



**UTKAL UNIVERSITY**  
**VANI VIHAR, BHUBANESWAR-751004**  
**OFFICE ORDER**

Estt.-IV/ 1200/ 20641 /2021

Date- 19.5.21

In addition to the Office Order No.Estt.IV/1200/20500/21, dtd.18.05.2021 the following employees are allowed to perform their duties during COVID – 19 Lockdown period from 19.05.2021 to 31.05.2021.

Computer Centre

- |   |          |
|---|----------|
| 1. Smt. Damayanti Mohapatra, Technical Assistant. | Everyday |
| 2. Sri Swapna Kumar Nayak, Programmer.            | Everyday |
| 3. Sri Sarat Kumar Behera, Sweeper.               | Everyday |

MSRC U.U. Press

- |   |          |
|---|----------|
| 1. Sri Sarat Kumar Mishra, Revisor,     | Everyday |
| 2. Sri Umakanta Behera, Jr. Compositor, | Even day |
| 3. Sri Purna Chandra Hatua, Jr. Binder, | Odd day  |
| 4. Sri Abhinna Ch. Malla, Jr. Binder    | Odd day  |
| 5. Sri Upendra Kumar Mallick, Fly boy   | Even day |

P.F. UNIT

- |   |          |
|---|----------|
| 1. Sri Bhagyadhar Prusty, Jr. Assistant | Even day |
|---|----------|

Even day

REGISTRAR

*[Signature]*  
17/5/2021

Memo No. Estt-IV/1200/ 20642 /2021

Date- 19.5.21

Copy to:-

1. The Person Concerned.
2. Prof. In Charge, MSRC U.U. Press, Utkal University
3. Prof. In Charge, Computer Centre, Utkal University
4. The Deputy Commissioner of Police, Commissionerate of Police, Bhubaneswar.
5. The IIC, Saheed Nagar Police Station, BBSR. They may kindly be allowed to commute from their residence to the University Office on production of this Office Order and their Identity Card.
6. The Security Officer, UU.
7. PA to the Vice Chancellor and P.A to Registrar, for kind information of the Vice Chancellor and Registrar.
8. Notice Board.

REGISTRAR

*[Signature]*  
17/5/2021