



# UNIVERSITY DEPARTMENT OF TEACHER EDUCATION UTKAL UNIVERSITY

DDCE Campus, Vani Vihar, Bhubaneswar-751004

🌐 <https://www.utkaluniversity.ac.in> ✉ [udte@utkaluniversity.ac.in](mailto:udte@utkaluniversity.ac.in)

## Documents Required at the Time of Admission to 4-year Integrated B.A. B.Ed. Course for the Session: 2023 – 2024

*Date and Time of Admission: 21 / 08 / 2023, at 11:00AM*

The following certificate and documents in **original** and self-attested photocopies of the same in support of qualification, age, category, and eligibility are required.

1. Course Fee ₹50,000/-, Admission Fee ₹1,785/- and Seminar Fee ₹4,500/-.
2. Six recent colour passport size Photographs (**not more than 03 months old and should match with applicant's appearance**).
3. Application form (Printed application form after online submission) with a recent passport size photograph affixed on it.
4. Application fee payment details or slip.
5. Original College/ University Leaving and Conduct Certificate.
6. Aadhaar card
7. Original certificates and marksheets of all examinations (**H.S.C. and +2**)
8. Blood Group Certificate
9. Residential Certificate issued prior to six months only from the last date of online application Form
10. Income Certificate of father/mother from the competent authority (Tehsildar/Revenue Officer)
11. Affidavit Form duly signed by both the candidate and his/her parents for:
  - **Not to be indulged in ragging,**
  - **Not pursuing any other course, and**
  - **Not working anywhere.**
12. Caste certificate in Original (in case SC/ST/SEBC)
13. Certificate(s) in support of claim for Reservation, Weightage and Domicile, if any. For Ex-service men and family members category, Discharge Certificate in original.
14. Disability Certificate for PH candidates in Original.
15. Undertaking for regular class attendance by the candidate (**minimum 75% attendance**, failing which candidate will not be allowed for filling of form)
16. Undertaking regarding any fraudulent documents may lead to cancellation of candidature/ admission
17. Migration certificate
18. Relieve order (in case of employed candidates) from the competent authority.
19. Sports/event certificates, approved by the Indian Association of Universities, will only be considered for reservation. Sports certificate must be countersigned by the director of Sports and Youth Services/ Sports council of Utkal University.

**All admissions are provisional. Admission/ Selection will be cancelled if any document is found forged and stringent action as deemed fit will be taken against the candidate.**

The photocopies of all documents submitted, should be self-attested by the candidates.  
***Submission of incorrect information with intention to defraud may lead to cancellation of admission, and make a candidate liable for criminal proceedings.***



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## Note:

1. The candidates whose University/ Institute do not have a provision to give C.L.C. have to produce a letter from their respective University/ Institute regarding “the University. Institute does not have a provision to issue C.L.C.”
2. Any misinformation found on verification of the original documents shall lead to cancellation of selection/ admission and will be treated as a cognizable offence.
3. Any student found admitted into more than one course in any institute/university including Utkal University or in service in any Government/ Corporation/ Company/ Private sector undertaking etc. or practicing as Advocate at the Bar shall lead to cancellation of his/her admission and attract such other penal action as may be considered by the university.
4. In case the applicant for admission is found to have indulged in ragging in the past or if it is noticed later that he/she has indulged in ragging, admission may be refused or he/she shall be expelled from the educational institution.

## Fees to be deposited

- i. Admission Fees: ₹1,785/-**  
To be deposited in the Utkal University ESCROW A/c No. 80162210016570, IFSC – CNRB0018016 available in the Canara Bank, Utkal University Campus Branch by online transfer or in the counter of the Bank, through deposit slip.
- ii. Course Fees: ₹50,000/-**  
To be deposited in the Utkal University ESCROW A/c No. 80162210016570, IFSC – CNRB0018016 available in the Canara Bank, Utkal University Campus Branch by online transfer or in the counter of the Bank, through deposit slip.
- iii. Seminar Fee: ₹4,500/-**  
To be deposited in the UDTE A/c no. 80152010018213, IFSC – CNRB0018015 maintained in the Canara Bank, DDCE campus Branch by online transfer or in the counter of the aforesaid Bank, through deposit slip.

## N.B.

- Candidates should write the following details on the backside of the acknowledgement receipt/ counterfoil of the deposit and submit the same during admission.
  - a) Full Name of the candidate
  - b) Name of the course admitted
  - c) Nature of Fee Deposited (Admission Fee/ Course Fee/ Seminar Fee)
  - d) Class Roll (will be provided during admission)
- Transaction for the above three types of fees mentioned at point i, ii, and iii must be deposited separately.
- It is suggested not to deposit any fees in advance. Fees must be deposited only after verification by the department officials on the day of admission.