The Annual Quality Assurance Report (AQAR) of the IQAC
(2016-17)

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

1. Details of the Institution

1.1 Name of the Institution

> UTKAL UNIVERSITY

1.2 Address Line 1

> Office of Registrar

Address Line 2

> Utkal University Campus
> Vani Vihar

City/Town

> Bhubaneswar

State

> Odisha

Pin Code

> 751 004

Institution e-mail address

> vcuu@rediffmail.com

Contact Nos.

> 0674-2567700 / 2567387
> Mobile - +91 94370 15893

Name of the Head of the Institution:

> Prof.Soumendra Mohan Patnaik

Tel. No. with STD Code:

> 0674-2567700 / 2567387

Mobile:

> +91 94370 15893

Name of the IQAC Co-ordinator:

Prof.Kishor Kumar Basa

Mobile:

+91 88956 15636

IQAC e-mail address:

kishorkbasa58@gmail.com

1.3 **NAAC Track ID***(For ex. MHCOGN 18879)*

ORUNGN10098

1.4 **NAAC Executive Committee No. & Date:**
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

02.12.2016 EC (SC/19/A&A/49.2)

1.5 Website address:

www.utkaluniversity.nic.in

Web-link of the AQAR:

www.utkaluniversity.nic.in/IQAC/AQAR2016-17.doc

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B++	-	2003	5 Years
2	2nd Cycle	A+	-	2016	5 Years
3	3rd Cycle				
4	4th Cycle				

1.7 Date of Establishment of IQAC :   DD/MM/YYYY

02.01.2008

1.8 AQAR for the year *(for example 2010-11)*

June 1, 2016 to May 31, 2017

1.9 Details of the previous year's AQAR submitted to NAACafterthe latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

1.10 Institutional Status

University   State [✔]   Central [ ]   Deemed [ ]   Private [ ]

Affiliated College   Yes [ ]   No [✔]

Constituent College   Yes [ ]   No [✔]

Autonomous college of UGC   Yes [ ]   No [✔]

Regulatory Agency approved Institution   Yes [✔]   No [ ]

   (eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education [✔]   Men [ ]   Women [ ]

                 Urban [✔]   Rural [ ]   Tribal [ ]

Financial Status   Grant-in-aid [✔]   UGC 2(f) [✔]   UGC 12B [✔]

                 Grant-in-aid + Self Financing [✔]   Totally Self-financing [ ]

1.11 Type of Faculty/Programme

Arts [✔]   Science [✔] Commerce [✔]   Law [✔] PEI (Phys Edu) [ ]

TEI (Edu) [✔]   Engineering [ ]   Health Science [✔]   Management [✔]

Others   (Specify)   .   Social Sciences, Pharmacy
                       Computer Science & Application

1.12 Name of the Affiliating University *(for the Colleges)*   NA

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University   State

University with Potential for Excellence	☐	UGC-CPE	☐
DST Star Scheme	☐	UGC-CE	☐
UGC-Special Assistance Programme	✔	DST-FIST	✔
UGC-Innovative PG programmes	✔	Any other (*Specify*)	☐
UGC-COP Programmes	☐		

2. IQAC Composition and Activities

2.1 No. of Teachers $\qquad$ 08

2.2 No. of Administrative/Technical staff $\qquad$ 02

2.3 No. of students $\qquad$ 02

2.4 No. of Management representatives $\qquad$ 02

2.5 No. of Alumni $\qquad$ 02

2. 6 No. of any other stakeholder and

Community representatives $\qquad$ 01

2.7 No. of Employers/ Industrialists $\qquad$ 01

2.8 No. of other External Experts $\qquad$ 02

2.9 Total No. of members $\qquad$ 20

2.10 No. of IQAC meetings held $\qquad$ 2

2.11 No. of meetings with various stakeholders: No. Faculty $\boxed{4}$

Non-Teaching Staff $\boxed{1}$ Students $\boxed{1}$ Alumni $\boxed{1}$ Others $\boxed{2}$

☐ ✔

2.12 Has IQAC received any funding from UGC during the year?   Yes   No

        If yes, mention the amount | --------- |

2.13 Seminars and Conferences (only quality related)

    (i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. [   ]   International [   ]   National [   ]   State [   ]   Institution Level [1]

(ii) Themes	Seminars in collaboration with University Employment Information and Guidance bureau and Placement Cell for employability and skill development. These included Career Counselling, Basic Employability Skill Training, Employability Assessment Test and Pre-placement Training

2.14 Significant Activities and contributions made by IQAC

- ❖ IQAC organized meetings of various stakeholders – Heads of Departments and Co-ordinators of Self financing Courses, Students, Teachers, Parents and Alumni – for preparing an Institutional Development Plan for Utkal University.
- ❖ In a significant move Utkal University took up consultancy for development of IDPs for 125 Higher Educational Institutes of the state. This was completed successfully.
- ❖ Minor modification of course curriculum/syllabi/regulations for UG courses on the basis of CBCS guidelines of UGC. Framing of new interdisciplinary courses at PG level under CBCS of UGC.
- ❖ Organised seminars in collaboration with University Employment Information and Guidance bureau and Placement Cell for employability and skill development. These included Career Counselling, Basic Employability Skill Training, Employability Assessment Test and Pre-placement Training
- ❖ Skill development initiatives were undertaken in all Departments of the University with financial support from UGC
- ❖ UGC-NET coaching programme for SC, ST and Women students of the university was initiated and being coordinated by the Centre for the Study of Social Exclusion and Inclusive Policy (CSSEIP)
- ❖ Civil Service coaching centres were initiated and – students are being trained
- ❖ Following the suggestions given by the NAAC peer team, the university became knowledge partner with two Navaratna companies namely NALCO and NeyveliLignite Corporation. Faculty of the university are already working with these two corporate on various consultancy projects.
- ❖ The PG Department of Physics Utkal University has been chosen for RUSA's excellence program. Through this program, the Department will be provided with Financial and domain expertise for up gradation of its teaching learning program to global standards.
- ❖ IQAC's activities with NSS on Environment and Organ Donation camp.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
• Planning was made for the modification in the course curriculum/regulations for all UG courses on the basis of CBCS of UGC. • Framing of new interdisciplinary course for at PG level. • Project works to be made compulsory from all Departments. • Introduction of suitable external members from amongst industry/ NGO/ other relevant bodies in board of studies. • A plan of action was prepared for developing employability and skill of the students of the PG course • To develop modalities for implementation of anti plagiarism policy.	• Academic Council approved modification of course to be applicable for under graduate courses. • Approval was accorded by the Academic Council for the purpose. • The same was approved by the Academic Council. • Board of studies of various disciplines have been formed accordingly. • Programmes were organised in collaboration with University Placement Cell for employability and skill development. PG departments organised workshop on Skill development • The same is in the process under the Chairmanship of Director, IQAC.

Attach the Academic Calendar of the year as Annexure.

*Annexure – 1 ACADEMIC CALENDER 2016-17

Starting of 1st Semester Classes	On or before 11th July 2016
Starting of 3rd Semester Classes	1st week of July 2016
Mid Semester (1st& 3rd) Examination	Between 21st September 7th October 2016
End Semester (1st& 3rd) Exam.	Between 3rd week of November and 3rd week
Starting of 2nd& 4th Semester Classes	2nd January, 2017
Mid Semester (2nd& 4th) Exam.	Between 3rd week of February and 7thMarch, 2017
End Semester (2nd& 4th) Exam.	Between 20th April and 10th May, 2017

2.16 Whether the AQAR was placed in statutory body Yes ☑ No ☐

Management Syndicate ☑ Any other body ☑ | IQAC Committee |

Provide the details of the action taken

> All stockholders including heads of the Departments were requested to provide relevant information. The report was prepared at IQAC level. The same was placed before the IQAC committee and the Syndicate for approval.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	32	-	06	05
PG	32	-	15	05
UG	03	-	-	-
PG Diploma			1	
Advanced Diploma				
Diploma				
Certificate	1			
Others	26	-	-	01
Total	94		22	11

Interdisciplinary		1		
Innovative	01			

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	66
Trimester	0
Annual	0

1.3 Feedback from stakeholders*Alumni ☑ Parents ☑ Employers ☑ Students ☑
(On all aspects)

Mode of feedback : Online ☑ Manual ☑ Co-operating schools (for PEI) ☐

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

- ❖ Yes, P.G., M.Phil. and Ph.D. course work and syllabus are regularly updated according to the need of the subjects/programmes. For PG, CBCS is being followed since 2013-14. At UG level the CBCS course was introduced in the year 2015-16 in all autonomous colleges and it was extended to rest of the colleges affiliated to Utkal University during present academic session, i.e. 2016-17
- ❖ Yes, revision of syllabi at UG level with CBCS from 2016-17 onwards in all affiliated colleges

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
167	100	45	22	01

2.2 No. of permanent faculty with Ph.D.   133

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
	34		32		24				90

2.4 No. of Guest and Visiting faculty and Temporary faculty   34   36   12

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/ Workshops	51	154	39
Presented papers	60	121	16
Resource Persons	15	106	63

2.6 Innovative processes adopted by the institution in Teaching and Learning:

ICT enabled smart classroom, Field Exposure to students on the job training, out of classroom exposure, Remedial classes for needy students, Regular students' seminar. The University adopts a learning system where course outlines, reading materials, work assignment and dissertation ideas are given to the students. Departments arrange lectures by visiting faculties and industry experts. The entire plan is provided in advance through the academic calendar.

2.7 Total No. of actual teaching days
during this academic year

210

2.8 Examination/ Evaluation Reforms initiated by
the Institution (for example: Open Book Examination, Bar Coding,
    Double Valuation, Photocopy, Online Multiple Choice Questions)

Continuous
evaluation system

2.9 No. of faculty members involved in curriculum
restructuring/revision/syllabus development
as member of Board of Study/Faculty/Curriculum Development workshop

112	49	39

2.10 Average percentage of attendance of students

80

2.11 Course/Programme wise
distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
P.G. (Final)	1084					96.53
M.Phil	201					99.87
Pre-Ph.D course work	238					100

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- ❖ Regular Monitoring academic calendar and updating of syllabus
- ❖ conduct of Academic audit
- ❖ Evaluation of teaching and learning processes through feedback analysis
- ❖ Monitoring of placement activities
- ❖ Skill development Workshop
- ❖ Conclaves and VC's meetings with the Research Scholars
- ❖ Strengthening of Library resources, learning tools and learning infrastructure

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	312
UGC – Faculty Improvement Programme	343
HRD programmes	343
Orientation programmes	31
Faculty exchange programme	-
Staff training conducted by the university	37
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	69
Others	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	326	394	-	-
Technical Staff	168	112	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

IQAC takes initiatives to promote a research culture in the departments. Continuous efforts are being made to encourage faculty members to take up projects from various funding agencies. Proposal initiated earlier for seed money to young faculty for researchwas implemented. Vice-Chancellor's meet with Research Scholars for encouragingand capacity building among the scholars. A novel ICSSR workshop was organised for young social science faculty of the state in order to generate and catalyse new research ideas. More than 12 faculty of Utkal University submitted research proposals that went through mentoring by a large number of domain experts. Director ICSSR attended the workshop. It is expected to give a much needed boost to funded research in Social Sciences.

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	3	17	14	28
Outlay in Rs. Lakhs	66.69	280.38	542.15	965.31

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	1	9	3	1
Outlay in Rs. Lakhs	1.17	8.2	7.67	2.00

3.4   Details on research publications

	International	National	Others
Peer Review Journals	167	141	8
Non-Peer Review Journals	8	29	-
e-Journals	54	-	-
Conference proceedings	23	19	1

3.5 Details on Impact factor of publications:

Range [0.5-5]   Average [1.75]   h-index [2-16]   Nos. in SCOPUS [1-18]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations.

Nature of the Project	Duration Year	Name of the funding Agency	Total grant Sanctioned (in lakh)	Received (in lakh)
Major projects	3-5	NUEPA,UGC, ICSSR, EARTH SC, DST, UNICEF, DBT, CSIR, NCW	542.15	252.33
Minor Projects	3	UGC	7.67	3.67
Interdisciplinary Projects	-		-	-
Industry sponsored	3		48	48
Projects sponsored by the University/ College	10		9.2	8.5
Students research projects *(other than compulsory by the University)*	3		48.02	9.82
Any other(Specify)		DBT, Govt. of India (P.G. Diploma)	73.3	-
Total			728.34	322.32

3.7 No. of books published   i) With ISBN No. [35]   Chapters in Edited Books [41]

 ii) Without ISBN No. [6]

3.8 No. of University Departments receiving funds from

UGC-SAP [7]   CAS [1*]   DST-FIST [2]

DPE [ ]   DBT Scheme/funds [1]

* Approved

3.9 For colleges   Autonomy [ ]   CPE [ ]   DBT Star Scheme [ ]

INSPIRE [ ]   CE [ ]   Any Other (specify) [ ]

3.10 Revenue generated through consultancy   [71, 77,450]

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	5	27	10	4	-
Sponsoring agencies	DSTGovt of India, DST Govt. Odisha, INSA, ONGC, IOCL, GAIL, OMC, NALCO, CIPET	UGC, NALCO,IIPA	UGC, University	University	

3.12 No. of faculty served as experts, chairpersons or resource persons   [94]

3.13 No. of collaborations International [24] National [45] Any other [5]

3.14 No. of linkages created during this year   [27]

3.15 Total budget for research for current year in lakhs :

From Funding agency (Sanctioned) [728.34]   From Management of University/College [-]

Total [728.34]

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	02
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College
47	3	16	11	7	5	5

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

116

248

3.19 No. of Ph.D. awarded by faculty from the Institution

330

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF 59   SRF 21   Project Fellows 4   Any other 24

3.21 No. of students Participated in NSS events:

University level 5245   State level 2299

National level 108   International level

3.22 No. of students participated in NCC events:

University level   State level

National level   International level

3.23 No. of Awards won in NSS:

University level 31   State level 23

National level 1   International level

3.24 No. of Awards won in NCC:

University level   State level

National level   International level

3.25 No. of Extension activities organized

University forum   College forum

NCC   NSS   Any other 10

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

Swachha Bharat, Village adoption, College adoption, associated with Kastruba Gandhi National Memorial Trust, Green rally, Relief works, Joy of giving initiatives, Financial assistance from Alumni members to the needy students, Inspirational talks for school and college students, Free health check up, Organ and body donation camp.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area (in acre)	399.81	0	Govt.	399.81
Class rooms	100	5	Govt., UGC	105
Laboratories	48	3		51
Seminar Halls	11	1		12
No. of important equipment purchased (≥ 1-0 lakh) during the current year.	79	44		123
Value of the equipment purchased during the year (Rs. in Lakhs)	497.00	6.55	UGC,DST,DBT	503.55
Others				

4.2 Computerization of administration and library

Yes, Accounts computerised, computerised Library accession list is maintained.
Certificate computerisation initiative taken.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	2,66,970	NA	3,149	30,00,000	2,70,119	-
Reference Books	28,454	NA	539	-	28,993	NA
e-Books	13,00,000	-	1,19,000	-	14,19,000	-
Journals	183	-	26	-	209	-
e-Journals	209	-			209	
Digital Database	19,000	11,00,000		-	19,000	11,00,000
CD & Video	1,050	-	-	-	1,050	-
Others (specify)	5,800	-	-	-	5,800	-

Books in Central Library. In addition, each Department has Seminar Library
Grant from Govt. of Odisha

Purchase of Anti Plagiarism Software. A committee has been formed by the university under the chairmanship Director IQAC to take measures for implementation.

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	487	31	YES	1	1	26	YES	YES
Added	95	7	YES	0	0	0	0	0
Total	582	38	YES	1	1	26	-	

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

All departments and administration are connected through NKN. Teachers, students and non-teaching staff undergo regular training on computer and internet, Ernet's installation to make the campus Wi-Fi.

4.6 Amount spent on maintenance in lakhs :

i) ICT | 2,84,350

ii) Campus Infrastructure and facilities | 4,82,08,200

iii) Equipments | 12,11,996

iv) Others | 7,94,218

Total : | 5,04,98,764

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

> Awareness campaign on use of e-resources (e-books, e-theses, e-journals of Proquest), Health care, Library and Computer Centre, Promotion of Sports facility, Promotion of research

5.2 Efforts made by the institution for tracking the progression

> Individual departments keep records to track the progression of students. Centralised placement records are also kept by the Placement Cell of the university.

5.3 (a) Total Number of students

UG	PG	Ph. D.	M.Phil
360	3215	253	219

(b) No. of students outside the state

81

(c) No. of international students

-

Men

No	%
1821	44.99

Women

No	%
2226	55.01

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
3058	561	454	-	38	4111	2875	610	526	-	36	4047

Demand ratio: 15.27:1   Dropout %: 1.26

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

> Coaching is offered to students to prepare them for different competitive exams such as: NET and GATE, Banking, OPSC, UPSC, Railways, OSSC, Statistical services, financial services, Civil services, etc. Funds have been received from UGC for this purpose. MOU was signed with Bikas Educational Charitable Trust for providing coaching facility for CIVIL service examinations.

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET 120   SET/SLET   GATE 49   CAT 11

IAS/IPS etc 1   State PSC 213   UPSC 6   Others 173

5.6 Details of student counselling and career guidance

> 1. **Career Counselling-** One-to-One and group career counselling sessions for the students were organized toenable them to find out their strengths and weaknesses. Besides they were made aware to explore their values andinterest, identify the skills, gaps and take up new learning to achieve career goals .
>
> 2. **Basic Employability Skills Training-** The University organized Basic Employability Skill Training for students from all streams that include training in job preparedness, communication skills, Etiquettes and Manners, Personality Grooming, Team Work, IT skills and domain specific skills.
>
> 3. **Employability Assessment Test-** Utkal University arranged Employability Assessment Tests for the students in association with organization such as NASSCOM (NAC-TEC), Aspiring Minds (AMCAT) and Mettl (MET) and shared comprehensive report with the students for corrective actions.
>
> 4. **Pre-Placement Training-** Pre-Placement Training for recruitment drives, particularly in the areas of Reasoning, Aptitude and English were conducted at the University for the Practice of the participating students.

No. of students benefitted   1452

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
33	418	171	393

5.8 Details of gender sensitization programmes

> Centre for women studies organizes gender sensitization awareness programmes. The centre also organises meetings, debates, competitions, etc., on related issues at regular intervals among the students. A mega event involving 500 university students was organized which was funded by state women commission.

5.9 Students Activities

   5.9.1   No. of students participated in Sports, Games and other events

State/ University level [318] National level [69] International level [ ]

No. of students participated in cultural events

State/ University level [250] National level [2] International level [ ]

   5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level [3] National level [ ] International level [ ]

Cultural: State/ University level [ ] National level [ ] International level [ ]

5.10 Scholarships and Financial Support

	Number of students	Amount Rs. in lakh
Financial support from institution	32	10.5
Financial support from government	2229	266.496
Financial support from other sources	16	27.55
Number of students who received International/ National recognitions	4	0.75

5.11   Student organised / initiatives

Fairs   : State/ University level [1] National level [ ] International level [ ]

Exhibition: State/ University level [1] National level [ ] International level [ ]

5.12   No. of social initiatives undertaken by the students [18]

5.13 Major grievances of students (if any) redressed:

    ❖ Availability of Internet facility

    ❖ Availability of more books in the Library

    ❖ Adequate number of Computers in the lab

- Installation of Dustbins / Garbage bins

- Provision for Research Scholar's Room

- Renovation of ladies toilets

- Exposure to other Research Institutes

- Inviting more companies for on Campus Recruitment

- Adequate journals and reference books for library including new e-resources

- Training for soft skill development

- Coaching for various competitive examinations

- Central as well as Seminar Library opening and closing time extended

- Hostel Accommodation for all the Girl students, New hostels inaugurated

- New state-of-art sports facility developed

- Library and Gymnasium at Ladies hostel

- Regular (24 x 7) grievance redressal

- 24 x 7 ambulance and mediclaim with tie up with a major hospital

- Projects undertaken for development of e-resources for tribal and other students

- Formation of new e-resource centre in the process

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

VISION:

* ❖ To be a centre of excellence in higher education with focus on innovative teaching, learning, research, consultancy and extension activities in building a creative, enlightened and productive civil society

MISSION:

* ❖ To provide the students with knowledge, skill, values and sensitivity necessary for a successful citizen

* ❖ To create and disseminate knowledge through interdisciplinary research and creative inquiry in developing a meaningful and sustainable society

* ❖ To equip the students with problem solving, leadership and teamwork skills and inculcating a sense of commitment to quality, ethical behavioural and respect for others

* ❖ To provide a platform for free flow of ideas where discovery, creativity and professional development finds a scope for fulfilment in making the world a better place to live in

* ❖ To ensure academic excellence in this dynamic knowledge economy by exposing the students to new ideas, new ways of understanding, new ways of knowing in their journey of intellectual transformation

6.2 Does the Institution has a management Information System

The University has accounting information system, Administration Information system, and Examination Information system which form part of the evolving MIS

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Choice based credit system was followed at UG and PG levels. Syllabi and courses were revised regularly as per UGC guidelines

6.3.2 Teaching and Learning

> Apart from the conventional mode, teachers use ICT and other aids for teaching. Field work/study tour/ institutional/industry exposure is also an important component of learning in many departments

6.3.3 Examination and Evaluation

> Continuous evaluation system is followed
>
> Results are published in time

6.3.4 Research and Development

> Faculty members are engaged in both theoretical and applied research. Research findings are presented at national and international conferences, seminars and workshops. They develop collaborative research at national and international levels and publish papers in journals of repute. Major Regulation changes at Research Degree level for quality improvement. Steps to prevent plagiarism.

6.3.5 Library, ICT and physical infrastructure / instrumentation

> Proquest, the e-library resource, was subscribed with financial support from Govt. of Odisha. Construction of a building for digitalization of the library is in progress. Construction of three new hostels, Inauguration of Language Block, Social Sciences Block is in progress.

6.3.6 Human Resource Management

> The Registrar as the head of office manages the office administration. Separate sections are there to manage finance and accounts, examination, students and employee's welfare, research and development, infrastructure development and maintenance and security

6.3.7   Faculty and Staff recruitment

> Advertisement has been made for recruiting 57 faculty positions.

6.3.8   Industry Interaction / Collaboration

> Students of number of departments undertake internship and project work in various industries and research organizations. MOUs are with CIPET, CIFA and BARC.

6.3.9   Admission of Students

> Admission to P.G., M.Phil.and Pre-Ph.D. course work was done through entrance test and career marking. In M.Phil and Ph.D, the Departments conduct personal interviews in addition to written entrance tests

6.4 Welfare schemes for

Teaching	Faculty club, Medical allowance, Gym, Internet connectivity, Family relief schemes for fatal diseases, Contribution towards socio-cultural celebrations in campus
Non teaching	Association Hall, Medical allowance, Gym, Internet connectivity, Infrastructure for social activities
Students	Common Room, Ladies Toilet, Internet connectivity, Medical Insurance, Gym, play ground, Indoor badminton court

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done   Yes, by AG and local fund audit team

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	IQAC	Yes	IQAC
Administrative	Yes	IQAC	Yes	IQAC

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes   Yes [ ]   No [✔]

For PG Programmes   Yes [ ]   No [✔]

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- ❖ Online issue of registration number
- ❖ Online form fill up by the affiliated colleges
- ❖ Online issue of admit cards through respective colleges
- ❖ Online recording of present-absent statement (date wise)and online issue of dispatch advice
- ❖ Online issue of appointment of external examiner and online transfer of marks from the valuation zone to the university computer centre for preparation of result
- ❖ Online issue of mark sheets and issue of provisional certificate
- ❖ Online issue of tabulation register through respective colleges
- ❖ On time declaration of final degree examination results

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

- ❖ Vice Chancellor's audit for autonomy renewal was carried out
- ❖ Teachers of the Utkal University helped prepare the Institutional development programme of 70 affiliated colleges where autonomy was an important component.
- ❖ Many university teachers are involved in the affiliation process of different colleges under the University. Affiliated/constituent colleges are mentored by the CDC to promote their autonomy
- ❖ Consultation with all stakeholders (autonomous colleges, affiliated colleges, teachers and students) regarding the reforms in examination system and syllabi

6.11 Activities and support from the Alumni Association

> All the departments have a strong Alumni base. Annual general body meetings are held annually. Many Alumni members provide financial assistance to needy students.

6.12 Activities and support from the Parent – Teacher Association

> Feedback from the parents are sought regarding the academic and overall atmosphere of the department and of the university

6.13 Development programmes for support staff

> Basic computer training of the support staff is a regular practice.Dedicated Health Centre, Staff club, Kalyan Mandap, Gymnasium and Stadium are extended to the staff members.

6.14 Initiatives taken by the institution to make the campus eco-friendly

> Regular Cleaning of Department premises and plantation in campus by students, employees and external agency

Criterion – VII

7. <u>Innovations and Best Practices</u>

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

> ❖ Order of magnitude improvement for Odisha region through the Agency by students and Faculty of Utkal University for Organ donation.
> ❖ Implementation of seed research funding for young faculty and funding of out-of-box ideas
> ❖ Implementation of research fellowship for working with real life problems through MOU with CIPET

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

> ❖ Academic calendar with the dates for mid semester and end semester examinations are given to the students from the beginning of the session. Seminars and workshops for the session are planned
> ❖ Departmental extension activities are planned in consultation with the students. The Action Taken Report prepared before each meeting

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

> ❖ Massive participation and facilitation of Organ and body donation by students and faculty
>
> ❖ Organizing research scholar's meet regularly
>
> ❖ Initiatives towards forming groups working for the under-privileged sections of the society

Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

> ❖ Environment Day was celebrated by the Department of Botany
>
> ❖ Ozone day was celebrated by the Department of Zoology
>
> ❖ Clean and Green initiatives are undertaken by all the Departments

7.5 Whether environmental audit was conducted?   Yes ✔   No ☐

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

> Steps were taken for acquiring land for establishment of second campus near Chandikhol which is not far from the industrial hub of Kalinga Nagar. Celebration of 50th year by the Department of Chemistry.

8.Plans of institution for next year

> ❖ Celebration of 75th year of the University
> ❖ 60th year celebration of Department of Anthropology
> ❖ New interdisciplinary elective course under CBCS
> ❖ Organise conferences, seminars and workshops by inviting reputed scientists
> ❖ Promote high quality research and interdisciplinary research
> ❖ Organise laboratory, field and industrial visits by students
> ❖ Train college teachers to teach CBCS courses and to produce trained man power for the country
> ❖ Massive watershed management system
> ❖ Massive waste management programme

Name Prof. Kishor Kumar Basa   *Name* Prof. Soumendra Mohan Patnaik

Signature of the Coordinator, IQAC   *Signature of the Chairperson, IQAC*

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