



## ACADEMIC AUDIT

2019-20

(1<sup>st</sup> March 2021 to 22<sup>nd</sup> March, 2021)

UTKAL UNIVERSITY, VANI VIHAR, BHUBANESWAR 751004, ODISHA

The Academic audit of regular departments and self financing courses of Utkal University was conducted by the following members.

1. Prof. Sabita Acharya, Vice-Chancellor, Utkal University
2. Prof. Basant Kumar Mallik, Chairman, PG Council, Utkal University
3. Prof. Jagmeswar Dandapat, Director, Research & Development, Utkal University
4. Prof. Nigamananda Das, Coordinator, WB-OHEPEE & Director, CDC Utkal University
5. Prof. Navaneeta Rath, Director, SFC, Utkal University
6. Prof. Pravati Kumari Mahapatra, Director, IQAC, Utkal University

The Committee interacted with the Heads/Coordinators and all faculty members as per the following schedule in the Chamber of the Vice Chancellor following all Covid-19 guidelines.

Sl. No.	Name of the Department	Date	Time of presentation
1.3.2021			
1.	A&A Economics		2.30pm- 2.55pm
2.	AIHCA		2.55pm - 3.20pm
3.	Anthropology		3.20pm - 3.45pm
4.	Biotechnology		3.45pm – 4.10pm
5.	Botany		4.10pm - 4.35pm
6.	Chemistry		4.35pm – 5.00pm
7.	Computer Science & Appl.		5.00pm - 5.25pm
2.3.2021			
8.	Commerce		2.30pm- 2.55pm
9.	English		2.55pm - 3.20pm
10.	Geology		3.20pm - 3.45pm
11.	Geography		3.45pm – 4.10pm
12.	History		4.10pm - 4.35pm
13.	Law		4.35pm – 5.00pm
14.	Library & Information Science		5.00pm - 5.25pm
3.3.2021			
15.	Mathematics		2.30pm- 2.55pm
16.	MBA		2.55pm - 3.20pm
17.	Odia		3.20pm - 3.45pm
18.	Philosophy		3.45pm – 4.10pm
19.	Physics		4.10pm - 4.35pm
20.	PMIR		4.35pm – 5.00pm
21.	Political Science		5.00pm - 5.25pm
4.3.2021			
22.	Public Admn.		2.30pm- 2.55pm
23.	Psychology		2.55pm - 3.20pm
24.	Sanskrit		3.20pm - 3.45pm
25.	Sociology		3.45pm – 4.10pm
26.	Statistics		4.10pm - 4.35pm



27.	Zoology		4.35pm – 5.00pm
<b>18.3.2021</b>			
28.	UDPS		2.30pm- 2.55pm
29.	Women Studies		2.55pm - 3.20pm
30.	M. Tech. Computer Science: Dept. of Mathematics		3.20pm - 3.45pm
31.	IMBA		3.45pm – 4.10pm
<b>19.3.2021</b>			
32.	Executive MBA		2.30pm- 2.55pm
33.	MBA (Agri Business): Dept. of Business Administration		2.55pm - 3.20pm
34.	MBA( Financial Management): Dept. Commerce		3.20pm - 3.45pm
35.	IMCA		3.45pm – 4.10pm
36.	MSc in Computer Science: Dept. of Computer Science		4.10pm - 4.35pm
37.	M. Tech (CS&E): Dept. of Computer Science		4.35pm – 5.00pm
<b>22.3.2021</b>			
38.	MSc Environmental Science: Dept of Botany		2.30pm- 2.55pm
39.	MSc in Microbiology: Dept of Botany		2.55pm - 3.20pm
40.	M Tech. IT: Dept of Statistics		3.20pm - 3.45pm
41.	PG Diploma in Remote Sensing and GIS: Dept of Geography		3.45pm – 4.10pm
42.	Master of journalism and Mass Communication: Dept of Pub. Admn.		4.10pm - 4.35pm
43.	Centre for study for Social Exclusion and Inclusive policy/		4.35pm – 5.00pm
44.	Ambedkar Studies		5.00pm - 5.25pm

Departmental profile with regard to academics, teaching, research and other co-curricular activities were presented by concerned heads/ coordinators/ directors of departments. Following the presentation, the members of the committee interacted with the heads and faculty members.

Action taken: Based on the suggestion of Academic audit held on 15<sup>th</sup>, 16<sup>th</sup>, 17<sup>th</sup> April, and 28<sup>th</sup> May 2019, the following measures were taken by different Departments: Faculty profile updated on the university website; research scholars seminar held in different departments; students feedback collected and analysed; facility for common room for students made available; steps taken for inclusion of journals published by different departments in UGC approved journal list; Syllabi revised along with allied courses.


The progress in different academic activities of each department was evaluated and the salient features observed during the visit are presented below.

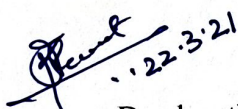
1. Mentorship for students is in practice in all the departments.
2. More than 50% of students receive scholarship in different departments.
3. It was proposed to develop a data base regarding the scholarship received by post graduate students of various departments.
4. Financial assistance for hands on training and study tour /field trip has to be enhanced to make the purpose more effective as the funds provided are not sufficient.
5. Documentation of field trip was not properly recorded. So, all the departments are required to prepare documentation of field trips conducted.




6. In order to establish a viable link between the university and industries, departments like Chemistry, Biotechnology, MBA, PMIR, Geology, Geography and Pharmacy were advised to take appropriate steps like formation of MoU etc. Memorandum of Understanding (MOU) was proposed to be formalized to encourage collaboration with research institutes and industry.
7. Some departments like Anthropology, Computer Science, Commerce, History, Library and Information Science, Mathematics, PMIR and Sanskrit have no extramural projects at present. Faculty members were advised to apply for projects to create a better research environment in the respective departments.
8. Due to shortage of faculty, departmental research support (DRS, FIST etc.) to several departments have been stopped adversely affecting research activities of the department which was a matter of concern.
9. Consultancy provided to faculty members to various institutions was recorded. However, there was no financial benefit to the faculty members. It was decided to develop strategy towards encouraging faculty members to accept consultancy projects with financial gains. It was suggested to prepare guidelines to formalize and encourage consultancy projects to be taken up by faculty members.
10. Departments like Economics, History and Zoology have been publishing journals (Society/ departmental) which have been placed in the UGC CARE list. Other departments were advised to revive the journals published earlier and take required steps to include those journals into UGC approved list of journals. Journals published by all departments were asked to be displayed in the Parija library.
11. Alumni activities of all the departments were proposed to be recorded.
12. The proposal to open new courses such as Yoga and Data Science by the department of Sanskrit and Statistics respectively was a welcome move. Concerned heads were advised to develop the required syllabus and place it before the appropriate body for approval and subsequent implementation.
13. It came to the notice that in some departments students were publishing their research work individually without their guides as authors. It was proposed to discourage such unethical practices.
14. It was proposed to record achievement of students such as placement and awards by departments with proof.
15. Some of self the financing courses such as UDPS, Master of Journalism etc. face shortage of space. It was suggested to take appropriate steps to solve the problem.
16. It was suggested to start the process of clubbing together of similar self financing courses offered in different departments in consultation with concerned course coordinators. Since seats in Remote Sensing one year diploma course are laying vacant, it was proposed to replace the course by a two years degree course on remote sensing. Self financing departments were also advised to record faculty profile. Remuneration for classes was proposed to be standardised as per UGC guidelines.
17. It was suggested to upgrade the Rural Technology Park by the department of MBA (Agri Business).
18. Feedback from different stakeholders were discussed. Taking into account the impact of COVID-19, it was decided to be collect Student's feedback online. However students having no internet connectivity will submit the form offline as per the ongoing practice.

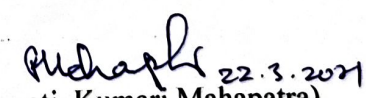
19. Different clubs established by individual departments was proposed to be clubbed and activities to be performed at university level.
20. All departments were requested to record activities of departmental alumni association.
21. Course coordinator, Social Exclusion & inclusive policy was requested to prepare a report on "How has the centre empowered students".
22. As an integral part of outreach programme, all science and social science departments were advised to take classes for the students of the University high school present in the Vani Vihar campus.
23. Departments having museums and laboratories were advised to plan for regular visit of school students to their laboratories and museums to create awareness among children.
24. Garbage disposal was a matter of concern in majority of the departments. It was decided to take appropriate steps for clearance of garbage by constituting a committee.
25. Recruitment of faculty members in most of the departments and appointment of Laboratory Assistant/ Technical Assistant in all science departments was a matter of great concern in order to maintain quality education in the University.

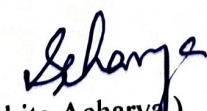
  
(Prof. Basant Kumar Mallik )  
Chairman, PG Council

  
(Prof. Jagneswar Dandapat)  
Director R& D

  
(Prof. Nigamananda Das)  
Director, CDC

  
(Prof. Navaneeta Rath)  
Director, SFC 22.3.2021

  
(Prof. Pravati Kumari Mahapatra)  
Director IQAC

  
(Prof. Sabita Acharya)  
Vice-Chancellor, Utkal University  
22<sup>nd</sup> March, 2021