

**Department of Sociology**  
**Value Added Course**  
**Total Teaching Hours=30 hours**  
**Course Title=Academic Writing Style**

**Course Objectives:**

This course aims at giving a basic impression to the students on the skills and techniques necessary for writing different forms of academic papers. Basically, it intends to build capacity in the students to write cognitive, analytic, narrative and innovative writings. It will teach them the stuffs that are to be put into the papers and their styles of writing including the ways of indicating the sources, putting the quotes, paraphrasing and synthesizing the information from other works. It will enable them to go for an appropriate review of the texts /visuals and develop skills necessary for plagiarism free academic writing.

**Learning Outcomes:**

With the successful completion of the course, the students are expected to

- Get a thorough knowledge on academic writing, its need, its forms, successful writing style with practices
- Gain insights into academic integrity against academic dishonesty

**Unit-1: Basics of Academic Writing:**

- What is academic writing and how it is different from general writings
- Need for academic writing, the Bloom model of learning
- Laws and characteristics of Academic Writing, Prerequisites of a good academic paper
- Difference between descriptive and analytical writing,
- Tasks in academic writing, Types of academic writing
- Academic writing triangle, Approach to writing good academic papers, Good VS. Bad academic writing,
- Self-testing assignments- Meaningful writing, Economic writing, Narrative writing, Analytic writing, Innovative writing, writing essays, Writing abstracts
- Dos and do nots in academic writing

## **Unit II: Review of Texts**

- Print Review:  
Article Review  
Book Review  
Literature Review  
Writing Review Article
- Visual Review:  
Making Sense of Visuals  
Theoretical Framework for understanding Visuals  
Tools and Techniques for deciphering visuals  
Different genres of Visuals

## **Unit III: Effect of Plagiarism on Academic Writing Skills**

- Plagiarism and other forms of Academic Dishonesty
- How and why plagiarism takes place: Sources to plagiarize- books, articles, comment pages, another person's work, websites and blog posts.
- Different forms of Plagiarism: Copying, Inappropriate Citation, Inappropriate Paraphrasing, Collusion, Self-plagiarism.
- Impact and avoidance of Plagiarism on academic skills: Academic Integrity versus Academic Dishonesty, Avoiding and Correcting plagiarism

## **Unit IV Presentations**

- Types of Presentations
- Presentation Skills
- How to make an effective Presentation
- Dos and Don'ts while making a presentation.