individual departments as well as their weaknesses and develop strategies keeping in view of the upcoming NAAC visit and performance of departments. He informed about the rural outreach programmes conducted in the second campus of the university at Chandikhol.
13. Prof. Jagmeswar Dandapat discussed about the collaborative research of the university with other institutes. Provision of fund be made for payment of publication charges towards publication in quality international journals by the faculty.
14. Prof. Bidhu Bhusan Mishra appraised the house regarding progress in solid waste management and vermin-composting, coordinated by the department of Agribusiness. He requested for developing provisions for marketing of the products and collection of solid waste in the campus.
15. Prof. Nigamananda Das informed about the progress of WB-OHEPEE activities during last one year and also release of research grants to faculty.
16. Prof. Prabodha Kumar Hota informed the committee regarding various activities of RUSA including purchase of computers for faculty members to facilitate online academic activities, placement of E-recourses, and review of research activities of different centers of excellences.
17. Prof. Sabita Acharya passed her concluding remarks expressing her appreciation to all external members for their valuable suggestions towards better functioning of the University. Prof. Acharya also expressed her satisfaction for the focused and brief presentation made by all internal members, and suggested for developing required action plans to be for implementation of future proposals.
18. The meeting ended with vote of thanks by Prof. Navaneeta Rath.



(Prof. P.K. Mahapatra)
Director, IQAC
12th May, 2021


(Prof. S. Acharya)
Vice-Chancellor
12th May, 2021

ANNEXURE - I

Sl.	Activity	Responsibility
1.	Online feedback system of students for teacher's evaluation	Director, IQAC in consultation with faculty members of the Department of Computer Science and application is requested to execute the online evaluation system.
2.	e-resource development and upload in the website	Each department be requested to develop e-resource material for uploading of some representative material in each subject in the e-resource domain of the website
3.	Observation of 'No AC Day' / no vehicle day (one day in every month)	Registrar may be requested to issue necessary orders for observation of specific days
4.	Mono plantation both sides of internal roads and beautification of rest of the campus including department	Registrar to take necessary steps
5.	Organization of seminars (Safety during Covid-19 pandemic; Victims of Predatory Journals; Cyber safety) for benefit of faculty and students	Director, IQAC in consultation with Coordinator RUSA, Coordinator, WB-OHEPEE and faculty members of concerned departments will coordinate different seminars
6.	i. Consultancy projects to be taken up by faculty members. ii. Provision for funding to support publications including article processing charges in indexed international journals by faculty members.	R&D to take the required steps


 (Prof. P.K. Mahapatra)
 Director, IQAC
 12th May, 2021


 (Prof. S. Acharya)
 Vice-Chancellor
 12th May, 2021