

CONSTITUTION (Bye-laws)



SPORTS COUNCIL

UTKAL UNIVERSITY

Vani Vihar, Bhubaneswer, Odisha

(Approved by the Syndicate of Utkal University Dated 17/10/2014)

Sports Council

Utkal University , Bhubaneswer.

Preamble:

The Utkal University, established in the year 1943, is the seventeenth oldest University in India. Its present campus at **Vani Vihar**, Bhubaneswer is located on a sprawling 399.9 Acre area in the heart of BHUBANESWAR,. This is a teaching-cum-affiliating university. There are at present twenty-seven Post-Graduate Departments located in the University Campus. Utkal University, is in fact' the largest affiliating University in the country with approximately 267 affiliated Colleges (Degree Colleges-219, Professional Colleges-44, Other Constituent Colleges-2) under its jurisdiction. The University has now the jurisdiction over 9 districts, viz, Angul, Cuttack, Dhenkanal, Jajpur, Jagatsinghpur, Kendrapara, Khurda, Nayagarh and Puri and is spread over an area of 24,973 sq. kilometers catering to the needs of higher education of a population of more than 110 lakhs. The Sports and Tournaments of the University shall be opened to all the colleges affiliated to/managed by the University and University Teaching Departments. The Sports and Tournaments shall be governed by a body called the "Sports Council".

Vision:

Fortification of sports and sportsmanship amongst the students of the Utkal University and it bearing on their firm and unflinching determination to render his valuable service to the society and nation.

Mission:

Our mission is to encourage capacity building of our physical educators and prepared affluent sports person with soaring ethical and dedicated to their duties towards building strong society and nation.

Objectives:

- To promote health, fitness awareness and encourage mass participation in Physical Education and Sports among the students of affiliated colleges;
- To enrich and rejuvenate physical educators of the Utkal University in the area of physical education and sports sciences;
- To develop and promote programmes of Physical Education and Sports for the students of Higher education in Utkal university;
- To infuse in the students, the spirit of competition and sportsmanship that will facilitate to bag laurels in national levels games and sports;
- To closely collaborate and coordinate with the State and National bodies like AIU, other Universities in Physical Education and Sports, in matters of common interest and concern.

Chapter - I

SPORTS COUNCIL

There shall be a body in the University called "Sports Council".

The following shall be the objects of the Sports Council, namely:

- (i) To foster and encourage sports and sportsmanship amongst the students of the University;
- (ii) To organize, control, manage and supervise Inter-Collegiate sports and tournaments within the jurisdiction of the University;
- (iii) To regulate their conduct; and
- (iv) To undertake and conduct Inter-University Competitions.

Rule -1

The Governing Body of the Sports Council shall consist of the following namely:

- (i) The Vice-. Chancellor. Ex-Officio - Chairman,
- (ii) Registrar, Ex-Officio -Member
- (iii) Comptroller of Finance - Ex-Officio ,Member
- (iv) Development Officer - Ex-Officio ,Member,
- (v) Director S.W.O- Ex-Officio ,Member
- (vi) Vice President, P.G. Athletic Club, Ex-Officio, Member.
- (vii) Principal, G.C.P.E, BBSR, Ex-Officio, Member.
- (viii) Ten Principals /V.P to be nominated by the Vice-Chancellor. –Members
- (ix) Twenty Physical Education Teachers to be appointed by the Vice-Chancellor on the basis of area, six of whom shall be lady Physical Education Teacher. –Members
- (x) Five Special invitees to be nominated by the Vice-Chancellor every year. –Members
- (xi) P. E. Officer of Utkal University / P.T.I, M.S. law College, (Ex-Officio). –Members
- (xii) Director, Spots Council, Ex-Officio, Convener.

Note: The Director, Sports Council, shall act as the Convener of the Governing body of Sports Council.

Rule - 2 - Director.

The Director of Sports Council will be appointed periodically by the Vice – Chancellor from among the senior professors of the P.G. Department of Utkal University for a Minimum Period of three years.

Rule - 3 - Administrative & Financial Duties of the Director.**(a) Administrative**

The Director of the Sports council shall carry on routine correspondence on behalf of the Sports council and give effect to the resolutions of the same as its Executive Officer. He shall issue notice of meetings and record minutes of the same and shall be responsible for their maintenance. He shall also be responsible for the maintenance of other records or registers as well as the custody of any or all property of the Sports Council.

(b) Financial:

He shall receipts the fund from the university by giving requisition from time to time to meet the day to day expenses. Payments shall be made by him in accordance with the rules of the Sports Council and he shall maintain accounts of the amount received and expenditure incurred for the same to the University. He shall receive the budget provision grants from the University and keep the detailed account of expenditure duly supported by vouchers for Audit. He shall be solely responsible for the cash, stores and accounts of the Sports council. He will act as per the decision of the working committee. One separate SB Account may be opened in the names of Director, Sports Council and to be operated by the Director. All money received from the C.F. on the basis of requisition given by the Director, Shall have to be deposited in that account and to be spent for meeting day to day expenditures of the Sports Council as per the budget of the Sports Council.

Rule -3

The Governing Body of the Council shall meet once every year usually in the month of August of every year or whenever necessary on such days as may be fixed by the Chairman. 12 members shall form a quorum for a meeting of the Council.

Rule -4

The members of the Council (those mentioned under Sl. No viii and ix) shall hold office for two years and other for one year.

Rule -5

The following shall be the powers and functions of the Board, namely:

- (i) to approve the budget of the council;
- (ii) to appoint one Sub Committee to look after day today affairs of the games and sports
- (iii) Generally to take such steps as may be found necessary for the due discharge of the objectives of the Sports Council.

Rule - 6

The Council may delegate to the Committees appointed by it, such powers as may be necessary for the Committees in the discharge of the duties imposed on them by the council.

Rule – 7 Sub-committee.

The following shall be the constitution, powers and functions of the Sub -Committee

The Sub-Committee of Sports Council shall consist of the following namely:

- (i) Director, Spots Council, Ex-Officio, Chairman.
- (ii) Vice President, P.G. Athletic Club, Ex-Officio, Member.
- (iii) Principal, G.C.P.E,BBSR, Ex-Officio, Member.
- (iv) Physical Education Officer of Utkal University/P.T.I ,M.S.law College,(Ex-Officio)
- (v) Director/P.E.O of any other Universities.
- (vi) 4 members from among the Governing Body to be nominated by the Director, Sports Council,
One of whom shall be a lady.

The Sub Committee shall meet twice every year or whenever necessary on such days as may be fixed by the Chairman. 5 members shall form a quorum for a meeting of the Sub-Committee.

The Committee shall have powers.

- (a) To decide the venue of Inter college Tournament.
- (b) To decide the names of selectors, observers, for the Inter College Tournaments.
- (c) To recommend the names of members of Governing Body for the coming session for the approval of the Vice- Chancellor.
- (d) To prepare and recommend the Annual Budget of the Council to the GB;
- (e) To appoint the technical committee.
- (f) To consider the reports of the Organising Secretaries and Observers of inter college tournaments and Managers/Coaches of the University Teams and such other reports received by the council from time to time.
- (g) To do all other things as may be necessary for the efficient conduct of the Inter College tournaments.

Rule- 7 Technical Committee.

- (i) The following shall be the constitution, powers and functions of the Technical Committee
- (ii) The Technical Committee of Sports Council shall consist of the following namely

- (i) Principal, G.C.P.E, BBSR, Ex-Officio, Member.(Chairman)
- (ii) Physical Education Officer of Utkal University/P.T.I ,M. S. law College,(Ex-Officio)
- (iii) 2 Physical Education Teacher from among the Governing Body to be nominated by the Director, Sports Council.

(iv) Vice –president ,P.G. Athletic Club

The technical Committee shall meet at least twice every year or whenever necessary on such days as may be fixed by the Chairman. 3 members shall form a quorum for a meeting of the Council.

The Committee shall have powers.

- (a) To decide the dates of Inter College Competitions.
- (b) To prepare the fixtures for inter college Tournaments.
- (c) To verify the infrastructure & ground facilities of the venue for inter college tournaments.
- (d) To frame the rules and regulation for conduct of inter College tournaments.
- (e) To decide all the technical matters related to conduct of inters college tournaments, coaching camps, and inter university tournaments.
- (f) To settle dispute if any, between participating colleges with regard to tournaments / selection and other sports related activities within the jurisdiction of the sports council.

Rule – 8 Sports Fees - Sports fees as decided by the syndicate of Utkal University will be collected from the student taking admission /re-admission in degree streams of affiliated colleges of Utkal University. Out of that the college shall keep 40% to be spent at the college level only by deputing the students and officials in order to participate in different inter college tournaments organizing by the University Sports Council for selection of University teams in different events. The balance 60% per student per annum will be sent to the University Sports Council for sports activities and sports development. Besides that the colleges desirous of participating any Inter college tournament shall have to pay registration fee as decided by the Sports Council from time to time. All the sports fees and registration fees shall be paid in form of DD/BC in favour of Comptroller of Finance, Utkal University. College/ Institution will have to spend the college share money collected from the students for deputing teams for Inter College Tournaments organized by the Sports Council in that year only. An Utilisation certificate to that extent shall have to be submitted by the Principal of the concerned college that all amount collected as college share has been fully utilized (in requisite proforma). Otherwise the unspent balance if any shall have to be refunded to the University with immediate effect before getting the clearance from the Sports Council to make the college eligible to submit the examination form as per the Syndicate decision. The amount of sports fees may be changed from time to time as a when required with due approval of Syndicate.

All the amount received from the Colleges/ Institutes will be deposited in a separated account with due custody of the Comptroller of Finance and it will be spent only for sports activities and sports development works of the Sports Council, Utkal University accordingly approved budget duly passed by the Working Committee.

In no case the **Sports Fee** which is student money, shall be diverted for any other purpose by the University.

Rule – 9 Remuneration, Travelling and other Allowances:

- 1- Travelling Allowances of the members of the Sports Council and Committees for attending meeting called by the Sports Council for transaction of business connected with the University will be paid as per the University norms from the Council fund.
- 2- Remuneration and other allowances of the official, Players, Managers, Observer, Selector and Coaches of university teams proceeding for Inter College and Inter University tournaments will be paid as per the decision of the Governing Body from year to year from Council fund.

Chapter - II

INTER COLLEGE TOURNAMENTS

General Rules pertaining to the organization of Inter College Competitions and Selection Trials

1. The Sports Council of Utkal University shall have the power to include or exclude any of the inter college competitions of the sports & games listed in AIU with due approval from the Governing Board of the Council. The Date and Venue of the inter college tournaments shall be fixed by the technical committee and approved by the Director every year.
2. All affiliated colleges will send their entry to participate in the inter college tournaments directly to the Director, Sports Council of Utkal University in the prescribed proforma along with entry fees in the month of July every year.
3. According to the numbers of entry received by the Sports Council in each game , the technical committee of the sports council will decide whether the inter college tournament will be held on single, two or more zone basis as well as the nature of the fixture drawn for the same
4. Interested affiliated colleges, having adequate facilities and infrastructure will send their willingness in the prescribed proforma to host inter college tournaments in their college in the month of July every year.
5. The venue of the inter college tournaments will be decided by the Subcommittee considering the following points. (A) Area wise evenly spread location (B) Communication to venue (C) Infrastructure. (D) Competency of the organizing college.(E) Accommodation and Food facility.
6. The dates of the inter college competition will be decided by the technical committee as per the Dates available and approved by the AIU for All India and Zonal Level Inter University Tournaments.
7. Competition calendar for the Inter-University and Inter College Tournaments will be made available on the University website and will be circulated to all affiliated colleges for the student's information. All the affiliated colleges have to keep it on the college notice board till the last date of the inter college competition.
8. Financial assistance for the conduct of the inter College Tournaments will be provided to the hosting colleges by the Sports Council as per the budget approved by the Working Committee of the Sports Council.
9. Every college desirous of conducting an Inter College tournament on behalf of the Sports Council shall be responsible for the smooth conduct of the Inter college tournament , For this purpose. the Principal of the organizing college shall appoint a competent body to be known as the Organising Committee.
10. The Principal or his nominee will be the organizing Secretary of the Organizing Committee and Physical Education Teacher of the college will act as the coordinator of the committee.

- 11 All the Inter College Tournaments must be organized by the qualified workforce by the host college and the entire tournaments must be refereed /umpired / Judged by qualified technical officials of the particular sports and games.
- 12 The Organizing Secretary shall be empowered to select/appoint the competent referee/ official for the tournament as qualified Umpire/Referee – as per requirement, Qualified Umpire-cum-Selector – 01, Class III Staff – 01 and Class IV staff/ grounds man – 02 \
- 13 Only the students fulfilling the eligibility rules of A.I.U will be allowed to participate in the inter college Tournaments. A student shall not be allowed to represent on behalf of more than one college in any Inter-Collegiate Tournaments in a year.
- 14 The participating colleges shall submit the eligibility list of the players as per the proforma sent by the Director, Sports Council .along with the Identity Cards, photo graphs and Xerox copies of the H.S.C / +2 Certificates duly attested by the Principal to the organizing college before the commencement of the tournament.
- 15 The organizing college will properly verify the authenticity of the players participating in the tournament through
 - i) Verification of the identity card.
 - ii) Verification of eligibility proforma, age proof as per AIU
 - iii) Verification of H.S.C. / +2 Original Certificates.
 - iv) Verification of photo graphs and Xerox copies of the H.S.C / +2 Certificates duly attested by the Principal
- 16 The organizing College shall provide free, neat and clean lodging facilities(Dari, Bucket, Mug, Etc) ,adequately equipped with toilet, drinking water and light etc. to the participating colleges. The lodging arrangements shall be near the ground/court as far as possible and in no case the same should be more than 1KM away from the playing area. The grounds , courts, etc and the equipments used for the inter-College Tournaments must conform to national specifications.
- 17 It shall be the duty of the organizing committee to ensure that all the rules and regulations laid down by the sports council for the Inter - Collegiate tournaments are fully observed and the Game/Tournament is played fairly. In case, a particular team has included

ineligible player, as defined in the rules, the team shall be disqualified from the tournament after due verification. In case of the misconduct by any individual player(s) or a team as a whole, the organizing committee shall have the power even to debar the team/disqualify the individual player(s) from the tournament. While doing so, however, the organizing committee shall strictly follow the procedure as laid down below:

(a) Both the teams under dispute are given full opportunities to explain their respective points of view.

(b) The Principal of the organizing college shall constitute a technical committee consisting of

(1) Organizing Secretary

(2) Coordinator (Physical Education Teacher),

(3) One expert of the concerned game.

(4) Observer

(c) The matter shall have to be reported immediately to the Director, Sports Council for information and further action if any.

- 18 Protest against the decision of referee or umpire or any other matter shall be lodged in writing within two hours of conclusion of the game and depositing Rs.500/- with the Organizing Secretary of the tournament. If the protest is lodged during the match, the match shall be played out. Any team, leaving field of play under protest, shall be deemed to have lost the match and forfeited its right to protest. The decision of technical committee in this regard is final. The protest fee shall be forfeited if the protest is not sustained. Organizing Secretary shall send a report to the Director, Sports Council.
- 19 A minimum of five teams for Men and four teams for Women are essential to organize the tournament otherwise the tournament will be automatically treated as cancelled.
- 20 The affiliated college must send their students with proper uniforms to take part in inter-college tournaments. The students are not allowed to take part in any of the inter college tournaments in civil dress.
- 21 No affiliated colleges are allowed to take part in any inter college competitions in which they are participating or any sports and games without a qualified physical educator.
- 22 The rules and regulations of the sports and games will be strictly followed as is framed by the concerned Association/Federation of the sports and games at National level.
- 23 The selection of the university team shall be made on the basis of performance in the inter college tournaments. The selection committee for the final team selection comprises of Principal/Organising Secretary (Chairman), and the Selector (S), Observer(s) to be deputed by the University. The Director reserves the right to cancel or change the selection list if required.
- 24 It shall be the duty of the Organizing Secretary to inform the Director, Sports Council regarding the tournament and submit the copy of eligibility proforma and result of the tournament and the list of the selected team of the university with one week from the date of completion of tournament.

25 The Organizing Secretary of inter college tournaments must send the detailed report of the competition and the vouchers supporting expenditures made during the competition within fifteen days to the Director, Sports Council, Utkal University for audit purpose.

26 Conduct of the Draw(Fixture):

All the Inter College tournaments will be played on knock out basis. The inter college tournaments where the number of participating teams will be more the draw (fixture) shall be made by the Sports Council and in case of less team participation the fixture will be prepared on the spot by the organizing college in presence of all the managers of participating teams and the observer of the tournament. The technical committee of the Sports council will take the final decision in this matter.

27 Trophies and Certificates:

(a)The Sports Council of Utkal University shall provide the trophies for winner and runners-up teams. The College receiving running trophies shall hold themselves responsible for the safe custody of the trophies received. All the trophies of Inter-Collegiate Tournament shall be running (rolling) trophies.

(b) There shall be one replica for each trophy, the replica shall be retained permanently by the winning college and shall be the property of the winning college.

(c) The college holding any of the rolling trophies shall return the same to the Director, Sports Council at its own cost in the month of June every year.

(d) A certificate of merit signed by the Director, Sports Council shall be awarded to the individual member of the winner and Runners – up team in team games, weight lifting and individual athletic championship and to individuals securing first and second places in athletics/Best physique for inter college tournaments. All the players participating Inter University tournaments/All India tournaments/ any national games are to be provided a certificate of merit signed by the Director and Vice-Chancellor of the University.

e) Best performer College(s) and Best sports talent of the year may be honored with special medals for both men and women events. This has to be decided by the committee on the basis of performance during that period.

f) Sports Council with due approval of chairman may provide sports equipments to any College / Institution / Area on the basis of competency of players of that event to promote them for better interest of the University.

Chapter - III

INTER UNIVERSITY TOURNAMENTS

- 1- The University may participate in the Inter-University tournaments /Competitions/ as may be decided by the sports council from time to time.
- 2 - The Director, Sports Council may appoint any staff member , any expert in the field of that game as Team manager who will be overall responsible for the participation in the tournament in association with the Coach.
- 3 – T.A, D.A and other remuneration as per Sports Council decision shall be paid to the Manager in advance. After completion of assignment, Manager has to submit the paid vouchers immediately to the Sports Council for the audit purpose within a fortnight and reconcile the same immediately.

Chapter-IV

Modification/Change of Bye-Law:

Any minor Change if so arise in due course of time of implementation of the Act and if the Governing Body recommend such minor changes to included/modified/deleted in the Bye-Law, then Vice-Chancellor is empowered to incorporate such changes in the Act. The Bye-Law will be effective from the session 2013-14.

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ASSOCIATION OF INDIAN UNIVERSITIES
(Inter University Sports Board of India)



Revised FISU Eligibility Rules for Participation of Students in National and International University Games: with effect from 2013-2014 onwards

A. Eligibility Rules:-

1. Only a bonafide student, who is currently and officially enrolled / registered for a degree or diploma at the university/college whose status is recognized by the appropriate authority of the country, which is of a minimum duration of one academic year and whose examination is conducted by the university shall be eligible to participate in National University Games.
- $\frac{3}{4}$ M.Phil. and Ph.D. students will also be eligible to participate only if in terms of the concerned University's rules they are regarded to be bonafide students and fulfill other conditions laid down in this behalf.
2. All eligible students while participating in National University Games/Championships shall fulfill the following essential conditions:-
 - (a) Not more than 9 years have elapsed since a student passed the examination qualifying him/ her for first admission to a degree or diploma course of university or college affiliated to a university.
 - (b) The nine year eligibility period for participation of students in competitions shall be distributed as under:-
 - (v) Not more than 5 years after passing/ qualifying 10+2 examination or equivalent examination while studying in Under Graduate Courses/Degrees.
 - (vi) Not more than 4 years after passing/qualifying Graduate Course/Degree while studying in Post Graduate Courses/Degrees. This period also includes M. Phil and Ph. D. Courses.

For the purpose of determining number of years under the revised FISU Eligibility rules for participation:-

- (c) Graduate Courses shall be treated to be those where the admission is sought after passing 10+2 or equivalent examination, as the case may be.
- (xiii) All other Professional Courses where admission is obtained after passing Graduate Degree Examination(s), e.g. LL.B., MBBS, BCA, BBA .B.Ed., BP. Ed & B. Lib. etc. will be clubbed together with

other Postgraduate Courses like M.A., MBA, M.Sc., M.Com., M. Lib., M.Ed. and M P. Ed etc, as the case may be.

3. Only the competitors who satisfy the following conditions shall be considered to be eligible to participate in International University Games/Championships/universiade:-
 - (a) Be a national of the country they represent;
 - (b) Only students who are less than 28 years of age as on first July of the academic year in which the tournament is held, can participate.
4. A student who is employed on full-time basis shall not be eligible to participate in National/International University Games/Championships. However, student(s) who are receiving nominal stipend only, from Public or Private Sector(s), as the case may be, towards financial assistance to continue/support studies can also participate in National/International University Games, provided he/she submitted **“No Objection Certificate”** (NOC) from the respective Department/Organization, categorically stating that he/ she is stipend holder only and permitted to participate in National /International University Games, while pursuing study after his/her admission in a college / university is regularized.
5. A student shall not be allowed to represent more than one university in National/International University Games during a single or same academic year.
6. Provisional admission to a course/degree of university or college shall not make the student(s) eligible to represent the university in National/International University Games.
7. In the case of a student migrating from one University to another, his/her migration case will be considered eligible only after his/her admission in the new university is regularized and he/she is admitted as a bonafide and eligible student by the new University.

2. Explanation:-

- (a) In case of student(s) changing from one course to another, the period spent in the previous course before joining the new course shall be counted towards total period of eligibility for the purpose of participation in National/International University Games.
- (b) One year means the academic year in which the tournament is held irrespective of whether the student's result is declared or not. It will normally extend from 1st July of one year for 12 calendar months to the next year.
- (c) A bonafide student may not be considered to be eligible to participate in National/International University Games if he/she does not pass/qualify a particular class within the period of two years, both at Graduate and Post Graduate Courses/Degrees. However, duration/length of both the courses will remain unchanged such as not more than **“five years”** after passing 10+2 examination or equivalent examination in Under Graduate Courses. Similarly, not more than **“four years”** after passing Graduate Courses while studying in Post Graduate Courses including M .Phil or Ph.D. Courses, as the case may be.
- (d) Interchange of faculty may be allowed to participate in National/International University Games irrespective of

his/her having passed the class/course but he/she should have participated only once in that particular class before seeking admission for pursuing the second one.

If the candidate participates for two years in one particular class and if he/she changes course for the identical year, he/she will not be eligible to participate in National/International University Games for the remaining period of his/her eligibility for participation in sporting events, unless he/she passes first year of the newly opted course/class, in this regard.

C. Disqualification:-

1. Any disqualification of a sportsperson on the grounds of ineligibility will result in automatic scratching of his/her team for that academic year. The team may be debarred from participating in National/ International University Games to be held in the following year, if necessary.
2. A sportsperson disqualified on the basis of ineligibility shall not be permitted to participate in National/ International University Games in the next year, if required.
3. It shall be obligatory for those players, who are selected to represent Indian Universities Team(s) in National/ International University Games. If they represent some other organization/state without permission of AIU, and their respective university/college, they shall be debarred from participation in National University Games for the period of three years and disciplinary proceedings shall be initiated in accordance with existing rules.
4. It shall be mandatory for those students to participate in Inter University Tournaments, who joined Private or Public Sector(s) on nominal stipend basis only, for getting financial assistance to support/ continue their study in universities/colleges, provided their admission is based on sports quota earmarked for encouraging sports excellence in university sector.
5. The host university shall have the power to debar the athletes(s) or scratch the team(s), if found guilty for their involvement in the incidents of violence during National University Games: 2013-2014, after following due process of independent enquiry and recommend to the concerned universities to cancel the admission of such defaulting sports persons.
6. Those sportspersons who are found/tested positive on the basis of samples conducted and analyzed by NADA, confirming that banned (doping) was used/consumed for enhancing their athletic performance, shall be debarred from participation in National/International University Games for the period as specified in the Report of National Anti Doping Agency (NADA) with a view to make sports drug free in university sector.