



UNIVERSITY DEPARTMENT OF TEACHER EDUCATION
UTKAL UNIVERSITY, VANI VIHAR
BHUBANESWAR-751007

E-mail ID:principaludte@gmail.com

DOCUMENTS REQUIRED AT THE TIME OF ADMISSION TO M.ED. COURSE FOR THE SESSION, 2021-22

Date of Admission-25/10/2021

The following certificates and documents in **original** and self- attested photocopies of the same in support of qualification, age, category and eligibility are required.

- I. Separate D.D./ B.C. for each course fees and admission fees.
- II. **Seminar fees in cash.**
- III. Three recent (**not more than 03 months old and should match with the applicant's appearance**) colour passport size Photographs.
- IV. Application form (printed application form after online submission) with a recent passport size photograph affixed on it.
- V. Application fee Payment details or slip
- VI. Original College/University Leaving and Conduct Certificate.
- VII. Aadhaar Card
- VIII. All Original certificates and mark sheets of all examinations (**From H.S.C. to Graduation & B.Ed./D.El.Ed./ B.El.Ed.**)
- IX. Blood Group Certificate
- X. Residential Certificate issued prior to six months only from the last date of Online Application Form
- XI. Income Certificate of father / mother from the competent authority (*Tahasildar/Revenue Officer*)
- XII. Affidavit Form duly signed by both the candidate and his/her parents for:
 - a. ***not to be indulged in ragging,***
 - b. ***not Pursuing any other course, and***
 - c. ***not working anywhere.***
- XIII. Caste Certificate in original (in case SC / ST / SEBC).
- XIV. Certificate(s) in support of claim for Reservation, Weightage and domicile, if any. For Ex-service men and family members category, Discharge Certificate in original, disability.
- XV. Undertaking for regular class attendance by the candidate (**minimum 75%** attendance, failing which I will not be allowed for filling of form)
- XVI. Undertaking regarding any fraudulent documents may lead to cancellation of candidature/ admission

- XVII. Migration Certificate (for students other than Utkal Universities).
- XVIII. Relieve order (in case of employees) from the competent authority.
- XIX. Sports event, approved by the Indian Association of Universities, will only be considered for reservation. Sports certificate must be countersigned by the Director of Sports and Youth Services/Sports council of Utkal University.

All Admissions are provisional. Admission / Selection will be cancelled if any document is found forged and stringent action as deemed fit will be taken against the candidate.

The photocopies of all documents should be signed by the candidate as proof of self-attestation is to be submitted. *Submission of incorrect information with intention to defraud may lead to cancellation of admission, and make a candidate liable for criminal proceedings.*

- Note:**
1. Duplicate CLC, if submitted, must accompany the necessary self -attested format declaring the loss of the original one in the prescribed Proforma available from the Administrative Officer, Central Office, Utkal University.
 2. Any misinformation found on verification of the original documents shall lead to cancellation of selection/ admission and will be treated as a cognizable offence.
 3. Any student found admitted into more than one course in any institute/University including Utkal University or in service in any Government/ Corporation/ Company/Private sector undertaking etc. or practicing as Advocate at the Bar shall lead to cancellation of his/her admission and attract such other penal action as may be considered appropriate by the University.
 4. In case the applicant for admission is found to have indulged in ragging in the past or if it is noticed later that he/she has indulged in ragging, admission may be refused or he/she shall be expelled from the educational Institution.

Fees to be deposited

- i. **Admission Fees:** for men applicants: **Rs. 4552/-**
for women applicants: **Rs. 4384/-**

- ii. **Course Fees : Rs. 50,000/-**

Amount needs to be deposited in the form of DD / BC drawn in favour of "The Comptroller of Finance, Utkal University, Vani Vihar, Bhubaneswar - 4" payable at any Nationalized Bank in Bhubaneswar at the time of admission.

Note: There should be two separate DD / BC for Admission Fees and Course Fees each. Single DD / BD will not be accepted under any circumstances.

- iii. **Fees towards Seminar / Study Tour / Community Survey**
Rs. 3,000/- (to be deposited in cash at the time of Admission)