

Information Bulletin

2016-2017



POST-GRADUATE COUNCIL
UTKAL UNIVERSITY

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1. UTKAL UNIVERSITY

A . INTRODUCTION

Utkal University, established in the year 1943, is the seventeenth oldest University in India. Its present campus at Vani Vihar is located on a sprawling 399.9 acre area in the heart of Bhubaneswar beside the National Highway No.5, connecting Kolkata and Chennai. The foundation stone of the campus was laid by Dr. Rajendra Prasad, the first President of India, on 1st January 1958, and the campus was inaugurated by Dr. S. Radhakrishnan, the second President of India, on 2nd January 1963. A teaching-cum-affiliating university, Utkal University at present has twenty-seven Post-Graduate Departments located in its campus for studies and research in the disciplines of Science, Humanities, Business Administration, Social Sciences, Law and Commerce. The total number of students in the P. G. Departments of the campus at Vani Vihar is about 3,000. Utkal University is the largest affiliating university in the country having 359 affiliated general colleges including 16 Autonomous Colleges, 94 Professional Colleges, 9 Law Colleges and 7 Medical Colleges, which include 2 Homeopathic, 1 Ayurvedic, 2 Dental and 2 Allopathic Medical Colleges.

B. A BRIEF HISTORY

Until 1936, when Odisha was made into a separate province, all its colleges were under the jurisdiction of either Patna University or Andhra University. Subsequently, the government of Odisha, headed by Shri Biswanath Dash, the then Prime Minister; appointed a committee on 2nd March 1938 with Pandit Nilakantha Das as its Chairman to examine the possibility of establishing a separate university in Odisha. Then, during the premiership of Maharaja Krushna Chandra Gajapati, who played a pioneering role in the establishment of the University, the recommendations of this committee were made available. Pandit Godavarish Mishra, the then Minister of Education, introduced the Utkal University Bill, which was passed by the Odisha Legislative Assembly on 30th June 1943. On receiving the Governor's assent on 2nd August 1943, the Utkal University Act, 1943 came into force, clearing the way for the foundation of Utkal University on 27th November 1943. The University started functioning from this date in room no. 15 of Ravenshaw College, Cuttack. The Utkal University Act, 1943 did not specify clearly the territorial jurisdiction of the University. However, its jurisdiction was extended to include the princely states of Odisha by an agreement between the rulers of these princely states and the Government of Odisha. According to the agreement, adequate representation of the princely states in the administrative and academic bodies of the University was ensured. The Utkal University Act, 1943 was amended in 1947 defining the territorial jurisdiction of the University, which was subsequently extended to the whole state of Odisha in 1950. Dr. Pranakrushna Parija, the then Principal of Ravenshaw College, Cuttack was the first Vice-Chancellor of the University, and Mr.

V. V. John, the then Assistant Professor of English, Ravenshaw College was its first Registrar.

The University, to start with, functioned mainly as an affiliating body. But soon afterwards, in 1949, it took over the management of the under-graduate Department of Law from Ravenshaw College, Cuttack and established its first constituent college now known as Madhusudan Law College, Cuttack. In 1956, the second phase of its expansion began with the opening of the Post-Graduate Department of Geology in Ravenshaw College Campus and an Engineering College at Burla, Sambalpur. The Department of Rural Economics and Sociology was also started in the same year with a generous grant from the Ford Foundation. In 1957, Post-Graduate Departments of Philosophy and Sanskrit were established in the premises of the Burdwan House in Cuttack. The same year, the University office was shifted to the Circuit House in Cuttack. The University in the initial phases provided new facilities for post-graduate studies only in those subjects which were not taught at Ravenshaw College at that time. In 1958, the Post-Graduate Departments of Psychology, Statistics, Political Science and Anthropology were set up. While the first three Departments were housed in the premises of Ravenshaw College, the Department of Anthropology was accommodated in a rented house in Bhubaneswar. The University took over the Post-Graduate Department of History from Ravenshaw College in 1959. Post-Graduate studies in Zoology and Commerce were introduced in 1960 and 1962 respectively. The Research Department of Rural Economics and Sociology was established in 1956 and introduced Post-Graduate courses in Applied Economics in the year 1963. It was subsequently renamed the Department of Analytical and Applied Economics.

Around this time, a movement for the creation of regional universities started in different parts of Orissa. In response to this, the government of Odisha appointed the State University Committee in 1962 with Dr. P. Parija, the then Vice-Chancellor of Utkal University, as the Chairman. On the recommendation of the Committee, two more universities were created, one at Sambalpur and another at Berhampur. The Utkal University Act, 1943 was suitably amended in response to the new situation. The two new Universities at Sambalpur and Berhampur came into existence with effect from 1st January 1967, the date from which the new Utkal University Act came into force. The jurisdiction of Utkal University, which had earlier covered the whole of Orissa, was redefined in the new legislation.

After the establishment of the two new universities, the management of the Evening Colleges at Cuttack, Bhubaneswar, Sambalpur and Berhampur were taken over by the State Government. The Engineering College at Burla was handed over to Sambalpur University. Utkal University opened a few other Post-Graduate Departments such as Mathematics, Physics, Chemistry, Botany, Oriya and English during the years 1966-69 in its new campus at Vani Vihar. The Department of Sociology and Labour Welfare was set up in 1970, which in 1974 was split into the Department of Sociology and the Department of Labour Welfare (now re-named as

the Department of Personnel Management and Industrial Relations). The Department of Geography was opened in 1970.

The Post-Graduate Department of Law (LL.M.) was started in the year 1973. The Department of Geology, which was functioning earlier in Ravenshaw College, was shifted to Vani Vihar in 1977. The Departments of Library and Information Science and Business Administration were opened in 1981 and 1984 respectively. A Computer Center was established initially with an IBM - 1130 computer donated by the University Grants Commission in 1970, which has subsequently been replaced by an WIPRO-LANDMARK system at a cost of Rs. 16 lakh provided later by the UGC. The Computer Center, while facilitating research work undertaken by various departments of the University earlier, offered a Post- B.Sc. Diploma Course (DCA) in Computer Application from 1963 to 1997. In 1990, the University opened the Department of Computer Science and Applications. After the separation of the Computer Centre from the Department of Computer Science and Applications in 1998, the Centre is now functioning under the direct administrative control of the P.G. Council. New buildings for the Computer Centre, Academic Staff College and Jubilee building have been constructed. Besides, new buildings have been constructed for the Department of Pharmacy, Integrated MCA Department, Population Research Centre and the Department of Womens' Studies. In 1996, Departments of Ancient Indian History, Culture and Archaeology, Public Administration were carved out of History and Political Science Departments respectively. A new Biotechnology department started functioning from 2002 in the P.G. Department of Zoology and now has its own infrastructure.

At present, the University has twenty-seven Post-Graduate teaching and research departments in the campus. The University has also offered 17 Self-financing courses, besides three constituent institutions: Directorate of Distance and Continuing Education, University Law College at Vani Vihar and M.S. Law College at Cuttack.

Fourteen P.G. Departments of the University have been granted Departmental Research Support/Centre of Advance Studies status by the University Grants Commission. During the XIth Plan period the University Grants Commission has accorded, Colleges with Potential for Excellence (CPE) status, to five colleges under the University which entitles them to receive significant funding support from the Commission.

In 1998, two more universities - North Odisha University and Fakir Mohan University-came into being to meet regional aspirations and facilitate further development of higher education. Utkal University has now jurisdiction over 9 districts, namely Angul, Cuttack, Dhenkanal, Jajpur, Jagatsinghpur, Kendrapara, Khurda, Nayagarh and Puri. Thus, the University exercises territorial jurisdiction over an area measuring 24,973 sq. kilometers and caters to the for higher education needs of a population of more than 120 lakh.

SUCCESSION LIST OF CHANCELLORS / VICE- CHANCELLORS

CHANCELLORS

Sri. W. H. Lewis -----	(1943-46)
Sri. C. M. Trivedi-----	(1946-47)
Dr. K. N. Katju -----	(1947-48)
Md. Asaf Ali -----	(1948-52)
Sri. V. P. Menon -----	(Officiating-1951)
S. Fazl Ali-----	(1952-54)
Sri P. S. Kumarswami Raja-----	(1954-56)
Sri Bhimsen Sachar-----	(1956-57)
Sri Y. N. Sukanthankar-----	(1957-62)
Dr. A. N. Khosla-----	(1962-68)
Md. Khali Ahmed, Chief Justice -----	(Officiating-1966)
Dr. S. S. Ansari -----	(1968-71)
Sardar Joginder Singh -----	(1971-72)
Sri Gatikrushna Mishra, Chief Justice -----	(Officiating-1972)
Sri B. D. Jatti-----	(1972-74)
Sri Gatikrushna Mishra, Chief Justice -----	(Officiating-1974)
Mr. Akbar Ali Khan -----	(1974)
Sri S. N. Sankar, Chief Justice-----	(Up to 6-2-77)
Sri Harcharan Singh Brar -----	(6-2-77 to 23-9-77)
Sri B. D. Sharma-----	(23-9-77 to 30-4-80)
Sri C.M.Poonacha-----	30-4-80 to 30-9-80&1-9-82 to17-8-83)
Sri B. N. Pandey-----	(17-8-83 to 20-11-88)
Prof. S. Nurul Hassan -----	(20-11-88 to 7-2-90)
Sri Y. D. Shirma -----	(7-2-90 to 31-1-93)
Prof. S. Nurul Hassan -----	(1-2-93 to 31-5-93)
Sri B. Satynarayan Reddy -----	(1993-95)
Sri Gopal Ramanujam-----	(1995-98)
Dr. C. Rangarajan-----	(1998-99)
Sri M. M. Rajendran -----	(1999-2004)
Sri Rameswar Thakur -----	(2004 to 20-8-07)
Sri Muralidhar Chandrakanta Bhandare -----	21.8.07 to 09.03.2013)
Sri Senayangba Chubatoshi Jamir -----	(09.03.2013 Cont...)

VICE-CHANCELLORS

Prof. P. Parija-----	(1943-48)
Sri Chintamani Acharya -----	(1948-51)
Sri Mahesh Chandra Pradhan -----	(1951-52)
Dr. Parasuram Mishra-----	(1952-55)
Prof. P. Parija-----	(1955-66)
Prof. Sadasiva Mishra-----	(1966-71)
Dr. Ghanshyam Mohapatra-----	(Officiating-1971)
Dr. Ramanath Mohanty -----	(1971-74)
Sri Gian Chand, IAS -----	(Administrator-1974-76)
Prof. Gautam Mathur -----	(Administrator-26-5-76 to 30-11-76)
Prof Gautam Mathur-----	(1-12-76 to 9-7-77)
Prof. Bidhubhusan Das -----	(10-7-77 to 13-9-77)
Dr. Bidyadhar Mishra-----	(14-9-77 to 9-7-80)
Dr. Mahendra Kumar Rout-----	(14-9-80 to 13-9-83)
Dr. Manmathnath Das-----	(14-9-83 to 30-4-85)
Sri Bimal Kishore Mishra, I.A.S-----	(2-12-85 to 9-4-86)
Dr. L.K. Mohapatra-----	(9-4-86 to 1-8-86)
Dr. K. M. Pattnaik-----	(1-8-86 to 8-10-86)
Maj. P. K. Das-----	(8-10-86 to 10-9-87)
Mr. P. S. Habeeb Mohamed, I.A.S-----	(11-9-87 to 31-3-89)
Sri P. K. Patnaik, I.A.S-----	(Administrator-1-4-89 to 30-4-89)
Prof. Trilochan Pradhan -----	(1-5-89 to 29-11-91)
Prof. S. Acharya -----	(29-11-91 to 26-2-95)
Prof. S. K. Mishra-----	(26-2-95 to 16-8-95)
Prof. G. K. Das-----	(16-8-95 to 11-7-98)
Prof. K. D. Gaur-----	(26-6-96 to 30-7-96) (28-4-97 to 28-5-97)
Sri Ashok Kumar Tripathy, I.A.S-----	(11-7-98 to 8-10-98)
Dr. Gokulnanda Das-----	(9-10-98 to 8-10-2001)
Prof. Pandav Nayak -----	(9-10-2001 18.11.2003)
Sri Arun Kumar Samantray, I.A.S-----	Administrator(18.11.03 to 18.11.04)
Sri Arun Kumar Samantray, I.A.S -----	Vice-Chancellor(19.11.2004 to 18.2.2005)
Prof. L.N. Mishra-----	(19.2.05 to 07-04-08)
Prof. Binayak Rath -----	(08.04.2008 to 02.05.2011)
Prof. Prasant Kumar Sahoo -----	(02.05.2011- 01.05.2014)
Sri Suresh Kumar Vashishth, IAS-----	02.05.2014 – 19.06.2014
Prof. Asoka Kumar Das-----	20.06.2014 Cont....

2. POST-GRADUATE COUNCIL

A. CONSTITUTION OF POST-GRADUATE COUNCIL

The Orissa University First Statute 1990 clause (252) provides for the following:

- (1) There shall be a Post-Graduate Council in the University headed by a Chairperson. All the Heads of the Departments of the Post-Graduate Departments of the University and the Warden of the Post-Graduate Hostels shall be members of the Post-Graduate Council in their ex-officio capacity.
- (2) The Chairperson of the P.G. Council shall be appointed for a period of two academic years by the Vice-Chancellor from amongst the Professors of the University on a seniority-cum-rotation basis. He/she shall exercise such powers and perform such functions as may be determined by the Syndicate from time to time.
- (3) The Chairperson shall preside over the meetings of the Post-Graduate Council and in his/her absence, the senior most Professor present in the meeting shall preside over the meeting.
- (4) Subject to the powers and decisions of the Syndicate, the Post-Graduate Council may perform the functions and discharge the duties in respect of the following matters:
 - a) determination of general policy with regard to the Post-Graduate studies and research;
 - b) determination of principles for award of free studentship and S.S.G. grants;
 - c) student discipline and welfare;
 - d) publication of magazines and prospectus;
 - e) principles for selection of students for admission into different courses/departments and colleges subject to regulations, if any, framed by the Academic Council.
 - f) principles of admission of students to the hostel and discipline;
 - g) developing and sponsoring subjects/projects which are inter-disciplinary, inter faculty in character in collaboration with Industries, Departments and other Organizations.
 - h) taking steps for establishment of schools of studies in different inter-connected subjects and departments;
 - i) enforce the guidelines of the University Grants Commission issued from time to time on the subject of work and responsibility of teachers : and
 - j) shall perform such other functions as may be assigned to it by the Syndicate or the Academic Council from time to time.
- (5) The Post-Graduate Council may appoint Admission Committee, Board of Residence, Discipline Committee and such other Committees as and when necessary for each academic year.

B. RULES FOR THE P.G. COUNCIL

The following are the rules approved by the Syndicate on 18-6-71 and subsequently added and altered by the Syndicate on 9-8-71 as regards the working of the Post-Graduate Council at Vani Vihar.

1. As decided by the Senate, a Post-Graduate Council be constituted with all the Heads of the Post-Graduate Departments, located in the University campus at Vani Vihar.
2. The P.G. Council shall meet ordinarily once in a month besides meeting as and when necessary as per the decision of the Syndicate on 17-4-93 and the notice for such meeting shall be issued by the Secretary of the Council.
3. The term of the Office of the Chairperson shall be ordinarily for two years; i.e. from 1st June to 31st May of the 2nd year.
- (a) The Chairman of the Post-Graduate Council will exercise the following functions through the Administrative Officer of the Central Office.
 - i) Holding meetings of the Post-Graduate Council.
 - ii) Grant of C.L. to the employees of the Central Office.
 - iii) Award of Free-studentship, help from the S.S.G. and any other financial help in accordance with the principles laid down by the Post-Graduate Council.
 - iv) Distribution of Excursion grants in accordance with the principles laid down by the Post-Graduate Council.
 - v) Sanction of expenditure of contingency and other grants provided in the budget of the Central Office.
 - vi) Distribution of general grants provided under the Central Office.
 - vii) Budget of the Central Office.
 - viii) Issue of notices for submission of application forms for admission, holidays, suspension of classes on special occasions, for names to be struck off for non-payment of College dues, and other notices as may be necessary from time to time.
- b) The Chairperson of the Post-Graduate Council will be provided with:
 - i) a rent-free quarters:
 - ii) a personal orderly; and
 - iii) a residential phone
4. The Administrative Officer of the Post-Graduate Teaching Departments of Vani Vihar shall be the Secretary of the Post-Graduate Council.
The following duties are assigned to the Administrative Officer and the Secretary of the Post- Graduate Council.
 - i) He will supervise all accounts of the Central Office and will sign the Cash Book and the Collection Register.
 - ii) He will carry out monetary transactions with the State Bank of India, or any other bank at Vani Vihar regarding matters relating to the Central Office.
 - iii) He will carry out monetary transactions with the Post Office at Vani Vihar in respect of Savings Bank Accounts maintained in the Central Office.

- iv) He will see to the collection of fees, maintenance of stock and stores of the Central Office, and scholarships, stipends and loans etc.
 - v) He will act as Drawing and Disbursing Officer for scholarships, stipends, financial aids to students and loans, and will sign the bills in respect thereof.
 - vii) As the Secretary of the Post-Graduate Council, he will issue notices for holding meetings of the Post-Graduate Council and will maintain proceedings of such meetings. Further, he will see to the implementation of the decisions of the Post-Graduate Council.
5. The following officers be appointed by the Vice-Chancellor on the recommendation of the Post-Graduate Council, for the management of the Hostels in the University campus.
 - a) One Warden selected from among the Professors as per Statute.
 - b) Superintendents and Assistant Superintendents are to be appointed from among Professors, Readers and Lecturers respectively.
 6. The term of officer mentioned in (a) & (b) above shall be for a period of two years.
 7. The names of the teachers for holding the following offices be recommended by the Post-Graduate Council for appointment by the Vice-Chancellor;
 - (i) The Adviser of the Students' Council
 - (ii) The Vice-President of the Athletic Club
 - (iii) The Vice-President of the Cultural Club
 - (iv) The Vice-President of S.S.G.
 8. The term of office of the Adviser and the Vice-President shall be for a period of two years.
 9. The Central Office will continue to function under the overall control of the Chairman of the Post-Graduate Council.
 10. All circulars relating to the examinations of the University be sent directly to the respective Heads of the Departments with a copy to the Secretary of the Council for record in the Central Office and that correspondence of general nature to be done by the Chairperson of the Council be made through the Central Office.
 11. The stock and store of the Departments be maintained by the respective offices of the Heads of the Department.
 12. The stocks and stores of the Central Office be maintained by the Central Office under the supervision of the Secretary of the Post-Graduate Council.
 13. The circulars relating to the scholarships, stipends etc. received from the Director, Public Instruction (Higher Education) and other sources are to be sent directly to the respective Heads of the Departments and Central Office by the University Office. That the bills be signed by the Administrative Officer with the orders of the Chairperson for drawing money from the Treasury, that the accounts be maintained by him/her in the Central Office and that the progress report for renewal of scholarships, stipends etc. be given by the Head of Department concerned.

14. Application for E.L. be sent to the University through the Central Office.
15. Application of C.L. of teaching and non-teaching staff in the offices of the respective Heads of Departments.
16. The work relating to Sports and Games, N.C.C. the Students Council and Societies be done in the Central Office.
17. The time-tables of the Post-Graduate Departments be prepared by the respective Heads of Departments under intimation to the P.G. Council.
18. The collection of fees be made by the Central Office as before.
19. The grants relating to contingency and other departmental grants be sent directly to the respective Heads of the Departments on requisition, and that the Heads of the Departments be responsible for the proper maintenance of the Accounts.
20. The Financial Estimates of the Departments be sent to the University directly by the respective Heads of the Departments.
21. The selection of candidates for admission be made by the respective Heads of Departments.
22. The Warden and Board of Residence of the Hostels will be responsible for the discipline of students residing in the Hostels.
23. College Leaving Certificate and Conduct Certificates in the prescribed forms provided by P.G. Council be issued to the students by the respective Heads of the Departments on production of no dues certificate from P.G. Central Office.
24. The Head of each Post-Graduate Department will maintain the C.C.R. of the non-teaching staff in the Departments and submit the same to the Registrar for his remarks.

C. RULES FOR DEPARTMENTAL TEACHERS' COUNCIL

In pursuance of the orders passed by the Administrator, on 10.11.1988 and subsequently modified by the Syndicate on 17.04.93, the Departmental Teachers' Council be constituted in each of the Post-Graduate Teaching Departments of the University w.e.f. 10-11-1988 for promoting academic activities and maintenance of discipline in the Department.

The following will be the functions and objectives of the Council;

1. Every P.G. Teaching Department shall have a Teachers' Council consisting of all the teachers in the Department.
2. There will be a Secretary to be elected by the Teachers' Council who will be the Convener.
3. The Head of the Department shall preside over all such meetings.
4. The Teachers' Council shall meet at least once in a month besides as and when necessary. Its decision shall be recorded in writing and shall be signed by all members of the Staff Council attending the meeting.
5. The Teachers' Council shall have the following functions:
 - (a) It shall co-ordinate the teaching and research activities of the Department.
 - (b) It shall decide on the books and journals, equipment and furniture to be purchased for the Department, subject to the rules of the Library.

- (c) It shall allocate curricular and extra curricular activities of the Department to the teachers of the Department.
 - (d) It shall prepare the Annual Budget and Annual Report of the Department.
 - (e) It shall prepare plans for the development of the Department and such plans shall be forwarded by the Heads to the appropriate authorities.
 - (f) It shall decide the manner of utilization of funds of the Department.
 - (g) It shall attend to the problems of the students in the Department and suggest action wherever specific orders of the Administrator/ Vice-Chancellor is necessary.
6. In case of differences between the Head of Department and majority opinion in the Teachers' Council of a Department, the matter shall be referred to the Chairperson, P.G. Council, whose decision shall be final.
 7. The Heads of Departments shall report to the P.G. Council about the functioning of their respective Teachers' Council periodically.

D. SUCCESSION LIST OF CHAIRPERSON, P.G. COUNCIL

Prof. Bidyadhar Mishra. Professor of Rural Eco.,

Sociology and Applied Eco-----	1971-72.
Dr. Radhanath Rath, Professor of Psychology	1972-73
Sri Sadhu Charan Das, Professor of Statistics	1973-74
Dr. Ganeswar Mishra, Professor of Philosophy	1974-75
Dr. B. K. Behura, Professor of Zoology-----	1975-76
Dr. M. N. Das, Professor of History-----	1976-77
Dr. S. K. Das, Professor of Commerce -----	1977-78
Dr. L. K. Mohapatra, Prof. of Anthropology---	1978-79
Dr. S. R. Mohanty, Professor of Chemistry---	1979-80
Dr. S. N. Acharya, Professor of Geology-----	1980-81
Dr. B. Padhi, Professor of Botany-----	1981-82
Dr. B. B. Deo, Professor of Physics -----	1982-83
Dr. B. Mohanty, Professor of Oriya -----	1983-84
Dr. B. N. Sinha, Professor of Geography ----	1984-85
Mrs. P. N. Das, Professor of English-----	1985-86
Dr. R. N. Srivastav, Professor of Sociology --	1986-87
Dr. K. D. Gaur, Professor of Law-----	1987-88
Dr. A. Kumar, Professor of Labour Welfare --	1988-89
Dr. S. K. Mishra, Professor of Psychology----	1989-90
Dr. K. S. Behera, Professor of History -----	1990-91
Dr. J. N. Sarangi, Professor of Statistics -----	1991-92
Dr. G. Das, Professor of Mathematics-----	1992-93
Dr. B. N. Pahan, Professor of Psychology----	1993-94
Dr. R. K. Jena, Professor of Commerce-----	1994-95
Dr.(Mrs.) P. Mohanty Hejmadi, Professor of Zoology	1995

Dr. A. K. Mohanty, Prof. of Psychology-----	1995-96
Dr. K. M. Patra, Prof. of History-----	1996-97
Dr. K. Patnaik, Professor of Physics -----	1997-98
Dr.(Mrs.) M. Satpathy, Prof., of Physics-----	1998-99
Dr. A. K. P. C. Swain, Prof. of Botany -----	1999-2000
Dr. (Mrs.) Aruna Kumari Mishra, Prof. of Botany	2000-01
Dr. (Mrs.) Sharada Rath, Prof. of Pol.Sc. ----	2001-02
Dr. P. C. Tripathy, Prof. of Commerce-----	2002-03
Dr. B. P. Acharya, Prof. of Math. -----	2003-04 (upto 23.02 04)
Dr. B. Mohanty, Prof. of Business Admn.. ----	(24.2.2004 to 31.3.2005)
Dr. P.K. Nayak, Prof. of Anthropology -----	1.4.2005 to 31.3.2006
Dr. S.N. Tripathy, Prof. of Geog. -----	1.4.2006 to 30.9.2006
Dr. M. Mahapatra, Prof. of Lib. Sc. -----	1.10.2006 to 20.2.2007
Dr. P.K. Sahoo, Prof. of Business Admn. ----	From 20.2.07 to 31.5.08
Dr. M. Mahapatra - Prof. Lib & Inf. Science --	1.6.2008 to 31.5.09
Dr. (Mrs) Rita Ray - Prof. of Sociology -----	1.6.2009 to 31.05.2010
Dr. Samson Moharana- Prof. of Commerce--	1.6.2010 to 31.05.2011
Dr. Pradip Kumar Sarkar-Prof.of Law-----	1.6.2011 to 31.05.2012
Dr. Prafulla Kumar Mishra-Prof. of Sanskrit--	01.06.2012 to 21.01.2014
Dr. G.K. Panda, Prof. of Geography -----	21.01.2014 to 31.01.2014
Dr. J.K. Panda, Prof. of Business Admn. ----	01.02.2014 to 14.03.2014
Dr. G.K. Panda, Prof. of Geography -----	14.03.2014 Cont.

E. SUCCESSION LIST OF WARDENS, P.G. HOSTELS

Dr. Prahalad Pradhan, Prof. & HOD of Sanskrit	1971-72
Dr. Sadhu Charan Das, Prof. & HOD of Statistics	1972-73
Dr. Ganeswar Mishra, Prof. & HOD of Philosophy	1973-74
Dr. Basanta Kumar Behura, Prof. & HOD of Zoology	1974-75
Dr. Siba Ram Mohanty, Prof. & HOD of Chemistry	1975-76
Dr. Sankar Prasad Mishra, Prof. & HOD of Math.	1976-77
Dr. Satyananda Acharya, Prof. & HOD of Geology	1977-78
Dr. Bidyadhar Padhi, Prof. & HOD of Botany	1978-79
Dr. Bibhuti Bhusan Deo, Prof. & HOD of Physics	1979-80
Dr. Bansidhar Mohanty, Prof. & HOD of Oriya	1980-81
Dr. Bichitrananda Sinha, Prof. & HOD of Geography	1981-82
Dr. Anam Charan Swain, Prof. & HOD of Sanskrit	1982-83
Dr. Krushna Chandra Sahu, Reader in Oriya	1983-84
Dr. Krishna Deo Gaur, Prof. & HOD of Law	1984-85
Dr. Abhay Kumar, Prof. & HOD of Labor Welfare	1985-86
Dr. Saroj Kumar Mishra, Prof. & HOD of Psychology	1986-87
Dr. Karuna Sagar Behera, Prof. & HOD of History	1987-88
Dr. Satya Narayan Rath, Prof. & HOD of Pol. Sc.	1988-89
Dr. Biswanath Dash, Prof. & HOD of Geology	1989-90

Dr. Gokulananda Das, Prof. of Mathematics	1990-91
Dr. Biranchi Narayan Puan, Prof. of Psychology	1991-92
Dr. (Mrs.) Priyambada Mohanty Hejmadi, Prof. of Zoology	1992-93
Dr. Rama Kanta Jena, Prof. of Commerce	1993-94
Dr. Ajit Kumar Mohanty, Prof. of Psychology	1994-95
Sri Bijaya Nanda Patnaik, Prof. of Commerce	1995-96
Dr. Krutibas Panai, Prof. of Physics	1996-97
Dr. A.K.P.C. Swain, Prof. of Statistics	1997-98
Dr. Aruna Kumari Mishra, Prof. of Botany	1998-99
Dr. P. C. Tripathy, Prof. of Commerce	1999-2001
Dr. A. K. Mohanty, Prof. of A & A Economics	2001-2002
Dr. S. N. Tripathy, Prof. of Geography	2003-2005
Dr. (Mrs.) Rita Ray, Prof. of Sociology	1-6-2005 to 25-9-06
Dr. R.C. Mohanty, Prof. of Botany	26-9-2006 to 26-10-06
Dr. P.K. Sahoo, Prof. of Business Admn.	27-10-06 to 23-2-07
Dr. R.C. Mohapatra, Prof. of PMIR	24-2-2007 to 31-5-08
Dr. M. Kar, Prof. of Botany	01.06.2008 to 31.05.2010
Dr. G.K. Dash, Prof. of Sanskrit	1.6.2010 to 03.06.2012
Dr. L.N. Sahoo, Prof. of Statistics	04.06.2012 to 25.09.2013
Dr. G.K. Panda, Prof. of Geography	26.09.2013... Continuing

OFFICERS

Vice-Chancellor	:	Prof. Asoka Kumar Das
Chairman, P.G. Council (I/C)	:	Prof. G.K. Panda
Registrar(I/C)	:	Dr. S.K. Das
Comptroller of Finance	:	Mr. Gouranga Dev Das, (OFS-I)
Director, College Dev. Council (I/C)	:	Prof. S.K. Tripathy
Controller of Examinations	:	Dr. S.K. Das
Director, DDCE	:	Prof. S. Pani
Development Officer	:	Prof. K.M. Sethy
Director of Students' Welfare (I/C)	:	Dr. C. Pradhan
Director, Academic Staff College(I/C)	:	Prof. R.K. Bal
Prof.(I/C), R & D	:	Prof. (Mrs.) Swapna Mohapatra
Prof.(I/C), Parija Library	:	Prof.(Mrs.) P. Jena
Prof.(I/C), MSRC. U U Press	:	Dr. S.K. Patra
Programme Co-ordinator N.S.S. I/C	:	Mr. K.R. Mallick
Prof.(I/C) Computer Centre	:	Dr. P.K. Rath
Chief Librarian (I/C)	:	Smt. Bishnupriya Mishra

3. POST-GRADUATE DEPARTMENTS

The University has at present twenty-seven Post-Graduate Teaching-cum-Research Departments. A list of these departments with P. G. & M.Phil. courses offered along with the respective student strength is given below.

<i>P. G. Departments</i>	<i>Year of Establishment</i>	<i>Degree with strength</i>	
1. Analytical and Applied Economics	1963	M.A.....	(88)
	M.Phil.....	(10)
2. Ancient Indian History, Culture & Archaeology	1996	M.A.....	(32)
		M.Phil.....	(10)
3. Anthropology	1958	M.A./M.Sc..	(32)
		M.Phil.....	(10)
4. Biotechnology	2002	M.Sc.	(10 + 10)
5. Botany	1969	MSc.....	(32)
	M.Phil,	(10)
6. Business Administration	1984	M.B.A.....	(40)
7. Chemistry	1967	M.Sc.	(32)
		M.Phil.....	(10)
8. Commerce	1962	M.Com...	(48)
	M.Phil.....	(10)
9. Computer Science and Application	1990	M.C.A. ..	(40)
	M.E.	(15)
10. English	1969	M.A.	(40)
	M.Phil.....	(10)
11. Geography	1970	M.A/M.Sc.	(32)
	M.Phil.....	(10)
12. Geology	1956	M.Sc.	(32)
	M.Phil.....	(10)
13. History	1959	M.A.	(48)
	M.Phil.....	(10)
14. Law	1973	LL.M.Vani Vihar.	(32)
	LL.M.Cuttack.	(32)
15. Library and Information Science	1981	M.Lib.	(32)
	M.Phil.....	(10)
16. Mathematics	1966	M.A./M.Sc.	(64)
	M.Phil.....	(10)
17. Odia	1969	M.A.	(64)
	M.Phil.....	(10)
18. Personnel Management and Industrial Relations(PMIR)	1974	M.A.	(32)
		M.Phil. ...	(10)
19. Philosophy	1957	M.A.	(64)

			M.Phil.	(10)
20.	Physics	1967	M.Sc.	(32)
		M.Phil.	(10)
21.	Political Science	1958	M.A.	(64)
		M.Phil.....	(10)
22.	Psychology	1958	M.A.	(48)
			M.Phil.....	(16)
23.	Public Administration	1996	M.A.	(32)
		M.Phil. ..	(10)
24.	Sanskrit	1957	M.A.	(64)
		M.Phil.	(10)
25.	Sociology	1974	M.A.	(48)
		M.Phil.	(10)
26.	Statistics	1958	M.A./M.Sc.	(32)
		M.Phil.....	(10)
27.	Zoology	1960	M.Sc.	(32)
		M.Phil.	(10)

ANALYTICAL AND APPLIED ECONOMICS (UGC support for CAS)

1. Year of Establishment : 1963
2. Programmes Offered : M.A., M.Phil., Ph.D.
3. Student Strength : M.A. –88, M.Phil – 10, Ph.D.-10
4. Faculty
- Head of the Department : Dr. (Mrs.) Mitali Chinara
- Professors:
1. Dr. (Mrs.) P. Mishra - Mathematical Economics,
Regional Economics & Environmental Economics
- Readers
1. Dr. (Mrs.)Mitali Chinara - Quantitative Methods,
Econometrics, Gender Studies
2. Dr. H.S. Rout - Health Economics, Economics of
Education, Gender Studies, IPR (GI)
- Lecturers
- 1) Dr. Aparajita Biswal - Econometrics, Mathematical
Economics
- 2) Dr. Alok Ranjan Behera - Financial Institution & Markets
- 3) Dr. Amarendra Das - Environmental Economics,
Natural Resource Management
5. Supporting Staff - 05
6. Course Outline: The Course will cover the following subjects in general.
- M.A.
- Microeconomics-I & II, Macro Economics-I & II, Quantitative Methods-I & II, Public Economics, Economics of Growth & Development, Basic Econometrics, International Economics, Agricultural Economics, International Finance, Indian Economy, Seminar, Economics of Environment, Economics of Social Sector, Financial Institution & Market, Mathematical Economics, Advanced Econometrics.
- M.Phil : Research Methodology, Finance and Banking, Contemporary Economic Issues, Seminar and Presentation, Review of Literature and Presentation, Dissertation.
7. Student Facilities: Seminar Library, Study Room, Study Tour, Field Studies, Xerox and Computer Lab.
- Contact No. 0674-2567398

ANCIENT INDIAN HISTORY, CULTURE AND ARCHAEOLOGY (AIHCA)

1. Year of Establishment : 1996
2. Programmes Offered : M.A., M.Phil, Ph.D.
3. Student Strength : M.A. –32, M.Phil –10
4. Faculty
- Head of the Department : Dr. Sanjay Acharya
- Professors
- 1) Dr. Sadasiba Pradhan - Art History & Archaeology
- Reader
- Dr. Sanjay Acharya - Ancient Indian History, Art History and Regional History
- Lecturers
1. Dr. Sushanta Ku. Patra - Ancient Indian History, Art History, Field Archaeology, Iconography and Regional History
2. Dr. Anam Behera - Ancient Indian History, Field Archaeology, Art History.
5. Supporting Staff : 02
6. Courses Outline :
 History of India from 6th C.B.C. to 1200 A.D., Principles and Methods of Archeology, Application of Science in Archaeology, Prehistory, Proto History in India, World Civilizations, Social and cultural History of India upto 1200 A.D., Heritage of Indian Architecture, Indian Art and Iconography, Practical Training in Methods of Exploration and Excavation for a period of three weeks and Project Report, Economic History of India upto 1200 A.D., Heritage of Odishan Art and Architecture, Visit to Monuments for on the spot study for two week and submission of field report for evaluation, Heritage of Odishan Art and Archaeology, Heritage of Odishan Temple Art and Architecture, Structural Conservation and Chemical Preservation of Monuments and Antiquites, History of Odisha from 3rd Century B.C. to 13th Century A.D., Odishan Sculptural Art, Iconography and Painting, Indian Epigraphy and Numismatics, Dissertation on any aspect of Art, Archaeology & Monuments of Odisha.
 M.Phil:
 Ancient Indian Historiography, Research Methodology, Concept of Archaeology
 7.Students' Facilities: Seminar Library, Field Study and Tours, Audio Visual Facilities, Visit to Monuments.

ANTHROPOLOGY (Centre for Advanced Studies)

- | | | |
|--------------------------|---|-----------------------------|
| 1. Year of Establishment | : | 1958 |
| 2. Programmes Offered | : | M.A., M.Sc., M.Phil., Ph.D. |
| 3. Student Strength | : | M.A./M.Sc. –32, M.Phil –10 |
| 4. Faculty | | |

Head of the Department : Dr. (Mrs.) Sabita Acharya

- | | | |
|----------------------------|---|---|
| 1. Dr. K. K. Basa | - | Pre-historic Archaeology |
| 2. Dr. (Mrs.) S. Acharya | - | Social Anthropology. |
| 3. Dr. (Mrs.) U. Aparajita | - | Social Anthropology & Development Anthropology. |

Readers

- | | | |
|----------------------|---|--|
| 1. Dr. P.K. Patra | - | Medical Anthropology & Biological Anthropology |
| 2. Dr. K.C. Satpathy | - | Biological Anthropology & Human genetics |

Lecturer

Mr. D. Sahoo - Pre-historic Archaeology.

5. Demonstrator : Dr. S. K. Mohapatra

6. Supporting Staff : 07

7. Course Outline : M.A./M.Sc., M. Phil, Ph.D. (Semester)

M.A./M.Sc. (Choice Based Credit System)

Course offered Areas of Specialization in Core Elective (CE)

1. Social-Cultural Anthropology (Group:A)
2. Biological Anthropology (Group:B)
3. Archeological and Palaeocultural Anthropology (Group:C)
4. Development Anthropology (Group:D)

The Course will comprise of the following papers:

Semester-I : Core Course (C)

Social and Cultural Anthropology, Biological Anthropology & Human Genetics, Archaeological Anthropology, Research Methodology-General Practical : Biological Anthropology

Semester-II : Core Course (C)

Indian Society & Applied Anthropology, Ecological Anthropology, Anthropological Thought, Medical Anthropology, General Practical : Prehistoric Archaeology and Museology

Semester-III : Core Elective (CE)

Anthropological Theories on Culture, Psychological Anthropology, Human Biology, Human Molecular Genetics, Principles and Methods in Prehistoric Archaeology, Prehistoric Archaeology: & Palaeo-cultural Anthropology of Africa and Europe , Principles in Development Anthropology, Theories and Methods in Development Anthropology.

Semester-IV : Core Elective (CE)

Anthropological Theories on Society, Linguistic Anthropology, Ethnographic Writings and Book Reviews, Fieldwork and Dissertation, Medical Genetics, Human Genomics: Methods and Principles, Advanced Practical, Fieldwork and Dissertation, Field Techniques and Methods in Prehistoric Archaeology, Regional Prehistoric Archeology: Eastern India and South-East Asia, Advanced Practical, Fieldwork & Dissertation, Theories in Culture and Development, Anthropology of Organisational and Business Development, Ethnographic Writings and Book Reviews, Fieldwork and Dissertation.

Free Elective ANTH-FE-1

Anthropology of Gender, Forensic Anthropology, Anthropology for Archaeology, Archaeology of Odisha, Tribes of India: Their Problems and Development, Indian Anthropology, Tribal Art and Literature, Museology and Cultural Resources Management.

M.Phil. :

Semester-I

Group-A

Indian Society & Issues of Development , Theories in Social Anthropology

Group -B

Human Evolutionary Genetics

Group-C

Methods and Issues in Archaeological Anthropology

Semester-II

Group-A

Advanced Research Methods in Social Anthropology

Group-B & C

Practical

Group-A,B & C

Field work and Dissertation

8. Students' Facilities : Seminar Library, Study Tour/Field Study, Anthropological Museum, Reprographic Facilities, Laboratory Facilities: Physical Anthropology Laboratory, Pre-historic Archaeology Museum-cum-Laboratory, Museology Laboratory; Photography Laboratory; Advanced Human Genetics Laboratory.

Contact No.0674-3208296

BIOTECHNOLOGY (Supported by DBT- Govt. of India and DST-PURSE Sponsored)

1. Year of Establishment : 2002
2. Programmes Offered : 1. M.Sc. Bio-technology(2 years regular Programme) supported by the Department of Biotechnology(DBT), Govt. of India, New Delhi, students are selected through combined Entrance Examination Biotechnology (CEEB) conducted by JNU, New Delhi and Utkal University Entrance Test.
2. Ph.D.
3. Student Strength : 10(through JNU Entrance Test) + 04 (through Utkal University Entrance Test)
- Head of the Department : Dr. Jagdishwar Dandapat
4. Faculty :
- Professor
Dr. Jagdishwar Dandapat : Cell & Molecular Biology, Immunology
- Lecturers
Dr.(Mrs.) Jyotsnarani Pradhan : Molecular Biology & Tissue Engineering
Dr. Sanatan Majhi : Microbiology and Immuno Technology
5. Supporting Staff : 03
6. Courses Outline : M.Sc. Bio-Technology(Choice Based Credit System & Semester Pattern)
7. Infrastructure Facilities - Student Laboratory, Research Laboratory, Library, Computers, Internet facility and equipments such as UV-Visible spectrophotometer, Spectrofluorimeter, Chemi Doc. System, Orbital shaker incubator, High speed refrigerated centrifuge, Micro plate (ELISA) Reader, Gel Electrophoresis, Blotting System, Gel Doc. System, Thermal Cycler (PCR, -80°C & -20°C Deep freezers, Hybridization oven, Sonicator, Research Microscopes, Fermenter, Millipore water purification system, Cold room, Oxygraph, Microscope with digital camera attachment and Microtome for histochemical studies are available in the Department. Facilities like Real Time PCR, Power Back up system, High performance Liquid Chromatography (HPLC), Fluorescence Microscope, Inverted Microscope and Cell culture facilities are also available in this Department.
8. Course Fee: Rs.8,500/- per Semester
9. Course Outline :
- 1st Semester
Biochemistry, Cell Biology and Genetics, Instrumentation and Analytical techniques, Biostatistics and Computational Biology, Practical-I-Seminar/Journal club/Assignment
- 2nd Semester
Microbiology, Immunobiology and Immunotechnology, Molecular Biology, Environmental Biotechnology, IPR & Biosafety, Practical-II-Seminar/Journal club/summer training report
- 3rd Semester
Genetic Engineering, Bioprocess Engineering and Industrial Biotechnology, Elective-I, Elective-II, Practical-III, Seminar/Journal Club
- 4th Semester
Project work
A. Allied Elective Courses: Medical Biotechnology
B. Free Elective: Fundamental in Life Science

BOTANY (UGC support for DRS)

- | | | |
|--------------------------|---|---|
| 1. Year of Establishment | : | 1969 |
| 2. Programmes Offered | : | M.Sc., M.Phil., Ph.D. |
| 3. Student Strength | : | M.Sc. –32, M.Phil –10, Ph.D-08 |
| 4. Faculty | | |
| Head of the Department | : | Dr. Anath Bandhu Das |
| Professors | | |
| 1.Dr. P. K. Chand | – | Plant Biotechnology & Genetic Engineering |
| 2.Dr. Anath Bandhu Das | – | Plant Molecular Biology, Cytogenetics
Plant Molecular Physiology |
| Lecturer | | |
| 1. Dr. Chinmay Pradhan | - | Plant Tissue Culture & Cytogenetics,
Stress Physiology |

5. Demonstrators
Dr. (Mrs.) R. Das, Dr. P. K. Swain

6. Supporting Staff : 12

7. Courses Outline: M.Sc. (Semester pattern) The Course will cover the following subjects.

Semester-I- Diversity of Plant-I, Cell and Molecular Biology, Plant Physiology & Metabolism. Practical- Practicals pertaining to theory papers.

Semester-II- Diversity of Plant-II, Biotechnology & Genetic Engineering of plants, Cytogenetics, Plant Breeding and Evolution. Practical- Practical pertaining to theory papers.

Semester-III- Taxonomy of Angiosperms and Resources Conservation, Plant Development reproduction and Economic Botany, Plant ecology & Bio-Statistics. Practical- Practical pertaining to theory papers.

Semester-IV- Two elective theory papers (Biochemistry and Molecular Biology, Environmental Biotechnology, Plant Biotechnology, Microbiology). Practical- Practical pertaining to elective papers.

M.Phil :

Core: Techniques in Plant Science

Elective- Microbial Biotechnology, Environment and Pollution Management, Environmental Physiology, Physiology and Biochemistry of Stress, Plant Cell, Tissue and Organ Culture. Practical- Practical pertaining to core papers.

Dissertation: Pertaining to elective paper.

8. Students' Facilities:

Library, Computers & Equipment such as: U.V. Visible-Spectrophotometer, Atomic Absorption Spectrophotometer, Phase Contrast Microscope, (Cell) Inverted Microscope, Electro cell Manipulator, Electronic balance, Gas Chromatography, Oxygen Electrode, Refrigerated centrifuge, Incubator Shaker, Laminar Flow, Thermal Cycler, Infrared Gas Analyser, Gel Documentation System, Fluorescence Spectrophotometer, Fluorescence Monitoring System, Hybridization Oven, Freeze drier.

Contact No.0674-2567798, 9437633091(M)

BUSINESS ADMINISTRATION

1. Year of Establishment : 1984
2. Programmes Offered : M.B.A., Ph.D.
3. Student Strength : M.B.A.-30 (2 year MBA)
4. Faculty
 - Head of the Department : Dr. Bidhu Bhusan Mishra
 - Professors
 1. Dr. J. K. Panda – Financial Management
 2. Dr. B. B. Mishra – Marketing Management
 - Readers
 1. Dr. Muna Kalyani – Human Resource Management
 2. Dr. S.S. Debasish - Financial Management
 - Lecturers
 1. Dr.(Mrs.) Rasmita Sahoo - Financial Management
 2. Dr.Dasarathi Sahu – System / Information Technology
 - Placement Officer
 - Dr. Basant Kumar - Placement Activities, Business & Corporate law
5. Programmer : Dr. Malaya Kumar Pati
6. Supporting Staff : 05
7. Courses Offered : M.B.A. (Semester system) Selection through OJEE The Course will be spread over 4 semesters having 3200 marks with the following subjects in general:

Semester-I- -Organisation Structure & Process, Quantitative Techniques, CP – 103- Managerial Economics, Organisation Behaviour, Computer Applications for Management, Financial Accounting for Managers, Business Communication, Business and Corporate Laws

Semester-II - Human Resources Management, Operations Management, Marketing Management, Financial Management, Economic & Business Environment, MIS & DSS, Research Methodology, Cost & Management Accounting

Semester-III - Business Policy & Strategic Management, Project Planning, Control & Management, Summer Training Project (Plus 6 optional papers), Elective – I, Paper – 1, Elective – I, Paper – 2, , Elective – I, Paper – 3, Elective – II, Paper – 1, Elective – II, Paper – 2, Elective-II, Paper-3.

Semester-IV - Business Ethics & Corporate Governance, Enterprise Resource Planning, Dissertation & Viva-Voce(plus 4 optional papers), Elective – I, Paper – 4, Elective – I, Paper – 5, Elective – II, Paper – 4, Elective – II, Paper – 5

Electives : Financial, Marketing, Organization Behaviour and Human Resource Development, Production and Operations Management, Information Technology Management (A student will be required to take six elective papers as optional papers spread over third and fourth semester.
- 8.Students' Facilities : Seminar Library, Industrial and visit Studies, Computer Laboratory Facilities, Reprographic Unit, Placement Cell.

Contact No. 0674-2567386

CHEMISTRY**(UGC support for DSA and Asit DST support for FIST)**

1. Year of Establishment : 1967
2. Programmes Offered : M.Sc., M.Phil., Ph.D.
3. Student Strength : M.Sc.-28, M.Phil-10, Ph.D-16
4. Faculty
 - Head of the Department : Dr. S.K. Badamali
 - Professors
 1. Dr. P. K. Sahoo - Organic / Polymer Chemistry
Nanotechnology
Reader
 1. Dr S.K. Badmali - Physical/Heterogeneous Catalysis
Lecturers
 1. Dr. (Mrs.) Jasoda Kumari Behera(SG) - Inorganic reaction mechanism
 2. Dr.(Mrs.) B. Jena - Physical/ Nanomaterials
 3. Dr. Ajaya Kumar Behera - Organic / Polymer Chemistry/
Nanotechnology
 4. Mr. Hemanta Kumar Kisan - Organic Computational Chemistry
 6. Supporting Staff : 08
 7. Courses Outline: M.Sc. (Semester system), M.Phil. (2 semester system)
M.Sc. Course will cover the following subjects.
Inorganic Chemistry, Organic Chemistry, Physical Chemistry, Spectroscopy,
Application of Spectroscopy, Computer for Chemist, Analytical Chemistry,
Photochemistry, Bioinorganic Chemistry, Bioorganic & Supramolecular Chemistry,
Environmental Chemistry, Organic Synthesis, Organo Transition Metal Chemistry,
Polymer Chemistry, Solid State Chemistry.
Practical- Organic, Inorganic, Physical, Polymer, Analytical
M.Phil.: Organic/Inorganic/Physical/Analytical Chemistry
 8. Students facilities: The UGC model curriculum 2001 has been implemented from
2005-2006 academic session. Revised syllabus for M.Sc. will be effective from
2013-14 new syllabi.

Contact No. 0674-2567734

COMMERCE (UGC support for DRS)

1. Year of Establishment	:	1962
2. Programmes Offered	:	M.Com., M.Phil., Ph.D.
3. Student Strength	:	M.Com.-48, M.Phil-10, MFC-40
4. Faculty		
Head of the Department	:	Dr. Prabodh Kumar Hota
Professors		
Dr. R. K. Bal	-	Accounting, Corporate Financial Reporting & Banking
Dr. K.B. Das	-	Managerial Economics, Insurance & Risk Management, Micro-finance, Retailing
Dr. J. K. Parida	-	Taxation Law & Practice & Computer, Business Environment
Dr. P. K. Pradhan	-	General Management & Organic Behaviour
Readers		
Dr. P. K. Hota	-	Operation Research & Business Statistics & Security Analysis & Portfolio Management
Dr. M. Sahu	-	Marketing, Financial Services, Merchant Banking
Dr. A. K. Swain	-	Accounting, Finance & Insurance
Lecturers		
Dr. S.K. Digal	-	International Finance, Financial Institutions and Markets and Entrepreneurship
Dr. R.K. Swain	-	Accounting

5. Supporting Staff : 03

6. Courses Outline: M. Com. (Semester System) CBCS

The Course covers the following subjects :

Semester-I-Management Concepts and Practices, Statistics for Management, Corporate Financial Accounting, Financial Management, Accounting for Managerial Decision Making, Risk & Insurance Management. Semester-II- Business Environment, Organization Behaviour, Marketing Management, Managerial Economics, Small Business Management, Social Survey and Research Methodology. Semester-III- Project Report, Presentation and Viva Voce, Strategic Management, Financial Institutions and Markets, Economic Analysis for Decision Making, Business Communication and Soft Skill, Entrepreneurship Development, Management of Personal Finances, Capital Market Instruments. (A) Accounting- Advanced Accounting, Corporate Tax Planning, Advanced Auditing. (B) Finance- Merchant Banking & Financial Services, International Finance, Security Analysis.(C) Marketing-Services Marketing, Retail Management, Customer Relationship Management. (D) International Business- International Business, International Finance, Global Risk Management. (E) Entrepreneurship- Entrepreneurship in MSMEs, Project Appraisal & Implementation, Accounting & Finance for Small Entrepreneurs. Semester-IV- Corporate Governance & Business Ethics, Management of Financial Institutions, IT and Business Application, Corporate Legal Framework, Corporate Restructuring, Wealth Management, Agri-business, Financial Inclusion. (A) Accounting - International Accounting, Accounting Standards & Corporate Reporting, Accounting for NPOs (B) Finance- Portfolio Management, Risk Management & Derivatives, Financial Regulations (C) Marketing- Sales & Sales Force Management, International Marketing, Product & Brand Management (D) International Business- International Accounting, International Marketing, International Financial Services (E)

Entrepreneurship- Entrepreneurship: Innovation & Strategy, Enterprise Management, E-Commerce & Entrepreneurship

7. Special Paper :

Accounting, Finance, Marketing, International Business , Entrepreneurship

8. Audit Courses :

Management of Personal Finances, Capital Market Instruments, Financial Inclusion, Accounting for Small Business Organizations. Personal Taxation & Planning.

9.M. Phil.:

Research Methodology, Accounting, Finance, Computer Application & Data Management, Dissertation

10.Ph. D.:

Research Methodology, Computer Application, Review of Literature Seminar Presentation

11.Students' Facilities:

Well Equipped Library & Reading Room, Computer Lab. With 30 System and unlimited Internet facility

12. Focus of Ph.D. Research Area:

Finance, Accounting, Marketing, Management, International Business, Industrial and Agricultural Development, Entrepreneurship

Contact No. 0674-2567251

COMPUTER SCIENCE AND APPLICATION

1. Year of Establishment	:	1990
2. Programmes Offered	:	MCA, M.Tech(CSE), Ph.D.
3. Students Strength	:	MCA-30, M.Tech.-30
4. Head of the Department	:	Dr. S.K. Pradhan
5. Faculty		
Professor		
Dr. S. K. Pradhan	-	Data Mining, Business Intelligence, Mobile Computing, Neural Computing, Parallel Computing, Cloud Computing
Readers		
1. Dr. B. K. Ratha	-	Software Visualization, Data Mining, ICT Application in Health & Agriculture
2. Dr. P. K. Behera	-	Mobile Computing & Ad Hoc Network, Wireless Network, Distributed System
3. Dr. Mrutyunjay Panda	-	Data Mining, Wireless Sensor Networks, Social Networking, Mobile Communication, Intrusion Detection.
Sr. Lecturer		
Dr. B. N. B. Ray	-	VLSI Algorithm, Parallel Algorithm & Interconnection Networks, Performance of Computer Networks
Lecturer		
Mr. Haraprasad Naik	-	Programming Languages
6. Technical Staff	:	03
7. Office Staff	:	01
8. Courses Offered	:	MCA (Semester System)

The Course will cover the following subjects :

1st Semester: CS 1.1. Introduction to Information Technology, CS 1.2 Programming in C, CS 1.3 Discrete Mathematics, CS 1.4 Probability & Statistics, CS 1.5 Accounting & Financial Management, CS 1.6 Communicative English, CS 1.7 Lab on CS 1.1 & CS 1.2, CS 1.8 Lab on CS 1.3 & CS 1.4, CS 1.9 Lab on CS 1.5 & CS 1.6.

2nd Semester: CS 2.1. Data Structure using C, CS 2.2 Digital Circuit & Logic Design, CS 2.3 Object Oriented Programming using C++, CS 2.4 Numerical Techniques CS 2.5 Management Practices & Organizational Behavior CS 2.6 English for Business Communication, CS 2.7 Lab on CS 2.1 & CS 2.2, CS 2.8 Lab on CS 2.3 & CS 2.4, CS 2.9 Lab on CS 2.5 & CS 2.6.

3rd Semester: CS 3.1. Programming using Java, CS 3.2 Operating system, CS 3.3 Computer Graphics, CS 3.4 Database Management System CS 3.5 Optimization Technique CS 3.6 Theory of Computation, CS 3.7 Lab on CS 3.1 & CS 3.2, CS 3.8 Lab on CS 3.3 & CS 3.4, CS 3.9 Lab on CS 3.5 & CS 3.6., CS 3.10 Pre-placement Techniques-I (Non Credit).

4th Semester: CS 4.1. Microprocessor & Programming, CS 4.2 Internet Technology & Enterprise Java CS 4.3 Software Engineering, CS 4.4 Computer Network CS 4.5 Combinatory & Graph Theory CS 4.6 Elective-I, CS 4.7 Lab on CS 4.1 & CS 4.2, CS 4.8 Lab on CS 4.3 & CS 4.4, CS 4.9 Lab on CS 4.5 & CS 4.6., CS 4.10 Pre-placement Techniques-II (Non Credit).

5th Semester CS 5.1. Intelligent Systems, CS 5.2 Data Mining & Data Warehousing CS 5.3 Advanced Software Engineering, CS 5.4 Algorithm Analysis & Design CS 5.5 Elective-II CS 5.6 Elective-III, CS 5.7 Lab on CS 5.1 & CS 5.2, CS 5.8 Lab on CS 5.3 & CS 5.4, CS 5.9. Lab on CS 5.5 & CS 5.6.

6th Semester: Grand Viva & Dissertation/Project.

9. Students' facilities : Well Equipped Computer laboratory with 30 Nos. Computers, 2 Nos. of Server with internet facility, Departmental Library with more than 4000 books.

Contact No. 0674-2567216

ENGLISH (UGC Support for DRS)

1. Year of Establishment : 1969
2. Programmes Offered : M.A., M.Phil., Ph.D.
3. Student Strength : M.A.-40, M.Phil-10.
4. Faculty
 - Head of the Department : Dr. J.K. Nayak
 - Professors
 1. Dr. H. S. Mohapatra - Critical Theory, Fiction
 2. Dr. J. K. Nayak - Comparative Literature, Professional Writing
 - Sr. Lecturer
 - Dr. A. J. Khan - American Literature, Commonwealth Literature and Literary History
 - Lecturer
 - Mr. Pulastya Jani -
5. Supporting Staff : 03

6. Courses Outline: M.A. (Semester)

The Course will cover the following subjects in general.

Theories of Literature, History of Literature, Comparative Studies, Fiction, Poetry, Play, Non-fiction.

Special Paper : American Literature, Professional Writing., Indian Writing in English, Translation.

M.Phil : Literature & visual media, Translation Studies .

7. Students' Facilities : Reading room with Air condition, Department Library, Audio-visual facilities

Contact No. 0674-2588542/2585603

GEOGRAPHY (UGC support for DRS)

- | | | |
|--------------------------|---|--|
| 1. Year of Establishment | : | 1970 |
| 2. Programmes Offered | : | M.A./M.Sc., M.Phil., Ph.D., P.G.
Diploma in RS & GIS |
| 3. Student Strength | : | M.A./M.Sc.-24, M.Phil-10, RS & GIS-20 |
| 4. Faculty (Science) | : | |
| Head of the Department | : | Dr. K.C. Rath |
| Professors | : | |
| 1. Dr. G. K. Panda | - | Geomorphology, Environmental
Geography, Remote Sensing and
G.I.S. |
| 2. Dr. K. M. Sethy | - | Urban and Regional Planning,
Economic Geography, Remote
Sensing and G.I.S. |
| Readers | : | |
| 1. Dr. K. C. Rath | - | Urban and Regional Planning,
Remote Sensing and G.I.S., Social
Research Method. |
| 2. Dr. D. Panda | - | Environmental Geography,
Geomorphology, Agriculture
Geography, Medical Geography,
Remote Sensing and G.I.S. |
| Demonstrators | : | |
| Dr. D.K. Chhotaray | : | |
| 6. Supporting Staff | : | 06 |
| 7. Courses Outline | : | M.A., M.Sc. M.Phil. (Semester Pattern) |

The Course will cover the following subjects in general.

Theory : Geomorphology, Eco. Geography, Climatology, Geography of India, Human & Settlement Geography, oceanography, Geographic- Thought, Environmental Geography, Research Methodology, Geoinformatics, Regional Geography of Odisha, Natural Hazards & Disaster Management, Social & Environmental Impact Analysis (SIA & EIA), Regional Planning Remote Sensing, Urban Planning, GIS, Rural Development Planning, Aerial Photography and Cartography.

Practical : Quantitative & Statistical Techniques, Cartography, Quantitative & Spatial models.

M.Phil

Research Methodology, Term Paper and Research Proposal, Applied Geography, Dissertation.

8. Students' Facilities : Seminar Library, Cartography Laboratory, Computer Laboratory with Remote Sensing and G.I.S., Weekly Seminars, Annual Conferences.

Contact No. 0674-2582837

GEOLOGY (UGC Support for DRS & DST Support for FIST)

- | | | |
|--------------------------|---|---|
| 1. Year of Establishment | : | 1954 |
| 2. Programmes Offered | : | M.Sc.(Applied Geology), M.Phil., Ph.D. |
| 3. Student Strength | : | M.Sc.-25, M.Phil-10. |
| 4. Faculty | | |
| Head of the Department | : | Dr. R.N. Hota |
| Professors | | |
| 1. Dr. (Mrs.) M. Das | - | Igneous Petrology, Hydrogeology, Ore Geology, Environmental Geology |
| 2. Dr. R. N. Hota | - | Sedimentology, Geostatistics, Hydrogeology |
| Readers | | |
| 1. Dr. D.S. Pattnaik | - | Coal Geology, Hydrogeology, Remote Sensing |
| 2. Dr. B. K. Ratha | - | Economic Geology, Geochemistry, Environmental Geology |
| Lecturers | | |
| 1. Dr. D. Beura | - | Economic Geology, Environmental Geology |
| 2. Mr. K.R. Mallick | - | Micropaleontology, Paleoceanography |
| 5. Demonstrator | : | |
| 6. Supporting Staff | : | 07 |
| 7. Courses Offered | : | M.Sc, (Applied Geology) / M.Phil.(Geology), Ph.D.(Geology) |

The course will cover the following subjects in general.

Crystallography, Optical Mineralogy, Mineralogy and Geochemistry, Economic Geology, Structural Geology, Geotectonics, Metamorphic Petrology, Igneous Petrology, Sedimentary Petrology, Geomorphology, Groundwater, Engineering Geology, Remote sensing, Quaternary Geology, Stratigraphy, Paleontology, Marine Geology, Environmental Geology, Disaster Management, Computer Application and Geostatistic

Special Papers :

A. Ore Geology, B. Applied Hydrogeology and Water Management, C. Fuel Geology and Sedimentary Petrology, D. Remote Sensing and GIS

(Note: Practical in each Semester)

M. Phil

Research Methodology, Developments in Geology, Practical, Dissertation

8. Students' Facility :

(a) Library, (b) Field Survey Training, (c) Study tour, (d) Audio Visual Facilities, (e) Computer and internet, (f) Laboratories for students: Petrological Laboratory, Ore Microscopy Laboratory, Chemical Laboratory, Sedimentology, Groundwater and Engineering Laboratory, Remote sensing Laboratory and Museum,

Award for students: (1) S.Acharya Felicitation award for securing highest mark in 1st Semester examination. (2) K.N.Sahu Memorial award for securing 1st position amongst 1st class in M.Sc. examination (3) Sangram Maharana memorial award for the best allrounder student in M.Sc.

Contact No.0674- 2586588

HISTORY (UGC support for DSA)

- | | | |
|-----------------------------|---|--|
| 1. Year of Establishment | : | 1959 |
| 2. Programmes Offered | : | M.A., M.Phil., Ph.D. |
| 3. Student Strength | : | M.A.-48, M.Phil-10. |
| 4. Head of the Department | : | Dr. Amal Kumar Mishra |
| 5. Faculty | | |
| Professors | | |
| 1. Dr. Amal Kumar Mishra | - | History & Culture of Orissa/Modern Indian History/Historiography/World History and Civilisation |
| 2. Dr. Basanta Kumar Mallik | - | Medieval Indian History, World History, Historiography., History and Culture of Orissa, Ambedkar Studies |
| Reader | | |
| Dr.(Mrs.) Jayanti Dora | - | Ancient Indian History, History & Culture of Odisha/World History/Art History/Historiography |
| Lecturer | | |
| Mr. Ajit Kumar Sahoo | - | Modern Indian History |
| 6. Supporting Staff | : | 04 |
| 7. Courses Outline | : | M.A., M.Phil. (Semester System) |

The Course will cover the following subjects in general.

C.1.Ancient Civilizations, C.2.World History (1500-1900), C.3.Twentieth Century World (1900-1945)-I, C.4.Twentieth Century World (1900-1945)-II, C.5.Historical Theories and Methods, C.6.Medieval Societies, C.7.Cultural Heritage of India, C.8.History of China & Japan, C/AE/FE-9.Indian Historiography, C/AE/FE.10.History of Science and Technology in India, C/AE/FE.11.Cultural Heritage of Odisha, C/AE/FE.12.Social Emancipation Movements in India/History of Peasant and labour Movement in India, History of Left Movement in India, CE-13. Group A/B/C/D Special Paper-A Political and Administrative History of India (Early Times to 1200 AD)-I.B. Political and Cultural History of India (1206-1525 AD)-I.C. Constitutional and Administrative History of India (1757-1947 AD), D. History of Odisha (Early Times to 1118 AD), CE-14. Group A/B/C/D Special paper A. Political and Administrative History of India (Early Times to 1200 AD)-II, B. Political and Cultural History of India (1200-1526 AD)-II, C. Nationalist Movement in India-I, D. History of Odisha, (1118-1500 AD), CE-15 Group A/B/C/D Special paper A. Socio-Economic History of India (Early Times to 1200 AD), B. Political and Cultural History of India (1526-1750 AD)-I, C. Nationalist Movement in India-II, D. History of Odisha (1500-1803 AD), CE-16. Application of History in Tourism, C-17. History of Environment and Environmental Movement/History of Women in India, C-18. Group A/B/C./D Special paper A. History of India: Religion, Literature, Art and Architecture (Early Times to 1200 AD)-I, B. Social and Cultural History of India (1206-1526 AD), C. Economic History of India (1757-1947 AD, D. Odisha in the 16th 19th Century, CE-19 Group A/B/C/D Special paper A. History of India: Religion, Literature, Art and Architecture (Early Times to 1200 AD)-II, B. Social and Cultural History of India (1526-1707 AD), C. India Since Independence (1947-2000 AD), D. Odisha from 1866 to 1936, CE-20 Group A/B/C/D Special paper A. Science, Technology and Overseas Contact in the Ancient period, B. Economic and Urban History of Medieval of India (1206-1707 AD), Socio-Cultural History of India (1757-1947 AD), D. Odisha from 1936-1963.

8. Students' Facilities : Seminar Library with Computers and well furnished Classrooms.

Contact No. 0674-2581838

LAW: LL.M.

- | | | |
|--------------------------|---|--------------------|
| 1. Year of Establishment | : | 1973 |
| 2. Programmes Offered | : | LL.M., Ph.D. |
| 3. Student Strength | : | LL.M.-25, Ph.D.-10 |

4. Faculty

- | | | |
|------------------------|---|---------------|
| Head of the Department | : | Dr. M.S. Dash |
| Reader | | |
| Dr. M.S. Dash | - | Business Law |
| Lecturer | | |
| Dr. G.K. Sahu | - | Business Law |

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|---------------------|---|----|
| 5. Supporting Staff | : | 02 |
|---------------------|---|----|

6. Courses Outline: LL.M. : From the Academic session 2013-14, the CBSC has been implemented and the Course covers the following subjects:

Semester-I

Law & Social Transformation in India ,New Dimensions in Indian Constitutional Law-I, Judicial Process, Legal Education System in India, Presentation (PPT) (Internal).

Semester-II- Law and Social Transformation in India, Indian Constitutional Law: the New Challenges, Administration of Justice and Judicial Process, Research Methodology, Dissertation.

Semester-III & IV(Specialisation Subjects)

Constitution & Legal Order (Group-1), Business Law (Group-2) Criminal Law (Group-3), Feminist Critique of Legal Order (Group-4) in 3rd & 4th Semester, Free Elective subjects, Allied Elective Subjects, Audit Course are in the curriculum.

7. Students' Facilities : Seminar, Seminar Library, Research Facilities, Internet Access, Computer Lab. & Audio Visual facility.

Contact No.0674- 2581619

LIBRARY AND INFORMATION SCIENCE

1. Year of Establishment : 1981
2. Programmes Offered : M.Lib. & Inf.Sc., M.Phil. Ph.D.
3. Student Strength : M.Lib. & Inf.Sc. (24), M.Phil.(10)
4. Faculty
 - Head of the Department : Dr. (Mrs.) P. Jena
 - Professor
 - Dr. (Mrs.) Puspanjali Jena - Knowledge Organization & Bibliographic Description (Theory & Practice), Research Methodology & Statistical Techniques, Computer Application Practical, Database Searching, Knowledge Engineering & Management, Information Literacy.
 - Reader
 - Dr. K.C. Das - Foundation of Library & Information Science & Services, Information Sources.
 - Lecturer
 - Sri Kunwar Singh - Knowledge Organization & Bibliographic Description (Theory & Practice), Basics of Computer & Information Technology, Computer Application Practical, Digital Library & Information Systems, Preservation & Conservation of Library Documents.
5. Supporting Staff : 02
6. Courses Outline
 - 1st Semester
 - Foundations of Library & Information Science, Knowledge Organization & Bibliographic Description Theory, Knowledge Organization & Bibliographic Description (Practical), Management of Libraries & Information Centres.
 - 2nd Semester
 - Research Methodology & Design, Information Sources and Services, Basics of Computer & Information Technology, Computer Application Practical.
 - 3rd Semester
 - Information Storage and Retrieval, Knowledge Engineering & Management, Digital Library & Information Systems, Management of E-Resources & E-Publishing.
 - 4th Semester
 - Preservation & Conservation of Library Documents, Information Needs and Information Access, Information Literacy, Project Report/Field Study/Seminar
- M.Phil.
 - 1st Semester
 - Research Methods & Techniques,
 - Advances in Information Organisation & Retrieval
 - 2nd Semester
 - Current Trends in Library & Information Science & Services,
 - Project
7. Students' Facilities : Computer Lab., Internet Access, Seminar Library, Weekly Seminar, Field study.
- Contact No. 0674-2587066

MATHEMATICS (UGC support for DRS)

1. Year of Establishment	:	1969
2. Programmes Offered	:	M.A. / M.Sc., M.Phil., Ph.D.
3. Student Strength	:	M.A. / M.Sc.-64, M.Phil-10.
4. Faculty		
Head of the Department	:	Dr. J. Patel
Professors		
1. Dr. J. Patel	-	Complex Analysis, Functional Analysis
2. Dr.(Mrs.) N. Das	-	Operator Theory, Functional Analysis
Readers		
Dr. (Mrs.) S. Dutta	-	Functional Analysis, Graph Theory
Lecturer		
Dr. (Mrs.) A. Nath	-	Real Analysis, Functional Analysis
5. Supporting Staff	:	02
6. Courses Outline	:	M.A./M.Sc. (Semester System) M.Phil. (Semester System)

The Course will cover the following subjects in general.

R.A., F.A., C.A., Topology, O.R., D.E. D.G., AAA, L.A., D.M., F.C.S.,
AA. Analysis, Numerical Analysis (I & II), Number and cryptography (I & II),
Computational Fluid Dynamics (I & II), Numerical Analysis, T.C. Wavelets, C.F.D.,
N.S.P.D.E.

M.Phil. : (Calculus , Advanced Functional Analysis, Numerical Analysis, Numerical
Solution of PDE, Infinite Matrices of Operators.

8. Students' Facilities : Seminar Library : Computer, Laboratory, Internet.

Contact No.0674-2582301

Odia

1.Year of Establishment	:	1969
2.Programmes Offered	:	M.A., M.Phil., Ph.D.
3.Student Strength	:	M.A.-64, M.Phil-10
Head of the Department	:	Dr. Narayan Sahoo
4.Faculty		
Professors		
1.Dr. Udayanath Sahoo	-	Ancient & Mediaeval Literature, Comparative Literature (Odia Bengali & Assameese), Odia Long Poems
2.Dr. Narayan Sahoo	-	Drama, Comparative Literature
Readers		
1.Dr. Santosh Ku.Tripathy	-	Modern Literature, Comparative Literature, Poetics, Grammar Literature
2.Dr.(Mrs.) Bishnupriya Otta	-	Modern Literature
Lecturer		
Mr. Anpa Marandi	-	Drama
5. Supporting Staff	:	02
6. Course Outline	:	M.A., M.Phill., Pre-Ph.D. course work

The Course will cover the following subjects in general.

Semester-I Puran & Ancient Poetry, Odia Modern Poetry, Odia Fiction, Odia Prose

Semester-II Linguistics, History of Odia Literature, Odia Drama, Comparative Literature, Criticism, Translation,

Semester-III Linguistics – 1, Linguistics – 2, Stage & Dramaturgy, Drama & Dramatist, Modern Odia Poetry, Modern Odia Prose, Religious Trends in Odisha, Vaishnavism in Odisha, Shree Jagannath Cult, Shree Jagannath Literature

Semester-IV Folk Literature, Research Methodology, Dissertation & Viva, Editing & Textual Criticism

M.Phil : Methods of Research, Arts of Editing and Translations. Literary Theory and Literary Movements. Ancient Odia Literature (15th century to the end of 17th century), Medieval Odia Literature (from the beginning of 18th century to 1850) Dissertation.

7. Students' Facilities : (a)Seminar Library facility, (b)DSA Library facilities, (c) Computer facility.

Contact No. 0674-2583513

PERSONNEL MANAGEMENT & INDUSTRIAL RELATIONS

1. Year of Establishment	:	1974
2. Programmes Offered	:	M.P.M.I.R., M.Phil., Ph.D.
3. Student Strength	:	M.P.M.I.R.-32, M.Phil-10., Ph.
4. Faculty		
Head of the Department	:	Dr. (Mrs.) Kalyani Mohanty
Professors		
Dr. S. K. Tripathy	-	Human Resource Management, Organisational Behaviour
Readers		
Dr.(Mrs.) K. Mohanty	-	Man Power Planning, Industrial Relations
Lecturer		
1. Dr. S. Murmu	-	Human Resource Management
2. Mr. Kartik Chandra Das	-	HRD Unorganized Labour
5. Supporting Staff	:	03

6. This course is a professional course to prepare future HR managers. The Course is offered in 4 Semesters. The admission is based on career-cum-entrance system. The All Odisha Entrance Examination is conducted by the Department.

7. Courses Outline: M.P.M.I.R. (Semester System) The Course will cover the following subjects in general.

Principles and Practices of Management, Industrial Relations, Human Resource Management, Labour Legislations and Case Laws, Social Research and Statistics, General, Labour and Industrial Economics, Organizational Behaviour, Industrial Sociology and Industrial Psychology, Performance Management, Training and Development, Social Security and Unorganized sector, Quantitative Methods and Statistics, Human Resource Development, Productivity Management and TQM, Organization Changes and Development, Financial and Marketing Management, MIS & HRIS, Corporate Social Responsibility, Compensation Management, Business Strategy and Strategic HRM, Global HRM, Labour Administration, Talent and Knowledge Management, Ethics and Management by Human Values.

1. 2nd Semester students undergo summer training for 8 weeks in different business organisation.

2. (a) 4th Semester students are to prepare a project report on any topic from the above course collecting data from any business organisation.(b) 4th Semester students need to appear at comprehensive viva-voce and present on any topic at the end of semester.

Special Papers: Group-A: Human Resource Planning & Development. Group-B: Comparative Employee Relations and Trade Unionism.

M.Phil. :

Semester-I- Strategic Human Resource Management & Contemporary Issues, Comparative Industrial Relations and Employment Relations in Global Firms, and Basic & Advanced Research Methods.

Semester-II- Advance Statistics (Computer Application), Literature Survey and Presentation, Dissertation and Viva-Voce.

Ph.D. :

Social Research & Methods, Research in Human Resource, Literature Review, Presentation.

8. Students Facilities :Seminar Library with more than 3000 books and 8 journals, Student's Reading Room with more than 400 books, Computer Laboratory with Internet facility and E-subscribed journals, Regular Study Tours, Field Studies, Summer Training and Project Work for industry-student interface, Classrooms with Audio-visual facilities, Regular students' seminar and interaction with executives and academicians etc.

9. The Department has a cent percent placement record till date.

Contact No.0674-2567400

PHILOSOPHY (UGC support for Center of Advance Studies)

- | | | |
|--------------------------|---|--|
| 1. Year of Establishment | : | 1957 |
| 2. Programmes Offered | : | M.A., M.Phil., Ph.D. |
| 3. Student Strength | : | M.A.-64, M.Phil-10, Ph.D.-05. |
| Head of the Department | : | Chairman, P.G. Council
Coordinator – Dr. S. Jally |

4. Faculty

Lecturers

- | | | |
|--------------------------|---|---|
| 1. Dr. Sudhakar Jally | - | Indian Philosophy,-Comparative Religion, Political Philosophy |
| 2. Dr. Alakananda Parida | - | Philosophy of Religion, Philosophy of Value |

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|---------------------|---|----|
| 5. Supporting Staff | : | 04 |
|---------------------|---|----|

6. Courses Outline: M.A. (Choice Based Credit System & M.Phil (Semester)

Semester-I - Indian Epistemology, Indian Metaphysics, Indian Ethics, Post-Kantian & Contemporary Philosophy, Symbolic Logic (Patrick Suppes) and Critical Thinking.

Semester-II - Western Epistemology, Western Metaphysics, Western Ethics, Linguistic & Conceptual Analysis, Comparative Religion.

Semester-III - Applied Ethics, Philosophy of Vedanta, Contemporary Indian Philosophy, Political Philosophy, Philosophy of Wittgenstein.

Semester-IV – Major Trends in Odishan Philosophy, Critical Thinking, Philosophy of Cognition, Philosophy of the Upanisads: Textual Study of the Keno Upanishad and the Katha Upanishad with the Commentary of Shankaracarya, Philosophy of Social Sciences.

M.Phil. : Semester-I-Research Methodology, Applied Philosophy.

Semester-II- Critical Evaluation of Metaphysical Thinking, Dissertation/Project work.

6. Students' Facilities: Seminar Library, Computer with Internet & Xerox & Audio Visual facilities.

Contact No. 0674-2582282

PHYSICS (DST-FIST and UGC-DRS Sponsored Department)

1. Year of Establishment : 1967
2. Programmes Offered : M.Sc., M.Phil., Ph.D.
3. Student Strength : M.Sc.-30, M.Phil-10.
4. Faculty
 - Head of the Department : Dr. (Mrs.) S. Mahapatra
 - Professors
 - 1.Dr. N. C. Mishra - Condensed Matter Physics
 - 2.Dr. (Mrs.) S. Mahapatra - Particle Physics, Gravitation & Cosmology
 - Readers
 - 1. Dr. Shesansu Sekhar Pal - High Energy Physics
 - 2. Dr. Prafulla Kumar Panda - Nuclear and Particle Physics
 - Lecturer
 - 1. Dr. P.K. Samal - Cosmology
 - 2. Dr. Jagadish Kumar - Nonlinear Dynamics, Dynamical Phenomena in Materials Science/Biophysics
 - 3. Mr. Bhagaban Kisan - Experimental Condensed Matter Physics
 - DST-INSPIRE Faculty
 - Dr. R. Naik - Experimental Condensed Matter Physics
5. Demonstrator : 01
6. Supporting Staff : 11
7. Course Outline : The Course will cover the following subjects in general.
M.Sc.
Classical Mechanics, Mathematical Methods, Quantum Mechanics-I,II, Statistical Physics, Electronics, Advanced Quantum Mechanics, Basic Condensed Matter Physics, Basic Nuclear & Particle Physics, Classical Electrodynamics.
Special Papers : Advanced Particle Physics and Field Theory-I,II, Advanced Condensed Matter Physics-I,II.
M.Phil. :
Semester-I : Numerical Methods in Physics, Experimental Methods in Physics
Semester-II : Literature Study, Dissertation
Ph.D. Course work : Advanced Particle Physics/Advanced Condensed Matter Physics, Experiments in Nuclear, Particle & Condensed Matter Physics, IT and Research Methodology, Seminar Presentation and Viva.
8. Students' Facilities : (a) Seminar Library (b) Computer (c) Xerox (d) Fax facilities (e) Research facilities (f) Laboratories facilities (g) Internet (h) LCD Projector (i) e-journal, (j) Study Tour
9. Students' performance in 2013-14- GATE-11, JEST-06, NET-02, DST-INSPIRE Fellowship, 19 students secured admission in National Institutions like IITs, NISER, Institute of Physics Bhubaneswar, IGCAR Kalpakkam, ISM Dhanbad, ISRO Ahmedabad, UGC DAE Consortium, Indore.

Contact No. 0674-2567079

POLITICAL SCIENCE (UGC Sponsored DRS)

- | | | |
|---|---|---|
| 1. Year of Establishment | : | 1958 |
| 2. Programmes Offered | : | M.A., M.Phil., Ph.D. |
| 3. Student Strength | : | M.A.-64, M.Phil-10 |
| Head of the Department | : | Dr. Brahmananda Satapathy |
| 4. Faculty | | |
| Professors | | |
| 1. Dr. B. Satapathy | - | International Politics, Political Thought, Modern Political Analysis, Research Methodology |
| 2. Dr. N. Gaan | - | International Politics, Western Political Thought, Modern Political Analysis, Indian Ideas & Indian Govt. & Politics |
| Reader | | |
| Dr.(Smt.) Smita Nayak | - | State Politics & Political Process in Orissa, Public Administration, Research Methodology, State & Local Governance, Indian Govt. & Politics. |
| Lecturers | | |
| 1. Dr. A.K. Mohapatra | - | International Relations, India's Policy, Indian Govt. & Politics, Indian Administration, Political Sociology. |
| 2. Dr.(Mrs.) S. Mallik | - | Political Theory, Comparative Politics, Society & Polity in India |
| 5. Supporting Staff | : | 04 |
| 6. Courses Outline: M.A. (CBCS) & M.Phil. (Semester). | | |

The Course will cover the following subjects.

Core-A-Comparative Politics, Administrative Theory, International Relations, Contemporary Political Processes, Public Administration and Management, Global Politics, Contemporary Debates in Political Theory, Western Political Thought, Contemporary Western Political Thought.

Core-B- Indian Government and Politics, Political Sociology, Contemporary International Studies, State and Local Administration in India, India's Foreign Policy.

Core-C- Research Methodology and Statistics Methods, Society and Polity in India, Indian Political Ideas.

Core-D & E- Working of Democracy in India, India: Regional and International Organizations.

M.Phil. : Research Methodology, Research Methodology: Statistical Analysis, Major Issues in Political Science, Book Review, Term Paper Dissertation & Viva.

8. Students' Facilities : Departmental Seminar, Reading Library, Study Tour.

Contact No. 2567430

PSYCHOLOGY (UGC support for Center of Advance Studies)

1. Year of Establishment : 1958
 2. Programmes Offered : M.A., M.Phil., Ph.D.
 3. Student Strength : M.A.-48, M.Phil-16.
 - Head of the Department : Dr. Namita Mohanty
 4. Faculty
 - Professor
 - Dr. Namita Mohanty - Life span Developmental, Health, Educational Psychology, Clinical & Counseling Psychology.
 - Readers
 - 1. Dr. P. K. Rath - Psychometric Assessment, Social and Personality, Research Methods & Computer Application, Counseling.
 - 2. Dr.(Mrs.) S. Rath(On lien) - Health & Social Psychology.
 - Lecturer (SG)
 - Mrs. N. Das - Educational & Developmental Psychology, Counseling, Disaster Management, Research Methods & Data analyses.
 - Lecturers
 - 1. Lucy Sonali Hembram - Social Psychology, Organizational Behaviour
 - 2. Mousumi Sethy - Social Psychology, Organizational Behaviour
 5. Demonstrator
 - Dr. (Mrs.) M. Dash
 6. Supporting Staff : 07
 7. Courses Offered : M.A. (CBCS, Semesters System)
 - Semester-I

Basic Psychological Processes, Life Span Developmental Psychology, Statistics & SPSS, Psychological testing & Computer Application.
 - Semester-II

Research Methodology, Social & Health Psychology, Educational Psychology, Testing & Seminar Presentation.
 - Semester-III

Specialization Area (Clinical & Counselling Psychology)

Basic Counseling Processes, Counseling across life-span, Clinical Psychology, Observation/Presentation, Elective-Applied Psychology-I, Applied Psychology-II, Free Elective-Film Appreciation.
 - Semester-IV

Internship, Dissertation/Term Paper

M.Phil : Semester-I - (Theory) Research Methods and Statistics, Theory-Specialization-I, Health Psychology (Theory)- Specialization-II, Counseling Psychology

Semester-II - Seminar Participation and Practice Teaching, Term paper, Dissertation.
 8. Students' Facilities : Departmental Seminar, Reading Library, Study tour/Excursion, Audio-visual facilities, Computer mail and Internet facilities EEG & Bio-feedback lab., support for students with Disabilities and Counseling Centre, Early Childhood Education Set up.
- Contact No. 0674-2567739

PUBLIC ADMINISTRATION

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|--|---|---|
| 1. Year of Establishment | : | 1996 |
| 2. Programmes Offered | : | M.A., M.Phil., Ph.D. |
| 3. Student Strength | : | M.A.-32, M.Phil.-10 |
| 4. Faculty | | |
| Head of the Department | : | Dr.(Mrs.) P. Mohapatra |
| Professor | | |
| 1. Dr. Niranjana Pani | - | Administrative Theory, OB & Management & HRM. |
| Readers | | |
| 1. Dr.(Mrs.) Swarnamayee Tripathy | - | Administrative Theory & Thinkers, Development Administration, Public Policy and Local Governance. |
| 2. Dr.(Mrs) Padmalaya Mahapatra | - | Indian Administration, Public Personnel Administration & Public Policy |
| Lecturer | | |
| Jyotirmayee Tudu (on study leave) | - | Comparative Public Administration and Public Personnel Administration. |
| 5. Supporting Staff | : | 02 |
| 6. Courses Outline | : | Choice Based Credit System |
| Administrative Theory, OB & Management Process, Administrative Thinkers, Human Resource Management, Indian Administration, Public Personnel Administration, Public Policy, Research Methodology, Comparative Public Administration, Development Administration, Local Governance, Financial Administration in India. | | |
| M.Phil.: | | |
| Research Methodology, Advanced Administrative Theory, Local-Self Government/HRM (Special Paper). | | |
| 7. Students Facilities: | | |
| Departmental Seminar, Reading Library, Telephone, Computer and Internet. | | |

Contact No. 0674-2567448

SANSKRIT

1. Year of Establishment	:	1957
2. Programmes Offered	:	M.A., M.Phil., Ph.D.
3. Student Strength	:	M.A.-64, M.Phil-10.
4. Faculty		
Head of the Department	:	Dr.(Mrs.) Prativa Manjari Rath
Professors		
1. Dr. R. M. Dash	-	Grammar & Linguistics
2. Dr. (Mrs.) P. M. Rath	-	Vedic and Classical Sanskrit Literature.
Lecturer (S.G.)		
Dr. S. C. Dash	-	Indian Philosophy, Pali Buddhist Studies & Manuscriptology
Lecturer		
Mr. Niranjan Sabar	-	Classical Sanskrit Literature & Manuscriptology
5.Supporting Staff	:	03
6. Courses Outline	:	M.A.(Semester System) (Choice Based Credit System) M.Phil., Pre-doctoral Courses in Sanskrit & Yoga.

The Course will cover the following subjects in general.

Under M.A. CBCS pattern, there shall be four Semesters having 21 papers, each having 04 credits, thus 84 credits in total 2100 marks. Hard Core papers-13, Core Elective papers-06 including a Dissertation or Term papers in 5 Groups-Group-A-Veda, Group-B-Sahitya, Group-C-Vyakarana, Group-D- Philosophy and Group-E-Epics and Puranas, 01 free Elective and 01 Allied Elective. The Course will cover the following subjects -Vedic Language and Literature, Grammar, Systems of Indian Philosophy, Sanskrit Prose and Poetry, Sanskrit Plays, Poetics and Dramaturgy, Philosophy, History of Vedic, Epic and Classical Sanskrit Literature, Technical Literature, Ancient Indian History, Culture and Epigraphy.

M.Phil. : (Semester System)

General Research Methodology, Manuscriptology, Survey of Odissan Manuscripts, Survey of Odissan Research in Sanskrit, Survey of Research, Vedic Studies, Epics and Purans, Grammar & Linguistics, Philosophy & Religion, Poetics and Literary Criticism, Book review, Research paper review, Seminar presentation, Proof correction, Translation and Dissertation.

7. Students' Facilities : Special Training in Spoken Sanskrit, Study Tour/Field Studies, Seminar Library, Yoga Centre.

Contact No. 0674-267930

SOCIOLOGY

1. Year of Establishment : 1974
2. Programmes Offered : M.A., M.Phil., Ph.D.
3. Student Strength : M.A.-48, M.Phil-10, Ph.D.-06
4. Faculty
 - Head of the Department : Dr. M.G. Bage
 - Professors
 1. Dr. Anup Kumar Dash - Voluntary Sector Studies
 2. Dr. Navaneeta Rath - Gender & Development
 - Reader
 - Dr. M.G. Bage - Tribal Studies, Gender Studies.
 - Sr. Lecturer
 - Dr. R. Garada - Development displacement & Resettlement
 - Lecturer
 - Sasmita Soren
5. Supporting Staff : 03

6. Courses Outline: M.A. (Semester System)

The course will cover the following.

General Sociology, Tribal Sociology, Gender Studies, Sociology of Development, Voluntary Sector Studies, Urban Sociology, Sociology of Environment and Climate Change, Sociology of Rehabilitation and Resettlement.

M.Phil. : Advanced Sociological Theories, Perspectives on Indian Society, Women's Studies, Sociology of Development,

7. Students' Facilities : Seminar Library, Computer Facility, Arrangement of Regular extra mural lectures by academicians, activists and ground level functionaries, interface between students and professionals.

Contact No. 0674-2582496

STATISTICS

1. Year of Establishment : 1958
2. Programmes Offered : M.A., M.Sc., M.Phil., Ph.D., M.Tech. (IT)
3. Student Strength : M.A./M.Sc.-32, M.Phil-10
- Head of the Department : Dr. P.K. Tripathy
4. Faculty
 - Professors
 - Dr. P. K. Tripathy - Operations Research, Demography.
 - Reader
 - Dr. K.B. Panda - Sampling
 - Lecturer
 - Dr. R.K. Sahoo - Sampling
5. Supporting Staff : 05
6. Course Outline : M.A./M.Sc., M.Phil. Ph.D.

The Course will cover the following subjects:

Mathematical analysis & Linear algebra, Statistical Methods, Probability theory, Statistical Inference, Design and Analysis of experiments, Sampling, Operations Research, Statistical Decision theory, Linear Models and Regression Analysis, Demography, Econometrics etc.

Special Papers:

Sample Survey Methods, Econometrics, Operations Research, Demography, Design and Analysis of Experiments.

M. Phil. Dissertation

7. Students' Facilities : Departmental Seminar, Seminar Library, Reading Library, Computer Laboratory.

Contact No. 0674-2567275

ZOOLOGY (UGC support for DRS & DST support for FIST)

1. Year of Establishment : 1960
 2. Programmes Offered : M.Sc., M. Phil., Ph.D.
 3. Students strength : M.Sc. – 32, M. Phil. – 10
 4. Faculty :
 - Head of the Department : Dr. P.K. Mohanty
 - Professors
 - 1. Dr. P.K. Mohanty - Cytogenetics, Sericulture
 - 2. Dr.(Mrs.) P.K. Mohapatra - Developmental Biology
 - Lecturer
 - Dr. Sudhansu Sekhar Nishank - Human Genetics
 5. Demonstrator
 - Sri B.B. Mohapatra
 - Dr. M.C. Mohanty
 6. Supporting Staff : 09
 7. Courses Outline : General Zoology (Vertebrates and invertebrates)
- The Course will cover the following subjects in general.
- Cytogenetics, Endocrinology and reproductive physiology, Microbiology, Ethology, Molecular Biology and Biotechnology, Biochemistry.
- Special Paper : Molecular Biology and Biotechnology
- M. Phil. : Molecular Biology and Biotechnology
8. Students' Facilities: Seminar Library, Museum, LCD, Study tour, Internet, Computer.

Contact No. 0674-2587389

4. M. PHIL & MASTERS PROGRAMMES

(Academic session 2016-2017)

I. PROGRAMME OFFERED AND NUMBER OF SEATS

A . M. PHIL (1 yr.) and P. G. Master's (2 yrs.)

Sl. No.	Department	No. of Seats	
		M. Phil.	Master's
1.	Analytical & Applied Economics	10	88
2.	Ancient Indian History, Culture & Archaeology	10	32
3.	Anthropology	10	32
4.	Bio-Technology	-	10+10
5.	Botany	10	32
6.	Business Administration (MBA)	-	40
7.	Chemistry	10	32
8.	Commerce	10	48
9.	Computer Science and Applications(3 years)	-	40
10.	English	10	40
11.	Geography	10	32
12.	Geology	10	32
13.	History	10	48
14.	Law :		
	a) Vani Vihar	-	25
	b) M.S. Law College, Cuttack	-	25
15.	Library & Information Science	10	32
16.	Mathematics	10	64
17.	Oriya	10	64
18.	Personnel Management & Ind. Relations (PMIR)	10	32
19.	Philosophy	10	64
20.	Physics	10	32
21.	Political Science	10	64
22.	Public Administration	10	32
23.	Psychology	16	48
24.	Sanskrit	10	64
25.	Sociology	10	48
26.	Statistics	10	32
27.	Zoology	10	32

II. Procedure of e-Admission 2016 (For Post-Graduate and Sponsored Courses)

1. The Application for admission into P.G. Courses will be filled up in two stages.
The candidate has to fill up Application Form for appearing the entrance test and admission. This is to be submitted on or before **18.05.2015** and the hard copy of the same Application along with necessary documents by **15th June 2016** to the respective Head of the Department(s) either in person or post. Candidates appearing at +3 Final Degree Examinations can also apply prior to publication of their results. Those who have not submitted the mark sheet and provisional certificate of the Final Degree Examination are required to submit the same along with the hard copy of the Application by **15th June 2016** to the respective Head of the Department(s) either in person or post.
2. For filling up online Application Form for admission into Post Graduate and Sponsored Courses, Visit Utkal University website **www.utkaluniversity.ac.in /eadmission.utkaluniversity.ac.in**. Before proceeding to fill up the e-application form you must read the **(a) procedures of e-admission 2016 along with online submission of Application Fee, (b) Eligibility criteria for admission into different courses, reservation guidelines and all other information available in the Information Bulletin available in the website.**
3. The applicant has to register in our website by giving his/her full name, user name (must be a unique name), valid email ID, Date of Birth and password. After registering, the applicant will receive an e-mail containing information on registration. **Note down the user ID and password** for future use and reference.
4. The applicant should login in our website by providing the user name and password.
5. **Online submission of Application Fee**
 - a. Each applicant has to submit the Application fee of Rs.500/- to apply for a course. If applicant is to submit e-application for different courses, the Application Fee of Rs.500/- is to be submitted separately for each application. If multiple applications are submitted with one application fee, all applications will be rejected and admit card will not be available for sitting in the entrance examination for any course. **Under no circumstances the application fee is refundable.**
 - b. For payment of Application Fee applicant has to go through Payment Gateway available in the application form. After submitting the details, the applicant may go for payment of the application fee of Rs.500/- through credit / debit card of any bank. After the payment is confirmed applicant will get E-receipt. **Print the e-receipt** and have a copy of it with you which will be used to submit along with the hard copy of the application. The reference number of the e-receipt will be **an input** by applicant while filling up online application form.

VII.DOCUMENTS TO BE SUBMITTED WITH THE HARD COPY OF THE APPLICATION FORM

1. Self-Certified copies of the following as required:
 - a) Mark sheets and Certificates of all examinations.
 - b) C.L.C. and Conduct Certificate from the institution last attended.
 - c) SC/ST Certificate from the competent authority (MP/MLA/Collector/ ADM/SDO/Local Gazetted Revenue Officer not below the rank of Deputy Collector or Tahasildar).
 - d) Physically handicapped certificate and ID card issued by District Welfare Officer/ Community Development Officer/ Social Welfare Department of State Government).

- e) Sports and Games Certificate of participation are required for special weightage consideration, from the competent Authority-Director of Sports/ Sports Council of the Utkal University countersigned by the Principal/HOD of the college/department.
- f) Original e-receipt.
- g) Certificate relating to claim for various reservation categories such as SC/ST/PH/Ward of Ex-service man/Ward of Martyrs.
- h) Three passport size photographs (one to be fixed in the application form and two more copies to be attached with the form.
- i) Migration Certificate if you are coming from out side Utkal University.
- 6. After submission of Application Form, the candidate can download the Admit Card. Keep a copy of the Admit Card with you for your reference. You have to submit the original Admit Card at the centre for Entrance Test.
- 7. **Your application will not be considered if the hard copy of your Application Form along with your recent passport size photographs and relevant documents (Refer Sl.No.-6) does not reach the Head of the Department before 15.06.2015. University will not be held responsible for postal delay in dispatch of the hard copy of the Application Form to the concerned Head of the Department.**
- 8. For any other information or query visit University website or write to **admission@utkaluniversity.ac.in**.
- 9. **Important dates for Post Graduate and Sponsored Courses**
 - i. Availability of online Application Forms from - **02.05.2015**.
 - ii. Last date for submission of e-Application Form for - **18.05.2015**
 - iii. Last date of submission of hard copy of the application form with all supporting documents - **15.06.2015**.
 - iv. Entrance Tests for different courses – **20th May to 29th May, 2015**.
Refer Utkal University website for date, time and venue of entrance examination.

10. **DISCLAIMER**

You are advised to go through the information bulletin, e-admission and online payment procedure, eligibility criteria for applying to a specific course. Each completed e-application Form with authenticated payment of fee entitles you only to appear in the entrance examination conducted by specific departments.

Appearing in an entrance examination no way guarantees admission. Utkal University will no way be held responsible for mistakes that you make in your application. You can send a mail from your registered e-mail ID to **admission@utkaluniversity.ac.in** in case you have any difficulties. **Wrong/misleading/incomplete information will lead to rejection of the Application Form and forfeiture of your Application Fee, so also the admission into any Department. The admission is provisional till the documents and candidature are finally verified and accepted by the P.G. Council. Any discrepancy found, even after admission, the said admission will be cancelled at any time.**

Addresses for different courses are available from the website.

III. **ELIGIBILITY FOR ADMISSION**

- I. **A) Eligibility for M.Phil. Course:** A consistently good academic career with not less than 55% marks or equivalent grade at Master's level in the subject for General candidates and 50% marks for SC/ST and Physically Handicapped students. M.Phil. is a full-time course and as such a candidate who is employed cannot be admitted or allowed to continue in the programme unless he/she has been duly relieved and produces proof to the effect. Admission to M.Phil Course will be made on the basis of career-cum entrance test and viva-voce i.e. 40%

career + 40% written test + 20% viva-voce. Written test will be a qualifying test. The qualifying marks of the written test will be decided by the respective Teachers' Council subject to not less than 35% of total marks in the written test. The candidate who qualified in the National level test like NET, GATE, SLET, ICHR etc. are exempted from the entrance test. The merit list will be prepared on the basis of mark secured in viva-voce and career. The prescribed fees of Rs.500/- be collected from all applicants towards application and entrance test fee.

B) Eligibility for Admission for M.A./M.Sc./M.Com Programmes: At least a second class Honours in Bachelors Degree under 10+2+3 pattern in the relevant subject except for the following:

- i) **Statistics:** At least Second class Honours in Statistics/ Mathematics or Second class Honours in any other subject with Statistics/ Mathematics as a pass or elective subject or 50% marks in aggregate for pass candidates having Statistics/Mathematics as a subject.
- ii) **Anthropology:** Candidates with second class Honours in Anthropology or at least second class Honours in other subjects, such as, Sociology, Psychology, Economics, Pol. Science, History, and Geography with Anthropology as pass or Elective subject with at least 50% marks or Second Class Hons. in Zoology, Botany, Biotechnology, Micro-biology and Geology.
Out of 32 seats, (a) 24 seats are reserved for candidates with Honours degree in Anthropology or candidates with Hons. in Sociology, Psychology, Economics, Pol. Science, History & Geography with Anthropology as a pass or Elective subject (b) 8 seats are reserved for candidates with atleast 2nd Class Honours Degree in Zoology Botany, Biotechnology, Micro-biology and Geology.
- iii) **Geography:** Second Class Honours in Geography or Second Class Honours in other subjects with Geography as a Pass Subject at +3 Degree (Arts/Science) Level.
- iv) **P.M.I.R.:** First qualifying Bachelor's Degree (except AMIE) with 50% marks in aggregate.
- v) **M.Lib. & Inf. Science:** Second Class Honours or at least 50% aggregate marks in +3 Degree level. For admission into M.Lib. & Inf. Sc., 10 marks shall be added to the career marks at the Graduate level for candidates passing B.A. with Library Science as a Pass, Honours subject & for candidates who have qualified one year B.Lib. Inf. Sc.
- vi) **LL.M.:** Second class in LL.B or equivalent law degree (The students appearing LL.B. Final Degree examination are advised to apply before publication of their result for the Entrance Test.
- vii) **Ancient. Indian History, Culture and Archaeology:** At least Second class Honours In History or second class Honours in other subjects with 50% marks in Archaeology and Museology as a pass subject at the + 3 Degree level.
- viii) **Public Administration:** 50% marks in aggregate (Honours/Pass) in any subject.
- ix) **Sociology:** Second class Honours in Sociology or at least 50% of marks in aggregate with Honours in Anthropology, Political Science, Economics or Psychology.
- x) **Psychology:** Any Graduate having at least 2nd class Hons. or at least 50% aggregate marks in Pass.
- xi) **Biotechnology:** Candidates having Bachelor's degree under 10+2+3 pattern of education in Physical/Biological Sciences with at least 55% marks in B.Sc. and Biology/Biotechnology as one of the subjects in +2 level may apply for admission into M.Sc. Biotechnology Programme of Utkal University, Bhubaneswar for the academic session 2015-16. Out of total 14 seats, 10 students will be selected through JNU common entrance test, New Delhi and 04 students will be selected through Utkal University Entrance Test.

- xiii. **Business Administration(MBA):** Candidates having Bachelor's degree under any stream with at least 50% marks in aggregate(except AMIE).
- xiv. **MCA Programme:** Candidates having Bachelor's degree under any stream with at least 50% marks in aggregate and Mathematics/Statistics at +2 level (except AMIE).
- xv. **Ineligibility of student for admission.**
 - a. No admission shall be given to a candidate for any P.G. Courses for the second time.
 - b. A student having taken admission to any one of the courses of Utkal University shall not be permitted to take admission further in other P.G. Courses of this University.
 - c. Those who have completed any P.G. Course (two years duration) from any University/Institution, shall not eligible for admission in to P.G. Courses of Utkal University.
 - d. If, any candidate completing P.G. Degree takes admission into any P.G. Course providing wrong/false information, his/her admission will be cancelled when detected.
- xvi. **The eligibility criteria for admission into different Sponsored Courses are available in their respective subjects (given separately in the Information Bulletin).**

IMPORTANT NOTES

1. The four-year Integrated B.Sc. & B. Ed. Course of the Regional Institute of Education, Bhubaneswar will be treated at par with the Honours Course of Utkal University and the percentage of marks secured by a student in the concerned subject be treated equivalent to that of honours percentage of the said subject.
In case of multidisciplinary subjects, marks are to be awarded only when the Hons. is in relevant subjects.
2. Eligibility will be determined on the basis of combined results at + 3 Degree level.
3. **Entrance Test: Admission to regular P.G. Courses will be made on the basis of career cum entrance test. 50% weightage each will be given to career and entrance test. Cut-off mark in entrance test will be decided by the Teachers' Council of the respective Departments.**
4. **An applicant with criminal antecedents involving moral turpitude shall not be admitted to any course.**
5. **Suppression of facts in this regard shall make a candidate ineligible and admission of such candidates will be cancelled**

IV. SELECTION PROCEDURE

Selection will be made on the basis of merit determined as per the following criteria.

(A.) M.Phil.

Details of Career Marking out of 20

	1st Div.	2nd Div.	3rd Div./ Pass/ Compartmental
High School or Equivalent	2.0	1.5	1.0
+2 or Equivalent	3.0	2.0	1.5
+3 Degree (Hons.)	5.0	3.0	-
+3 Degree Pass	-	-	2.0
Distinction	1.0	1.0	1.0
(as per Utkal University regulation)			
P.G. Degree	9.0	6.5	-

Except in case of multidisciplinary subjects, marks are to be awarded only when the Hons. is in relevant subjects.

For M.Phil admission in Anthropology, all candidates having M.A./M.Sc. degree in Anthropology will be treated at par while awarding career marks in Hons. Subjects as cited for P.G. admission.

(B) P.G. COURSES

1. Admission to the P.G. courses shall be on the basis of 50% career and 50% entrance test.
2. For admission into P.G. Course in Psychology the main relevant Hons. subject in Psychology whereas other Hons. subjects are to be treated as allied Hons. subjects. Career marks shall be awarded for relevant Hons. Subject only.
3. For admission into LL.M (P.G. Department of Law):
 - i) 60% weightage for career up to Bachelor's Degree and 40% weightage for LL.B (First Class-40, Second Class-25) for assessing career marks (50%).
 - ii) The weightage of entrance test will be 50% like any other P.G. Courses.

DETAILS OF CAREER MARKING OUT OF 100 (TO BE PROPORTIONATELY CHANGED WHEN CAREER WEIGHTAGE IS NOT 100%)**

	1st Div.	2nd Div.	3rd Div./Pass/ Compartmental
HSC or equivalent	15	12	6
+2 or equivalent	25	19	12
+3 or equivalent	40	27	12
*For Univ./Institutions not awarding Hons. Degrees.)			
Hons. in Main Relevant Subject	50	40	24
Hons. in allied Subject (I)	36	24	-
Hons. in allied Subject (II)	30	20	-
Pass	-	-	20
Distinction	10	10	-
(as per Utkal Univ. Regulation)			
B.E./B.Tech./B.Sc. Ag. with Honours	60	50	-
B.E./B.Tech/B.Sc. Ag. without Honours	50	40	-

* (Allied subjects are to be specified by the Dept.)

** As per the decision of the P.G. Council in item No.3(i) dated 24.07.2015; the principle of "year gap" will be implemented from the academic session 2016-17. For each year of gap after Graduation, 02 marks will be deducted from the total career marks for preparation of merit list.

Note:

- 1) The list of selected candidates will be notified in the website and notice board of the respective departments. The University shall not be responsible for any postal delay or loss of the intimation letter in transit.
- 2) Career marks for Distinction will be awarded only if such a candidate has secured Distinction in the combined result.
- 3) Credit for Hons. in any equivalent Degree Examination will be given only when specifically mentioned in the certificate, Mark sheets.
- 4) For Philosophy 2 Marks shall be reserved for Logic as a subject at +2 Level.

- 5) In case of a tie between two or more applicants (i) entrance test score or (ii) honours marks in the relevant subject or (iii) + 3 degree aggregate marks will be considered in that order for breaking the tie.
- 6) Career marks for any other professional degree equivalent to graduation shall be as per B.E/B.Tech./B.Sc. Ag.
- 7) Aggregate for + 3 Degree examination means total marks of Core I, Core II, and Core III Papers in 1st year, 2nd year and Final year taken together and does not include Ancillary and Foundation course marks.
- 8) For M.Lib. and Information Science 10 marks shall be added to the career marks at the graduate level for candidates passing B.A. with Library Science as a pass subject.
- 9) For each year gap, 02 marks will be deducted from the total career marks. The year gap shall be calculated from the year of passing the qualifying degree examination/First Degree examination.

V. RESERVATION

For all the courses, subject to eligibility and proof of belonging to the following categories, reservation of seats will be as follows:

- A) **SC and ST:** The seats for the SC and ST are not interchangeable. In case of non-availability of candidates in one of these categories, seats will be filled up from the candidates of the general merit list. The percentage of reservation for the categories shall be strictly followed i.e., 8% & 12% for SC & ST categories respectively. However, as per the Government notification No.10668/HE-FE-III-POL-44/45, dated 22.05.2015 the reservation for admission of SC and ST students has been enhanced to 16.25% and 22.50% respectively. The admission to the enhanced reservation is to be made over and above the sanctioned seat strength of the concerned Department.
- B) One seat be reserved for the candidates who have represented the country in the International Games & Sports during last three years for admission into M.Phil./ Master Courses. In case of non-availability of such students, the reserved seat will be filled from merit list.
- C) 3% of the seats are reserved for Physically Handicapped candidates having 40% or above recommended by the Medical Board and maximum one seat will be reserved for M.Phil.
- D) No other reservation except for (A) and (B) above will apply to M.Phil. admission.
- F) One seat is reserved for the children/wife of the Martyrs/Ex-serviceman / in-service personel of the Indian Armed Forces, and in case of non-availability of such students, the seat is to be filled in from the merit list. Certificate to this effect shall be produced from the Rajya/Zilla Sainik Board.
- G) 3% (maximum one seat for M.Phil. only) of the total number of seats in each department will be reserved for physically handicapped students at the time of admission. In case of non-availability the seats will be filled up from the merit list.
- H) For Kashmiri migrants relaxations will be as follows,
 - i) Such student can be admitted over and above the sanctioned strength of a department of the total number of seats to the extent of 2 seats.
 - ii) Extension in the date of admission by about 30 days will be allowed.
 - iii) Relaxation will be given in cut-off percentage upto 10% subject to minimum eligibility requirement.
 - iv) Domicile requirements will be waived.
 - v) Migration in second and subsequent years will be allowed subject to the condition given in (I).

- vi) Reservation of at least two seats in merit wise quota in Technical/Professional institutions.

Note:

While calculating the Fraction 0.5 or above will be rounded to next nearest higher integer).

VI. WEIGHTAGE AND SPECIAL CONSIDERATIONS FOR ADMISSION

1.Sports Persons

- i) Those who have represented the state during last three years at National level sports shall get 10% weightage of marks over and above the aggregate career marks.
 - ii) Those who have represented Utkal University at the Inter University Sports during last three years shall get 5% weightage of marks over and above the aggregate career marks.
 - iii) Provided that sports events recognised / organised by Director of Sports/ Sports Council of the Utkal University only will be eligible for the weightage of (i) & (ii) above.
2. Subject to clearance from Government of India with a student visa and submission of due medical fitness certificate including HIV test and eligibility, one additional seat (over and above the sanctioned strength) in the P.G. Courses may be reserved for each of the categories such as foreign students, NRIs, and Government of India sponsored candidate, after due consideration of such applications by the HOD and Chairman, P.G. Council with prior approval of the Vice- Chancellor. Admissions under these categories may be considered within two months from the last date of admission.

Note:

- i) For all the reservation categories and special weightage categories, the applicant must submit certificates from competent authorities, acceptance of which is subject to satisfaction of HOD. In respect of Physically Handicapped, the candidate may be asked to appear before a Medical Board constituted by the Chairman, P.G. Council in consultation with the Principal, S.C.B. Medical College with at least 3 members constituting the quorum. The Board may co-opt a specialist Physician/ Surgeon. The decision of the Medical Board will be final and binding.
- (ii) Aggregate selection marks means career score plus entrance test score. Career means performance in H.S.C., +2, +3 and P.G. Examination in relevant subjects.

VIII. DOCUMENTS REQUIRED AT THE TIME OF ADMISSION

- i) Original College Leaving Certificate
- ii) Three Photographs (Stamp size)
- iii) Original University Registration Receipt.
- iv) Migration Certificate (for students from other Universities).
- v) Undertaking Form duly signed by the candidate and his/her parents.
- vi) Relieve order (in case of employees) from the competent authority.
- viii) Income Certificate of father / mother from the competent authority (Tahasildar/Revenue Officer)

Note:

- 1. Duplicate CLC, if submitted, must accompany the necessary Court affidavit declaring the loss of the original one in the prescribed Proforma available from the Administrative Officer, Central Office, Utkal University.

2. Any misinformation found on verification of the original documents shall lead to cancellation of selection/ admission and will be treated as a cognizable offence.
3. *Concurrent admissions to more than one course or service in Government (Central and State / Corporation / Undertaking etc.) or practising as Advocate at the Bar shall lead to cancellation of admission and attract such other penal action as may be considered appropriate by the University.*
4. In case the applicant for admission is found to have indulged in ragging in the past or if it is noticed later that he/she has indulged in ragging admission may be refused or he/she shall be expelled from the educational Institution.

IX. FEES PAYABLE FOR ADMISSION

1. Tuition fees from June 2016 to May 2017 (12 months)
 - i) M.Phil. (Rs.20/- per month) Rs. 240.00
 - ii) LL.M (Rs.15/-p.m.) Rs. 180.00
 - iii) P.G. in subjects with practical (Rs.14/-p.m.) Rs. 168.00
 - iv) P.G. in all other subjects (Rs.12/-p.m.) Rs. 144.00
2. Admission fee for Regular Students Rs.20/15/14/12/ (equivalent to one month's tuition fee) as applicable
3. University registration fee Rs.70.00 (for other University students)
4. Recognition fee Rs.10.00 (for other university students)
5. Department Development fee (one time) Rs.1000.00

5. Annual fee:

- a) Magazine Rs. 40.00
- b) Students' Union fee Rs.30.00
- c) Dramatic Club Rs. 20.00
- d) Athletic Club Rs. 40.00
- e) Social Service Guild Rs. 15.00
- f) Identity Card fee Rs. 50.00
- g) Medical fee Rs. 10.00
- h) Insurance fee Rs. 380.00 (inclusive of service tax)
- i) Student Aid fund Rs. 10.00
- j) Student Welfare fund Rs. 20.00
- k) Library Development fee Rs. 100.00
- l) Sports Council fee Rs. 50.00
- m) Election fee Rs. 20.00
- n) Fee for Development of Computational facilities Rs. 50.00
- o) C. D. C. fee Rs. 05.00
- p) N.S.S. fee Rs. 05.00
- q) NCC fee Rs. 05.00
- q) Multigym fee Rs. 10.00

TOTAL ANNUAL FEE Rs. 860.00

(M.Phil. students and students in Sponsored Courses will not pay Students' Union fee and Election fee.)

Note:

Where the field study/Industrial tour/study tour constitutes a part of the curriculum of studies, all the expenses towards the same will be collected from students at the time of admission. The amount of fee for the purpose and the mode of payment will be decided by the Teacher's Council of the respective Department and will be collected by the H.O.D. This will be intimated to the students selected for admission in the intimation letter. Department Development fee (one time) of Rs.1000/- shall be paid at the time of admission.

6. Course fee for MBA and MCA : Rs.25,000/- (Rupees twenty five Thousand) per annum to be collected by the concerned Head of the Dept. along with other annual fees in the shape of Bank Draft drawn in favour of Comptroller of Finance, Utkal University
7. One time course fee of Rs.15,000/- (Rupees fifteen thousand only) for PMIR students, and Rs.17,000/- as 1st year course fee (for 1st & 2nd Semesters) for Biotechnology students will be collected by the concerned Head of the Dept. at the time of admission along with other admission dues in the shape of Bank Draft drawn in favour of Comptroller of Finance, Utkal University.
8. Laboratory development fee (once during the course at the time of admission) Rs. 1,500/- (Rupees One Thousand five hundred) for Lib and Inf. Sc. Psychology, Statistics, Commerce Mathematics, Geography, MCA and Rs.2,500/- (Rupees two thousand five hundred) for Anthropology, Botany, Chemistry, Physics. Zoology, Geology & Biotechnology. The above fees will be paid at the Dept. at the time of admission.
9. **Women Students are exempted from paying tuition fee for Master's Programmes.**
10. This fee structure is not applicable to Foreign Students. Foreign students seeking admission under the University have to pay Rs.60,600/- (Rs.60,000/- towards development fee + Rs.600/- towards electricity charges) which will be paid in two installments in addition to their usual admission fee.

X. GENERAL INFORMATION ON HOSTEL ADMISSION

- i. Hostel seats should not be claimed as a matter of right as limited Hostel Seats are available for students. There are 6 Gents Hostels and 6 Ladies Hostels in the campus. For P.G./Self-financing students hostel seats will be provided on merit basis as per quota fixed for different departments. Quota for each department will be fixed taking into account the number of hostel seats available and department's strength for Ladies and Gents students separately. All hostels have common messes where dining is compulsory for boarders. No-meal charges as per rules will be levied on boarders not taking a minimum number of meals in the mess. **Use of heaters in rooms is strictly forbidden. Boarders cannot keep any unauthorized guest in their rooms.** All hostel dues are payable at the time of admission/re-admission to the hostels in the hostel office including hostel seat rent, electricity and water charges. It will be calculated from the date of admission to the end of academic session. Additional charges, if any, must be paid at the time of taking clearance from the hostel. The amount so collected towards seat rent,

Electricity and water charges shall be sent to the Comptroller of Finance Utkal University in shape of A/C Payee cheque under intimation to the Chairman, P.G Council and HOD concerned for record. P.G. Hostels will remain closed (both Ladies & Gents) during Summer Vacation for maintenance of hostels and will be re-opened after summer vacation one day before re-opening of the Department. Boarders may be allowed to stay in the hostel with the recommendation of the concerned H.O.D. with proper justification. After completion of P.G. examinations, the boarders of all P.G. Hostels are advised to take their clearance and vacate the hostels. There will be no separate time for entry into the Ladies Hostel for those students who like to take up coaching/internship etc. beyond 6.30 P.M. Boarders should schedule their programme, if any, before 6.30 P.M. positively. (Integrated Law students are not allowed to take admission in the Hostels inside the campus).

Students taking readmission in the same class due to shortage of attendance are not eligible for hostel accommodation.

Fee structure for all hostels except Gent's Hostel No.6 and Ladies Hostel No.5.

	Seat Rent	Electricity	Water	Total
1. i) Single Occupancy	Rs.20.00	Rs.30.00	Rs.10.00	Rs.60/-
ii) Joint Occupancy	Rs.10.00	Rs.15.00	Rs.10.00	Rs.35/-
2. i) Admission fee			Rs.100/-
a) Establishment Charge				
Single Occupancy			Rs. 600/-
Joint Occupancy			Rs. 550/-
3. Development			Rs. 300/-
4. Identity card charge			Rs. 10/-
5. Hostel Caution Money (Refundable after deduction for breakage)			Rs.200/-
6. Common Room Fee			Rs.100/-
7. Magazine fee & Telephone			Rs.50/-
8. Fee for T.V. facility & water charges			Rs.30/-
9. Mess establishment charge			Rs.400/-
10. Mess caution money			Rs.400/-
11. Misc. Student Activities			Rs.300/-
(Refundable after deduction for breakage or any other penalty/arrear charge)				

No students of Integrated courses shall be allowed seats in any of the P.G. Hostels . Only they will be allowed hostel seats in Gents hostel VI/Ladies hostel V meant for integrated students. No hostel seats shall be provided to the students of the constituent Colleges.

Fees structure for Gents' Hostel No.6 and Ladies Hostel No. 5

a) Development fee(non-refundable)	Rs.3000/-
However, for less duration courses such as 1,2 or 3 years it should be Rs.600/- Rs.1200/- and Rs.1800/- respectively.	
b) Caution money one time (refundable after deduction for breakage)	Rs.1000/-
c) i) Seat rent	Rs. 10/-
ii) Electricity	Rs. 30/-per month
iii) Water charges	Rs. 10/-
d) Admission fee (annual)	Rs. 500/-
e) Hostel establishment charges (annual)	Rs.1000/-
f) Mess establishment charge(annual)	Rs.500/-
g) Identity Card	Rs.25/-
h) Common room fee (annual)	Rs.200/-
i) Rental for telephone (annual)	Rs.150/-
j) T.V. facilities (annual)	Rs.50/-
k) Miscellaneous (annual)	Rs.300/-
l) Mess caution Money	Rs.300/-
m) Mess dues (six months)	Rs.600/-

The following be collected as admission fee for Hostels (M.Phil. & Research Scholars):

a) Admission fee	Rs. 500/-
b) Establishment charge	Rs.2400/-
c) Development including identity card & TV facility and water charges	Rs.1000/-
d) Hostel caution money (Refundable after calculation of breakage or other charges)	Rs. 200/-
e) Common Room fee	Rs. 300/-
f) Magazine/ Journals	Rs. 200/-
g) Mess caution money (Refundable)	Rs. 400/-
h) Mess Establishment	Rs.1000/-

N.B.:

- i. Tuition fee, Hostel seat rent, Electricity and Water charges are exempted for the disabled category of regular P.G./Sponsored students.
- ii. Tuition fee and other related fees (other than mess dues) will be exempted for the following category of students: i. Blind students who use Braille for studies ii) Hearing impaired and dumb students, and iii) Orthopedically handicapped students with disability more than 75%. This is as per letter No.27546/IHE-N-30/09/HE, dated 14.9.2009 of Government of Odisha.

Rules for Hostel Admission for M.Phil/JRF/SRF/RGNF and other research fellows:

M.Phil students and Research Scholars (Gents) will be allowed hostel seats in Gents hostel V only from the session 2011-12, The Research scholars will reside maximum upto 3 years in the hostel or submission of Thesis whichever is earlier Bonafide Research Scholars should fulfill the following conditions.

- i) They must be getting a fellowship from an approved funding agency through the University.
- ii) They must join in the department under approval of guide/supervisor.
- iii) Their joining report must be accepted by the University authorities.

For M.Phil. students, one seat for Gents and one seat for girl student are available for each Department.

*** All payments for admission will be made in form of crossed Bank Draft in favour of the Superintendent of the Hostel concerned, payable at State Bank of India, Utkal University Campus Branch.**

Application Forms for hostel admission are available in P.G. Central Office on payment of Rs.20/- in Bank Challan and are to be submitted with the Head of the Department.

XI. STUDENT AMENITIES

Library (Parija Library and Department Library) facilities, limited hostel seats, various scholarships and free studentship for poor, meritorious students are available for students. Details will be notified by the HODs or by the P.G. Council Office. In case of selection for hostel seat, the hostel fees for one year are to be paid at the time of admission. Details in respect of hostel are given in the hostel application form available along with the application form for admission or separately (on payment of Rs.20/-) from the P.G. Council Office. Study tour/field trips/ excursions/picnics are arranged by the department, and students may participate in the same. However, the University or its employees will not have any responsibility or liability whatsoever in case of any accident, injury, damage or death during such tours.

XII. GENERAL NOTES

- (A) Examination : In order to be eligible to appear at the University Examination, a student has to **secure at least 75% of attendance, and a student having attendance between 60% to 75% will be permitted with Medical Certificate.** For this purpose the department concerned shall fix the last date for counting of attendance.
- (B) If one student is detained/not appeared the 1st Semester examination due to shortage of attendance or any other reason shall not be eligible to continue in 2nd Semester. He can take re-admission in 1st Semester again by paying the normal fees. The admission shall be given over and above the normal sanctioned seats with permission from the Chairman, P.G. Council.
- (C) **In case any dispute in respect of the stipulation in this prospectus and admission of students, the interpretation and decision of the Admission Committee of the P.G. Council shall be final and binding, (Vide Statute 252(5) of the Orissa Universities First Statute, 1990).**
- (D) **Residence Committee** shall deal with all matters relating to P.G. hostels.
- (E) Discipline Committee shall look into all matters related to maintenance of discipline.
- (F) **Correspondence regarding Admission** : All correspondences (with index number) in connection with admission should be addressed to **the concerned Head, P.G. Teaching Departments, Utkal University, Vani Vihar, Bhubaneswar.- 751004.**
- (F) The P.G. Teaching Departments, Utkal University, Vani Vihar will reopen after Summer Vacation on **27.06.2016.**
- (G) Election of Office Bearers for the Executive Committee of the Students' Union shall be conducted as per rules framed by the P.G. Council, as per the recommendations of Lingdoh Commission, depending on the situation prevailing in the campus and on recommendation of P.G. Council.

5. SPONSORED COURSES

(Sponsored courses mean “Self Financing” Courses)

A. The University offers Several *Sponsored* Courses under different Schools and P.G. departments as follows:

SPONSORED COURSES	SCHOOLS/DEPARTMENTS
1. 3 Years Executive M.B.A. Programme	Dept. of Business Admn.
2. Master of Finance & Control	Department of Commerce
3. 5Yr. Integrated Course in M.B.A.	Department of Business Administration
4. 5 Yr. Integrated Master in Computer Applications	School of Math.-Stat-Computer Sc. (Dept. of CSA)
5. M. Tech. Computer Science	School of Math.-Stat-Computer Sc. (Dept. of Mathematics)
6. M.Sc. Applied Micro-Biology	School of Life Science (Dept. of Botany)
7. M.Sc. Environmental Science	School of Life Science (Dept. of Botany)
8. M. Pharma	UDPS
9. M.A. in Women Studies	School of Women Studies
10. P. G. Diploma in Remote Sensing and GIS	Department of Geography
11. M.Sc. in Computer Science	School of Math-Stat-Computer Science (Dept. of CSA)
12. Master of Fishery Science	School of Life Science (Department of Zoology)
13. M.Tech. (Computer Science & Engineering)	Department of Computer Science
14. Development Journalism & Electronic Communication	(Department of Pub. Admn.)

SPONSORED COURSES UNDER PPP MODE

1. MBA (Agri-Business)	Dept. of Business Administration
2. M.Tech. in Information Technology	Dept. of Statistics
3. M.Sc. Material Science	Dept. of Chemistry

(B) Besides regular P.G. Master and M. Phil. Courses, a number of Sponsored Courses (shown in Chapter-5) are being offered by different Departments and Schools established as per U.G. C. Guidelines.

The following Schools have been established as per UGC guidelines:

- (a) School of Languages: Departments of English, Oriya and Sanskrit.*
- (b) School of Life Science: Department of Botany and Zoology.*
- (c) School of Mathematics, Statistics, Computer Science (M.S.C.): Departments of Mathematics, Statistics and Computer*

B. AN ABSTRACT OF GUIDELINES FOR FUNCTIONING OF SPONSORED COURSES UNDER DIFFERENT SCHOOLS/PG TEACHING DEPARTMENTS

1. The University, by virtue of the powers vested in it under section 3(5)(a), 12(2)(d) of the Orissa Universities Act, 1989 and under the statute 252 (4)(g) of the Orissa Universities First Statutes, 1990 read with Statute 23, has instituted courses to be offered to eligible students under P.G. Council of the University and the Constituent Colleges of the University. Such courses are called "SPONSORED COURSES".
2. A Sponsored Course shall, unless otherwise specified, be managed under the administrative control of a Post-Graduate Department. The list of Sponsored Courses instituted till date and the departments to which they are attached is given above. The University may institute more such courses as and when it deems proper. The Sponsored Courses already instituted shall be discontinued if not found viable by the department concerned.
3. The student strength, course fee, minimum qualifications needed for admission into a Sponsored Course shall be decided by the Syndicate on the basis of recommendations (i) by the Teachers' Council of the Department offering such a course made through the Chairperson, PG Council or (ii) by the Academic Committee of the School offering such a course, made through the Governing Council of the School.
4. (i) The cost of application forms payable to the Comptroller of Finance and the amount that P.G. Council Office shall receive per application form to meet the cost of the publication of the advertisement, printing of application forms and other related items shall be decided in a meeting of all the Course Coordinators and Directors of Schools chaired by the Chairperson, P.G. Council. Such decisions shall be taken in the beginning of every calendar year. The Comptroller of Finance shall release the estimated amount immediately in favour of the Chairperson PG Council for meeting the expenses mentioned above as seed/impressed money, final adjustment of which will be done after the actual receipts.
(ii) The amount payable to the Course Coordinators/Director of Schools for the conduct of entrance tests shall also be decided in the above-said meeting.
5. The advertisement for admission into Sponsored Courses shall be made in the name of the Chairperson, PG Council.
6. Admission to the Sponsored Courses shall be made by adopting any one of the following methods:
 - a. Entrance Test
 - b. Career-cum-Entrance
 - c. Career
 - d. Career-Experience-Entrance
7. The application forms accompanied by necessary documents shall be submitted by the candidates to the Course Coordinators/Directors of the Schools.

8. The Course Coordinators/Directors of the Schools/in their respective courses shall:
 - i. Make arrangements for selection
 - ii. Publish the results of the selection
 - iii. Fix the dates of admission
 - iv. Admit the students
9. The rules relating to the reservation of the seats in the regular courses followed by the PG Council shall apply to the reservation of seats in the Sponsored Courses, provided that the reservation of seats for in-service candidates, where applicable, shall be as per the decision of the Teachers' Council/Governing Council. In case a reserved seat in a particular category is not filled up, the seat will be converted into a general one.
10. The rules of admission as formulated by the Governing Council in case of Schools and P.G. Council in case of other courses shall be followed.
11. A candidate taking admission into a Sponsored Course shall deposit the course fees and admission fees in form of two separate Bank Draft (or Bankers Cheque) drawn in favour of Comptroller of Finance, Utkal University payable at any scheduled Bank based in Bhubaneswar.
12. (i) The Course Coordinators / Directors shall submit to the Chairperson, PG Council all the relevant documents such as the list of candidates admitted and application forms of the students admitted into their courses as enclosures.
 (ii) The Chairman, PG Council, Utkal University, after receipt of the application forms, shall take steps to complete the admission formalities.
13. The dates of University examinations shall be fixed up by the Course Coordinators in consultation with the Teachers Council/Examination Sub-Committee of Academic Committee. All other matters such as setting questions, valuation of answer scripts and publication of results shall be the responsibility of the Controller of Examinations as per the regulations of the Sponsored Courses approved by the Academic Council of the University.
14. Conduct Certificates and CLCs shall be issued to the students of a Sponsored Course by the Course Coordinator.
15. The students of a Sponsored Course shall be issued identity cards by the respective Departments and Library cards by the University Library (Parija Library).
16. The students of a Sponsored Course are eligible to get hostel accommodation inside the campus on a quota system to be worked out by the Warden and the Residence Committee with the approval of the Chairperson, PG Council.
17. The students of a Sponsored Course are not entitled to be members of the Students' Council, Athletic Society and Dramatic Club of the University and no fees for such purposes shall be collected from them.

Admission Procedure

Admission into Sponsored Courses shall be made on the basis of criteria fixed by the respective Departments. Application procedure, eligibility, reservation policy, documents to be submitted with the application form and at the time of admission are same as P.G. Courses, incorporated in chapter -4.

Fees payable for admission to Sponsored Courses over and above their course fee.

Admission fee	-	Rs.	100/-
Tuition fee	-	Rs.	180/-
Identity Card	-	Rs.	40/-
Medical fee	-	Rs.	10/-
Insurance fee	-	Rs.	380/- (inclusive of service tax)
Student Welfare fund	-	Rs.	20/-
Electrical charges	-	Rs.	200/-
Library Development fee (for 1 yr. course)	-	Rs.	100/-
(2/3 yrs. Programme)	-	Rs.	500/-
(5 yrs. Programme)	-	Rs.	750/-
Sports Council fee	-	Rs.	50/-
CDC fee	-	Rs.	5/-
NSS fee	-	Rs.	5/-
NCC fee	-	Rs.	5/-
Multigym fee	-	Rs.	5/-
University Registration fee	-	Rs.	70/-
(for other University students)			
Recognition fee	-	Rs.	10/-
(for other University students)			

The above fees shall be collected over and above the course fee. The admission fee shall be deposited in a separate Bank Draft drawn in favour of the Comptroller of Finance, Utkal University payable at any Nationalized Bank in Bhubaneswar. The draft shall be submitted along with the draft for course fee to the Comptroller of Finance, Utkal University.

C. SPONSORED COURSES

1. 3 YEAR EXECUTIVE MASTER OF BUSINESS ADMINISTRATION

Year of Establishment: 1994

- a) Venue: Department of Business Administration
- b) Duration: Three Years (Six Semesters from Monday to Thursday from 6 P.M. to 9.30 P.M.)
- c) Number of Seats:40 (Forty)
- d) Eligibility: A Bachelor's Degree in any stream with two years of post qualification experience in the Supervisory/Managerial Grade.
- e) Selection Procedure: Career, Experience and Interview.
- f) Course fee: Rs.20,000/- per year.
- g) Course Outline: The Programme offers specializations in functional areas of Finance, Marketing, HR, Systems and Operating Management, besides covering papers like Organization Behaviour, Business Communication, Business and Corporate Laws, Business Ethics and Corporate Governance, Quantitative Techniques, Managerial Economics etc. Beside, the students are also required to undergo six weeks of summer training and submit a dissertation at the end of the last Semester.
- h) Contact Person: Dr. Muna Kalyani, Course Co-ordinator, Executive MBA Programme, Department of Business Administration, Utkal University, Bhubaneswar.
Tel,: 2567174 (0)

2. MASTER OF FINANCE AND CONTROL

Year of Establishment : 1996

a) Venue : Department of Commerce

b) Duration : Two Years

c) Number of Seats : 40 + 05 (Sponsored Candidates)

d) Eligibility : Any Graduate (1st Bachelor Degree) with 50% in aggregate (45% for SC/ST) of Utkal University or any recognized University is eligible to apply.

In addition to 40 seats, a limited number of seats (05) are available for company sponsored candidates

e) Selection Procedure : Entrance Test, Personal Interview & Group discussions.

f) Course Fee : Rs.80,000/- (For two years) and

Rs.1,20,000/- for corporate sponsored candidates. In addition, they have to meet on their own expenses relating to summer training, University examinations, study tour, field visit, seminar work shop, placement activity, annual day celebration, personality development programmes, career counseling, alumni fee and other related activities.

g) Course structure :

SEMESTER-I

1.1- Management Concepts & Organisational Behaviour, 1.2- Economic Analysis for Decision Making, 1.3- Financial Accounting, 1.4- Quantitative Techniques for Management, 1.5-Marketing Management, 1.6- Financial Management, 1.7- Business & Financial Environment, 1.8- Financial Markets & Instruments.

SEMESTER-II

2.1- Management of Financial Institution, 2.2- Accounting for Managerial Decisions, 2.3-Risk & Insurance Management, 2.4- Investment Analysis & Equity Research, 2.5- Merchant Banking and Financial Services, 2.6- International Business, 2.7- Mutual Fund & Portfolio Management, 2.8- Research Methodology & Business Communication.

SEMESTER-III

3.1- Financial Derivatives & Risk Management, 3.2- International Finance, 3.3- IT for Managers (ITM), 3.4- Strategic Management, 3.5- Tax Planning & Management, 3.6-Services Marketing, 3.7- Corporate Restructuring and Financial Engineering (CRFE), 3.8- Training Report.

SEMESTER-IV

4.1- Strategic Financial Management (SFM) 4.2- Corporate Governance & Business Ethics (CGBE), 4.3- Commodities Markets and Futures (CMF), 4.4- Retail Management (RM), 4.5- Business & Corporate Law (BCL), 4.6- Accounting Standards & Corporate Reporting(ASCR), 4.7- Entrepreneurship & Small Business Managements(ESBM), 4.8- Final Project and Viva Voce.

h) Contact Person : Dr. P.K. Hota, Head & Co-ordinator, MFC. Programme, Dept. of Commerce, Utkal University, Bhubaneswar.

Tel. : 0674-2567251, 9861243258(M)

3. 5 YEAR INTEGRATED MASTER IN BUSINESS ADMINISTRATION

Year of Establishment: 1999

- a) Venue: Department of Business Administration
- b) Duration: 5 years with provision for award of a Degree of B.B.A. (Hons.) and distinction after completion of 3 year and passed in single attempt. MBA Degree will be awarded after completion of 5 years. A student securing less than 40% (fail) in a paper shall be required to sit for the said paper twice within two consecutive years. If she/he fails to clear the papers in two repeat chances, she/he has to sit for a Special Examination (one chance only). The student can appear Mid-term examination once only.
- c) Number of Seats: 60 (Sixty)
- d) Eligibility: Students who have passed or appeared in any stream at the +2 Examinations of CHSE Odisha or equivalent thereof.
- e) Selection Procedure: The selection into the programme is based on the performance in the Entrance Test (50%) and Academic Career (50%). The entrance test will be of 2 hours duration and will be held in the Department. Questions will be of objective and multiple choice type (MCQ). The components of the entrance test are English, Quantitative aptitude, Reasoning & General Awareness.

The career marking out of 50 shall be as per the following divisions:

H.S.C./Equivalent			+2/Equivalent		
1 st	2 nd	3rd	1 st	2 nd	3rd
18	15	07	32	24	15

Where division is not awarded, equivalent % of marks of BSE/CHSE, Odisha shall be considered for awarded of career marks. In case of any dispute in respect of the stipulations in the prospectus and admission of students, the interpretations and decision of the Admission Committee of the P.G. Council shall be final and binding (vide statute-252 (5) of the Odisha University First Statute 1990).

- f) Course Fee: Rs.30,000/- per annum for first three years and Rs.40,000/- per annum for the subsequent last two years totaling to Rs.1,70,000/- for five years. The admission fees shall be fixed from year to year by the Post Graduate Council. Apart from that Admission fees as decided by the P.G. Council will be collected.
- g) Course structure: The Highlights of the course – Advanced Management Courses with quantitative methods, Information Technology and Communication Skill Development with Management in Practice (MIP). During the course a student has to take the 54 papers involving 5,400 marks spreading over ten semester.
- h) Placement Activities – Department supports placement activities by imparting training and arranging campus placement.
- i) Contact Person: Dr. B.B. Mishra, Course Co-ordinator, , Tel.: 2567588)

4. 5Yr. INTEGRATED MASTER IN COMPUTER APPLICATIONS (MCA)

Year of Establishment : 1999

- a) Venue : IMCA building
- b) Duration : Five Years (Ten Semesters)
- c) Number of Seats : 60 (Sixty)
- d) Eligibility: +2 Examination with Mathematics/Statistics/ Three year Diploma in Engineering with 50% (45% for SC/ST) marks in aggregate.
- e) Selection Procedure : Entrance test. (100%)
- f) Course fee : Rs.40,000/- for 1st year, Rs.30,000/- per annum for 2nd & 3rd year & Rs.25,000/- per annum for 4th & 5th year.
- g) Course structure : Details are given in Information Brochure of School of Mathematics, Statistics and Computer Science.
- h) Contact Person : Dr. Sateesh Kumar Pradhan, Course Co-ordinator, Department of Comp. Sc & Appl.. Tel. : 0674-2567754, 9437485212(M)

5. M.TECH. IN COMPUTER SCIENCE

Year of Establishment : 1999

- a) Venue : School of Math-Stat. & Computer Science (Department of Mathematics)
- b) Duration : Two Years (Four Semesters)
- c) Number of Seats : 30 (Thirty)
- d) Eligibility (a) Master's Degree in Computer Science / IT/ Computer Application Mathematics / Statistics / Electronics / Physics or (b) Bachelor's Degree in Engineering / Technology (BE / B. Tech.) or (c) AMIE examination / Beevel examination of DOEACC with at least 55% of marks (50% marks for SC/ST candidates) in the qualifying examination.
- e) Selection Procedures : Entrance test. (100%)
- f) Course fee : Rs.45,000/-in 1st year and Rs.25,000/- in 2nd year.
- g) Course structure : Highlight : discreet mathematical structures, Theory of Computation, Computer Architecture, Database Management System, Advanced operating system, Design and analysis of algorithms, Computer networks, Computer graphics, Software Engineering, Artificial Intelligence, Parallel and Distributed computing, Pattern recognition, Embedded system, Computational Biology, Mobile Computing, Internet Technology etc.
- h) Contact Person : Dr. N. Das, Course Co-ordinator, Department of Mathematics, Tel. :, 9437697418(M)

6. M.Sc. APPLIED MICROBIOLOGY

Year of Establishment : 2000

- a) Venue : Department of Botany
- b) Duration : Two years
- c) Number of Seats : 20 (Twenty)
- d) Eligibility : Any Graduate from Science streams (Botany/Zoology /Microbiology/Biotechnology/Life Science/Agriculture/Forestry/ Fishery/ Horticulture/Environmental Science) Pass & Honours students of the above subjects with 50% mark in aggregate also eligible.
- e) Selection Procedure : Career + Entrance Test.
- f) Course fee : Rs.40,000/- per annum.
- g) Course structure : The course consists of four semesters with unit wise pattern, practical papers and dissertation assignments are available along with theory classes.
 No. of Theory Papers in each Semester : Three
 No. of Practical Papers in each Semester : One
 The 4th Semester contains two theory papers (elective) one seminar presentation paper on the elective theory and one dissertation.
- h) Contact Person : Prof. P.K. Chand, Course Co-ordinator, M.Sc. Applied Microbiology, Department of Botany, 8895300135(M)

7. M.Sc. ENVIRONMENTAL SCIENCE

Year of Establishment: 2000

- a) Venue : Department of Botany
- b) Duration : Two Years
- c) Number of Seats : 20 (Twenty)
- d) Eligibility : Any Graduate from Science & Engineering Streams.
- e) Selection Procedure : Career + Entrance test.
- f) Course Fee : Rs.40,000/- per year
- g) Course structure : The course consists of four semesters with unit wise pattern. The dissertation and practical assignments are available along with theory classes. The elective courses are offered under 4th semester.
- h) Contact Person : Prof.P.K. Chand
 Course Co-ordinator, M.Sc. in Environmental Science, Department of Botany,
 Tel. : 8895300135(M)

8. MASTER'S DEGREE IN PHARMACY

Year of Establishment: 2000

- a) Venue: University Department of Pharmaceutical Sciences
- b) Duration: 2 years (4 Semesters)
- c) Number of Seats: 60 - Pharmaceutical Biotechnology-10, Pharmaceutics-10, Pharmacology-10, Pharmaceutical Chemistry-10, Pharmacognosy (Herbal Drug Technology)-10, Pharmacy Practice-10 (Hospital & Clinical Pharmacy), All specializations are approved by the AICTE, New Delhi
- d) Eligibility: B. Pharm
- e) Selection Procedure: Admission through OJEE as per Govt. order vide Ni.4142/ETET, Bhubaneswar, dated 17.07.2013. The statutory reservation policy and admission of out state students are as per guideline by OJEE, Govt. of Odisha.
- f) Course fee: Rs. 30,000/- per Semester (Re-admission fees and Development fees extra as per Utkal University Norms). For M.Pharm 3rd & 4th Semester, the project work shall be limited to existing facilities. Any extra work, carried out elsewhere (other than UDPS) the expenditure, if any, shall be borne by the candidate directly.
- g) Mode of Payment: In shape of BD/BC favouring the Comptroller of Finance, Utkal University.
- h) Time of Payment : To be paid at the time of commencement of each semester i.e 15th July / 15th January (twice a year).
- h) Contact Person: Head, University Department of Pharmaceutical Sciences, Utkal University, Vani Vihar, Bhubaneswar -751004 Tel - 2582806(O),

9. M. A. IN WOMEN'S STUDIES

Year of Establishment: 2000

- a) Venue: School of Women's Studies
- b) Duration: Two Years (Four Semesters)
- c) Number of Seats: 30 (Thirty)
- d) Eligibility: Graduation in any discipline.
- e) Selection Procedure: On the basis of Career and Entrance test
- f) Course fee: Rs.10,000/- at the time of admission into the 1st year and Rs10,000/- in the second year (excluding examination & seminar fees).
- g) Course Outline: Feminist Perspectives, Women and Development, Women and Education, Women and Work, Women and Politics, Women and Law, Women and Health, Women and Environment, Women and Technology, Women and Media, Women and Disaster.
- h) Contact Person: Prof. Sabita Acharya, Director.
Contact No- 2587453
- i) Students' Facilities: Seminar Library, Computer Facility, Arrangement of Regular extra mural lectures by academicians, activists and ground level functionaries, interface between students and professionals.

10. P.G. DIPLOMA IN REMOTE SENSING AND GIS

Year of Establishment: 2000

- a) Venue: Department of Geography
- b) Duration: One Year
- c) Number of Seats: 20 (Twenty)
- d) Eligibility: Graduate preferably from Geography, Engineering, Business Management, Agriculture, Forestry. Life Sciences and Other science graduates with at least 45% marks at graduate level are also eligible. Arts graduates with Science background at intermediate (+2) level are also eligible, with 45% marks at graduation level.
- e) Selection Procedure: career; 25% seats are reserved for candidates coming from Govt. & Public Sector undertaking, companies.
- f) Course fee: Rs.30,000/-
- g) Class Timing: Morning Session (7am. to 11 am.)
- h) Course structure: The course comprises of three theory papers carrying 100 Marks each (Remote Sensing, Cartography, GIS), One Practical paper carrying 100 Marks (Mapping, Image interpretation, Digitization, Spatial Data Management & Analysis, Including Seminar & Term paper) and Dissertation carrying 100 marks.
- i) Contact Person: Head of the Department, Geography, Utkal University, Bhubaneswar. or
- j) Course Co-ordinator, Dr. K.M. Sethy

11. M.SC. IN COMPUTER SCIENCE

Year of Establishment: 2001

- a) Venue: School of Maths- Statistics & Computer Science (Department of Computer Science & Applications)
- b) Duration: Two Years (Four Semesters)
- c) Number of Seats: 30 (Thirty)
- d) Eligibility: Passed (a) B.Sc. degree with Computer Science as a core subject or (b) B.Sc. in Information Technology and Management or (c) B.Sc. in Information Science and Telecommunication or (d) BCA. with at least 50% marks in aggregate (45% for SC/ST candidates) in the qualifying examination.
- e) Selection Procedure: Entrance test.
- f) Course fee: Rs.30,000/- per year excluding exams fee, electricity charges etc.
- g) Course Outline: The course will cover the following subjects in general:

Semester-I

CS-1.1-Data Structure & Algorithms, CS-1.2-Computer System Architecture, CS-1.3- Discrete Mathematical Structures, CS-1.4- Database Management Techniques, CS-1.5- Probability & Statistics, CS-1.6- Lab-1:SQL & PL/SQL, CS-1.7-Lab-2: Algorithms in C & C++

Semester-II

CS-2.1- Microprocessor & System Programming, CS-2.2- Theory of Computation, CS-2.3-Computer Communication & Networks, CS-2.4- Software Engineering, CS-2.5- Object oriented techniques using JAVA, CS-2.6-LAB-3: Assembly language programming and Networking programming, CS-2.7-: Java programming

Semester-III

CS-3.1- Artificial intelligence, CS-3.2- Compiler techniques, CS-3.3- Mobile computing, CS-3.4- Elective-I, CS-3.5- Elective-II, CS-3.6- Lab-5: AI programming, CS-3.7-Lab-6: On elective-I/Elective-II

Semester-IV

Project / Thesis

Electives

Multimedia Systems, Graph Theory, Cryptography & Network Security, VLSI Design, Distributed Computing, Computer Vision and Image Processing, Pattern Recognition, Embedded System, Unix Programming, Parallel Computing, Soft Computing, Speech Processing, Decision Support Systems, Neural Networks, Bio-informatics, Simulation and Modeling, Intelligent Agents, Machine learning, Real Time Systems, Language Technology, Enterprise Resource Planning.

Non-Credit Papers

Operating Systems, Computer Graphics & Application, E-Commerce, Digital Signal Processing Systems, Oral & Written Communication, Visual Programming, Numerical Technique, Formal Languages, Automata & Computability, Internet Technology.

- h) Contact Person: Dr. P.K. Behera, Course Co-ordinator, M.Sc. Comp.Sc., Dept. of Statistics, Utkal University, BBSR, Ph. : 0674-2567814

12. MASTER OF FISHERY SCIENCE

Year of Establishment: 2001

- a) Venue: School of Life-Science, (Department of Zoology).
- b) Duration: Two Years (Four Semesters)
- c) Number of Seats: 12 (Twelve)
- d) Eligibility: At least 2nd class Hons. in Fishery Science/ Zoology /Life Science or Chemistry with Zoology/Fishery Science as pass subject or Botany with Zoology/Fishery Science as pass subject or B.F.S.C. or a pass student with minimum 50% aggregate having Fishery Science / Zoology/Life Science as core subject. The % of marks secured by a student in the subjects Fishery Science other than Honours subject at +3 level be treated as equivalent to that of Honours % for admission to Master of Fishery Science.
- e) Selection Procedure: Career + Entrance Test. (50: 50)
- f) Course fee: Rs.21,000/- per year excluding exams. Fees and electricity charges.
- g) Course Outline. Theory: Fish and Fisheries Biology, Aquaculture and Aquatic Ecosystem, Capture Fisheries, Fish Physiology, Reproduction, Breeding and Development, Aquaculture Engineering and Maintenance of Fish Farm, Culture Fisheries, Fish Nutrition, Fish Pathology, Microbiology and Public Health Fisheries, Ecotoxicology and Pollution Management, Biostatistics & Computer Applications, Fisheries Biotechnology, Post Harvest Technology, Fisheries Extension and Fisheries Economics, Microscopy, Histology, Histochemistry.
- h) Special paper: a) Aquaculture Economics and marketing. b) Aquaculture Biotechnology. c) Fish Nutrition and Physiology.
Practical : Based on Theory papers.
- h) Contact Person: Dr.(Mrs.) P.K. Mohapatra, Course Co-ordinator, Dept. of Zoology, Utkal University, Bhubaneswar -751004, Ph.: 9437281982(M)

13. M.TECH. (COMPUTER SCIENCE & ENGINEERING)

Contact No.0674-2567216

Year of Establishment - 2012

- a) Venue: Department of Computer Sc. & Application
- b) Duration: Two Years
- c) Number of Seats: 30 (Thirty)
- d) Eligibility: MCA/M.Sc.(Computer Sc.) / Bachelor's Degree in Engineering (CS,ECE, EEE).
- e) Selection Procedure: University Entrance Test.
- f) Course fee: Rs.45,000/- in 1st year and Rs.25,000/-in 2nd year (Likely to change).
- g) Course Outline. The Course consists of four semesters with unit wise pattern.
Subjects Covered: Semester-I-Mathematical Foundations of Computer Science, Algorithm Design and Analysis, Elective-I, Elective-II, Elective-III Seminar-I, Computing Lab-1 Semester-II- High Performance Computer Architecture, Advanced Computer Network, Elective-IV, Elective-V, Elective-VI, Seminar-II, Computing Lab-II, Semester-III- Cryptography & Network Security, Distributed system, Elective-VII, Elective-VIII, Elective-IX, Comprehensive Viva-voce, Thesis Part-I, Semester-IV- Thesis Part-II
Students' facilities : Well equipped Computer laboratory with 30 Nos. Computers, 2 Nos. of server with internet facility, Departmental Library with more than 4000 books.
- h) Course Coordinator - Prof. Sateesh Kumar Pradhan

14. DEVELOPMENT COMMUNICATION ADMINISTRATION JOURNALISM & ELECTRONIC (DJEC) DEPARTMENT OF PUBLIC

Year of Establishment	-	2007
Venue	-	Department of Public Administration
Duration	-	Two years (Four Semester)
Number of Seats	-	30 (Thirty)
Eligibility	-	Bachelor Degree in any discipline
Selection Procedure	-	Career-cum-Entrance (50% career + 50% Entrance)
Course Fees	-	Rs.18,000/- per annum
Course Structure	-	The Course has 2000 marks covering 20 papers (Each paper carries 100 marks. Paper XIX is Dissertation and Viva of 100 marks.

The Course contains:

Semester-I

Principles of Communication, Constitution of India and Press Laws, Print Media-I (Reporting and Editing), Electronic Media-I (Radio and TV), Professional Writing (Practical).

Semester-II

Development Communication, Media Management, Print Media-II (Reporting and Editing), Electronic Media -II (Radio and TV), Journalism and Production, Advertising.

Semester-III

International Communication, Media and Society, Computer Application for Mass Media, Printing Technology and Layout Design, Internship.

Semester-IV

New Media Technology, Communication Research, Specialization (one of the following):

1. Rural Communication
2. Film Studies
3. Human Rights and Media (operative)
4. Public Relations
5. Dissertation & Viva.

Classes will be held from 8 A.M. to 12 Noon.

Contact Person- Prof. Niranjan Pani, Course Coordinator, DJEC, Department of Public Administration, Ph-9437081346(M)

SPONSORED COURSES UNDER PPP MODE

1. MBA (Agri-business)

- a) Year of Establishment : 2006-07
- b) Venue : MBA Department
- c) Duration : Two Years (Four Semesters)
- d) Number of Seats : 60 (Sixty)
- e) Eligibility : At least a three years Bachelor's degree in Agriculture or allied subjects, Veterinary Science or Dairy Technology, Food Technology from any Agricultural University Degree in Bio-technology/Microbiology/Life Science/Commerce, B.Tech. with 50% in aggregate (45% or SC/ST) from any Institution recognized by the ICAR/UGC.
- f) Selection Procedure : CAT/MAT/Entrance Test conducted by Department and Group Discussion & Personal Interview.

How to apply: Download application form from the website "camutkal.org.", filling up the application form along with a DD of Rs.500/- (Rs.450/- for SC & ST category) in favour of "Centre for Agri Management". payable at Bhubaneswar & send it to Centre for Agri-Management, Department of Business Administration, Utkal University. Last date of receiving of the application form: 20.06.2015.

- g) Course fees : Rs.2,53,000/- (Two years).

- h) Course Structure :

Semester-I Organizational Behavior, Marketing Management, Economics Analysis for Agribusiness, Accounting for Managers, Business Communication & Presentation Skills, Management Information System, Agribusiness and Cooperative Management, Community Mobilisation and Institution Building, Agriculture Input Marketing, Management of Fertiliser and Agro-Chemical Industry. Semester-II- Human Resource Management, Retail Management and Store Operation, Priority Sector Lending and Commercial Banking, Sales and Distribution Management, Rural Research Methods, Procurement Management Commodity Trading & Collateral Management, Management of Micro Financing Institutions, Advertisement and Sales Promotion, Management of seed production technology and Livestock Product. Semester-III -Summer Intensive Project, Rural Marketing, Strategic Food and Agro Marketing, Rural Production & Livelihood System, Agriculture and Food Retailing, Logistics and Supply Chain Management, Agriculture Warehousing and Post Harvest Management, Managing Development Organizations, Agriculture Export Management & International Trade, Food Processing and Farm Machinery Management Semester-IV- Field Work/Dissertation, Total Quality Management in Agri-Business, Entrepreneurship Development & Project Management, Rural Economic Environment, Development of Policy.

- i) Contact Person: Prof. B.B. Mishra, Director, Dr. B. Bhuyan, Course Head (Agri-Business) Deptt. Business Administration Utkal University, Bhubaneswar. Tel.: 2567496/2567035/6007415
- j) Scope & Opportunity : The agribusiness Management Professionals will have very good employment prospects in agribusiness organizations like:
 - Food Processing Industries
 - Agri Input Industries (Agro Chemical Industry, Seed Industry, Fertilizer Industry, Farm Equipments and Machinery Industry)
 - Private & Public Sector Banks
 - Retail Industry
 - Microfinance
 - Development Sector
 - Agri Commodity Trading and Collateral Management Industry
 - Co-operative & Agribusiness Enterprises
 - Dairy, Poultry and sea food processing Industry
 - Agri Export Oriented Industries

2. M.Tech in Information Technology

- a) Year of Establishment : 2010
- b) Venue : P.G. Dept. of Statistics
- c) Duration : Two Years (Four Semesters)
- d) Number of Seats : 40 (Forty)
- e) Eligibility: Master's Degree in Computer Science/Information Technology/Computer Application/Statistics/Mathematics/Physics/Electronics/ OR Bachelor's Degree in Engineering/Technology OR any other qualification considered equivalent (such as AMIE or DOEACC 'B' level).
- f) Selection Procedure : Entrance Test
- g) Course fees : Rs.50,000/- + other fee Rs.35,000/- in 1st year & Rs.50,000/- + other fee Rs.15,000/- in 2nd year.
- h) Course Structure : Semester-I- i) Mathematics Foundation of Computer Science, ii) Advanced DBMS, iii) Advanced Computer Architecture, iv) Design and Analysis of Algorithms, v) Probability, Stochastic Process, Queuing Theory and Reliability vi) Advanced Computer Networks vii) Practical : C, Data Structure and Statistical Computing Lab. Semester-II- i) Advanced operating System ii) Cryptography and Security iii) Theory of Computation iv) Software Engineering iv) Elective-I v) Elective-2 vi) Practical C++, Java Semester-III- i) Internet Technology ii) e-Commerce and ERP iii) Data mining and business intelligence iv) Elective-3 v) Practical Database and Internet Technology Lab. vi) Comprehensive Viva-voce & Project, Semester-V- Project work.
- i) Contact Person: Course Director, P.G. Department of Statistics, Utkal University, Tel: 0674-2583475

3. M.Sc. Tech. in Material Science Engineering

- a) Year of Establishment : 2010
- b) Venue : CIPET, Bhubaneswar & Department of Chemistry, Utkal University
- c) Duration : 5 year Integrated
- d) Number of Seats : 25
- e) Eligibility : Student securing minimum 60% marks at +2 Science level.
- f) Selection Procedure : Selection through All India Entrance Test conducted by CIPET Corporate, Chennai
- g) Course Structure : 5 year Integrated course involves 10 semesters.
- h) Course fees : Rs.25,000/- per annum.
- i) Contact Person: Coordinators - 1.)Dr. A. Kader, CIPET, B-25, CNI Complex, Patia, Bhubaneswar-751021, Phone:0674-2743462(o), 9337476507(M), 2) Dr. S.K. Badamali, Reader in Chemistry, Utkal University, Phone: 9937086718(M)

6 . Ph.D. PROGRAMME

CORRECTION SLIP NO. 1351

REGULATIONS FOR DOCTORS OF PHILOSOPHY IN ARTS, SCIENCE, TECHNOLOGY, COMMERCE, MANAGEMENT, EDUCATION, LAW AND MEDICINE & FOR DOCTOR OF LITERATURE IN ARTS, COMMERCE, MANAGEMENT AND EDUCATION, DOCTOR OF SCIENCE IN SCIENCE, TECHNOLOGY AND MEDICINE AND DOCTOR OF LAW UNDER UTKAL UNIVERSITY, 2011

ABSTRACT OF THE Ph.D. REGULATIONS

1. Eligibility of Scholar:

- 1.1 Master Degree holders having secured at least 55% of marks in the baove mentioned discipline of Utkal University or any other University recognized as equivalent thereto by Utkal University are eligible for Ph.D. registration provided they qualify an entrance test followed by an interview. However, candidates belonging to SC/ST category shall be given a relaxation of 5% of marks at Masters Level (i.e. 50%). The schedule of entrance test will be notified by the Chairman, P.G., Council. The number of seats available in each subject for Ph.D. registration be notified by the Controller of Examinations on recommendation of SRC and be available on University Website. Candidates qualifying UGC-CSIR-NET/GATE/SLET/INSPIRE/Rajiv Gandhi National Fellowship of DST and Awardees of Teacher Fellowship and such other Fellowship as approved by the Vice-Chancellor from time to time are exempted from such tests and interview. M.Phil. Degree holders are also exempted from entrance test and interview provided they have been admitted to M.Phil. Programme through a written entrance test. Internal Scholars under exchange programme are also exempted from entrance test and interview. Subjects in which marks are not awarded, equivalent grade point shall be taken as the qualifying grade/mark.

The Post Graduate Department/Centre of Research may hold interview for exempted category of Research applicant to facilitate allotment of PH.D. seats and may take into consideration areas of interest of the faculty and availability of facilities in the center for accepting such Ph.D. students; such interview of exempted category is not to fix the eligibility of the candidates but for allotment of Ph.D. programme seats in the P.G. Department/Centre of Research.

- 1.2 The successful candidates will be eligible for Ph.D. registration in their relevant subject in the Master's level. Registration in allied/multi-disciplinary/Inter-disciplinary subject other than his/her subject at the Master's level will be decided by the Subject Research Committee.
- 1.3 A Ph.D. Degree holder from Utkal University or any other recognized University in Arts/Commerce, Management and Education, Science Technology & Medicine & Law shall be eligible for D.Litt, D.Sc. & L.L. D. respectively provided he has at least five published research papers (with maximum two authors only) in reputed international and national research journal with ISSN/ISBN registration. Further these five papers must have been published after award of Ph.D. and at least three published research paper out of five must relate to the proposed post doctoral research work. Such applicants would be required to make presentation before the Subject Research Committee. The SRC shall be competent to judge the quality of the publication and standing of the journal for acceptance Post Doctoral Research Scholar is exempted from entrance test and course work.

2. Application for Registration:

- 2.1 An eligible candidate who has qualified the entrance test and interview or who is exempted from entrance test and interview shall apply for Ph.D. registration in the prescribed form(Appendix-I) on payment of requisite fees prescribed. Proforma will also be available in the University Website. A candidate may apply in down loaded form and deposit the requisite fees through Bank Draft drawn in favour of Comptroller of Finance, Utkal University payable at S.B.I/Syndicate Bank of Utkal University Campus Branch, Vani Vihar.
- 2.2 Application for entrance examination can be made at least once in a year when advertisements are issued by the Controller of Examinations. However those exempted from entrance test and course work may apply for registration throughout the year.
- 2.3 The candidate shall certify that she/he has not registered for Ph.D. under Utkal University earlier or in any other University. However a candidate may re-register for Doctoral or a Post Doctoral Degree provided the earlier registration has lapsed or has been cancelled. Further a candidate may register for second doctoral/Post Doctoral degree in a new subject.
- 2.4 Applicants for Ph.D./D.Litt./DSc./LL.D registration shall be placed before SRC and applicants shall make pre-registration presentation to which members of SRC/Faculty of the P.G. Department/Allied P.G. Department would be invited. Such presentation shall be held in the concerned P.G. Departments of the University. For other subjects where there is no P.G. Department inside the campus, the same shall be conducted in the University Office or at the approved centre. All such presentations shall be co-ordinated by Chairman, SRC. The SRC shall record the suggestions/suggested changes. The candidate shall incorporate such change in the synopsis and submit the revised synopsis within 60 days to the Chairman SRC and the same may be approved by the SRC. The entire process has to be completed within 60 days from the date of presentation. In case the candidate fails to submit revised synopsis within 60 days she/he has to apply afresh for registration. In case the revised synopsis is not approved by the SRC the candidate may apply afresh i.e. repeat the entire process including entrance test wherever applicable.
- 2.5.1. In case the SRC rejects the synopsis the same shall be communicated by the Chairman, SRC to the candidate in writing with reasons with a copy to the Controller of Examinations. The candidate may resubmit a fresh synopsis within six months without any further fees.
- 2.5.2. The initial Registration shall be valid for 5 years.
- 2.5.3. The Candidate has to submit progress report in June and December every year through the Supervisor.
- 2.5.4. At the end of 2nd year, 3rd year and 4th year the candidate has to make presentation before SRC outlining the progress detailing review of literature, methodology, survey, experimentation and such other relevant details.
- 2.5.5. For renewal beyond 5th yr., the candidate has to make presentation before SRC at the end of 5th, 6th and 7th years. Renewal beyond 8 years shall be allowed, subject to the approval of the Vice-Chancellor on individual merit basis.
- 2.5.6. Presentation under clause 2.5.4 & 2.5.5 above shall be organized by the Chairman, SRC, in January-February every year.

6. Place of Research/Place of Ph.D. Course Work

- 6.1 Only P.G. Teaching Departments of University/constituent Colleges with sufficient infrastructure in terms of Lab. and Library shall be places of Research.
- 6.2 Recognized Research Institutes/autonomous colleges can be the Place of Research, if recognized by RCU and the Syndicate on the recommendation of an expert committee.
- 6.3 Other Universities on request can be recognized as a Place of Research by the RCU and the Syndicate on the recommendation of SRC.
- 6.4 For promotion of collaborative research State or Central Govt. funded Universities and Research Institutes may be recognized by RCU as additional places of research on the recommendation of SRC.

15. **Structure of Fees & Processing Charges**

The structure of fees and processing charges shall be decided by the Syndicate from time to time. The existing structure is as follows:

Fees & Processing Charges	Doctoral	Post Doctoral
a) Cost of application form for registration	Rs.200/-	Rs.400/-
b) Entrance Test (the amount is payable in favour of the Head of the Deptt./Centre/Institute/through Demand Draft)	Rs.1,000/-	
c) Registration Charges	Rs.1,500/-	Rs.4,000/-
d) Annual Registration Renewal after Five years only	Rs.3,000/-	Rs.4,000/-
e) Change of registration/guide	Rs.500/-	Rs.1,000/-
f) Change of title of the thesis/Modification etc.	Rs.500/-	Rs.1,000/-
g) For processing & evolution of thesis	Rs.5,000/-	Rs.10,000/-
h) Duplicate Registration Number	Rs.200/-	Rs.400/-
i) Original Certificate	Rs.500/-	Rs.1,000/-
j) Course work	Rs.5000/-	

(the amount is payable in favour of the Head of the Deptt./Centre/Institute/through Demand Draft)

The Head of the Deptt./Centre/Institute would utilize funds as follows:

- i. Teaching remuneration including Extramural Lecture 40%
- ii. IT application & E-Learning Resource/Books 50%
- iii. Contingency 10%

Unutilized balance if any would be deposited in the Departmental Development Fund of the Department/Nodal Centre.

(Additional University Registration Fees is payable in case of Migration)

Note: All payment excluding Entrance Test and Course Work the Bank Draft be drawn in favour of the Comptroller of Finance, Utkal University, Vani Vihar, Bhubaneswar.

16. Anomaly, if any may be referred to the Vice-Chancellor and if need arises the Vice-Chancellor may refer the matter to RCU depending on the case.

17. The Ph.D., D.Litt. D.Sc., LL.D. Regulation 2011 shall come into force from the academic session 2011-12.

18. The University shall issue a provisional certificate to the effect that the Ph.D. Degree has been awarded in conformity with the provision of the UGC Minimum standards and procedures for award of Ph.D. Degree Regulation, 2009.

19. Existing Committees such as SRC and RCU shall be reconstituted as per the new regulation by the Vice-Chancellor.

N.B.:The detail information regarding Ph.D. registration is available from the Controller of Examinations, Ex-VII Unit/ Utkal University website www.utkal-university.org,

7. THE UNIVERSITY COMPUTER CENTRE

1. Brief History

In 1971, an IBM 1130 computer was commissioned inside the premises of P.G. Department of Physics under the initiatives of Professor B. B. Deo, marking the establishment of Computer Centre of Utkal University. The above computer was one out of eleven such systems installed in the country.

The computing facilities have also been used for non-academic purposes by the Orissa State Electricity Board, Rourkela Steel Plant, FCI, Talcher, Heavy Water Project, Talcher, CRESIDA etc.

The IBM 1130 computing system was continued for a long time and in 1989-90, with the U.G.C. grant of Rs. 15 lakh it was replaced by WIPRO LANDMARK Computer and its peripherals. Further in 1999, U.G.C. granted Rs. 20 lakh for upgradation of hardwares and the University added some more funds for renovation of the Centre. During 10th Plan UGC has granted Rs.30 lakhs for upgradation of Computer Centre.

2. Professor-in-Charge of Computer Center: Dr. P.K. Rath

3. Staff of Computer Centre

System Manager (I/C)	-	Mr. S. Das
Programmer	-	Mr. S. Das
Asst. Programmer	-	Mr. N. K. Acharya (deployed at exam. cell)
Computer Asst.	-	Mrs. S. Patnaik (deployed at exam. cell)
Other Computer and Technical Staff	-	4
Office Staff	-	1

4. Activities of Computer Centre

- (a) Preparation of monthly salary and arrear bills for all the university employees.
- (b) Preparation of monthly pension of all the pensioners/family pensioners of the university.
- (c) Calculation and maintenance of G.P.F accounts of the staff of the university.
- (d) To provide computational facilities to the faculty members and research scholars of the university.
- (e) Imparting training to the teaching and non-teaching staff of the university.
- (f) To provide assistance to students of different P.G. Departments and sponsored courses for using the computers.
- (g) To maintain the University Website.
- (h) To provide and maintain Internet and EDUSAT facilities to all the P.G. Departments and as well as Administrative Office.
- (i) To provide and maintain e-Governance facility to all the Departments and Administration.
- (j) To provide e-Journal facility to Faculty members, students and research Scholars of Utkal University.
- (k) To provide and maintain Wireless Campus Network (Point to Point).
- (L) Provide 1 Gbps internet connection under National knowledge Network Commission, Govt. of India

5. Facilities

The Computational facilities available at the centre are as follows:

Hardware

a) IBM xSeries 255 Server	: 2
b) IBM x3650 Blade Server	: 3
c) Digital Alfa (Risc based) Server under 64 bit Unix	: 1
d) IBM Netfinity (Intel) Server under Windows NT 4.0	: 1
e) COMPAQ Prolient (Intel) Server Windows NT	: 1
f) Desktop Computer (Acer & HP) P4	: 32
g) Desktop Computer (Zenith & DDEORG) P-II	: 11
h) D-Link Firewall	: 1
i) Security Gateway	: 1
j) CISCO Router	: 1
k) Keymile Modem	: 1
l) LTO Backup Device	: 1

Software

- a) Digital Unix (64 bit) with compilers C++, FORTRAN 90, FORTRAN-77
- b) Windows 98
- c) Windows XP
- d) Windows 2003
- e) Windows NT. 4.0
- f) R.HEL (Red Hat) Enterprise LINUX Version 4.0 ES Server, Standard Edition C.D.(64) Bit.
- g) Oracle Server Version 10 G Standard Edition.
- h) MS-Visual Studio 6
- i) MS-OFFICE 97 & 2003
- j) Borland C++ Builder 6.0 Enterprise.
- k) Visual Studio 2005 Professional.
- l) Software for automated Back up ARC SERVE Version 10. X Base for Windows Server
- m) Software for automated Back up SQL Server Base
- n) Software for automated Back up Open File Agent
- o) SPSS Base Version 15
- p) SPSS Regression Models
- q) SPSS Advanced Model
- r) SPSS Data Validation

Peripherals

(a) Dot Matrix Printer	: 1
(b) Line Matrix Printer	: 1
(c) UPS (Online10 KVA)	: 1
(Online 5 KVA)	: 3
(Online 2 KVA)	: 1

(d) CD-Writer	: 1
(e) Deskjet Printer	: 1
(f) Laser Printer	: 1
(g) Ricoh Photo copier cum network printer	: 1
(h) HP Scanner	: 1
(i) DLP Projector	: 1

6. Working Hours

Computer Centre remains open during 7.30 A.M. - 8.30 P.M. The working hours for the staff of the centre are as follows:

7.30A.M.	: 2.00 P.M.	-	1 Shift
2.00 P.M.	: 8.30 P.M.	-	2nd Shift
10.00 A.M.	: 5.00 P.M.	-(with lunch break) for office	

7. Rules for use of Computer Centre

- a) Users are not allowed without Identity card and necessary permission from Head of the Department and System Manager.
- b) Users are required to use this Centre only during the time allotted to them.
- c) They are not allowed beyond the time allotted to them.
- d) Making disturbances in some form or other inside the computer centre is strictly prohibited. Users have to maintain discipline during their stay in the Computer Centre.
- e) Every user has to sign the Logbook and make necessary entries in the space provided.
- f) Users have to bear with the staff of the computer centre during power failure and other such conditions.
- g) The users who disturb others or do not obey the rules shall be debarred from the use of computer centre.

8. CURRICULAR AND EXTRA-CURRICULAR CENTRES

1. DIRECTORATE OF DISTANCE & CONTINUING EDUCATION Directorate of Distance & Continuing Education (DDCE) is a constituent directorate of Utkal University. **EDUCATION FOR ALL is it's MOTTO.** Established in 1962 as the University Evening College, it was converted to Directorate of Correspondence Courses in 1974 and re-named as Directorate of Distance and Continuing Education in 1996. It offers courses in Open Distance Learning mode. Located in the South-East part of the University, it has all modern facilities in terms of physical and human resources. A core academic team consisting four faculty members and seven Academic Consultants besides 36 non teaching staff form the Team DDCE. More than 50000 square feet floor space, 150 computers, Internet lease line and 1800 Books provide necessary support.

Courses Offered:

Management & Commerce:

MBA Evening Programme/P.G. Diploma in Banking & Insurance in Regular Mode.
MBA, P.G. Diploma (HRM/MM/FM/DNM/POM/TTM), BBA/IMBA, C.Com./M.Com. in Distance Mode.

Computer Sc. & Application:

MCA with Lateral Entry for BCA/BITM/BIT/B.Sc.(Computer Sc. Hons.) in Regular Mode.

Arts:

B.A. (History/Pol. Science/Eng/Odia/Sociology & Education) in Distance Mode.
M.A.(Odia/English/Sanskrit/Hindi/History/Pol. Science/Public Admn./Economics/ Education/Sociology) in Distance Mode.
MSW in Distance Mode.

FACULTY

Director - Prof. Susmit Pani

LECTURERS

Dr. M.R. Behera - Odia
Dr. P. P. Panigrahi - English
Dr. S.K. Acharya- Management

Admission Notice is normally published in June every year. Forms would be available in Syndicate Bank, DDCE Extension Counter, Utkal University, Vani Vihar, Bhubaneswar.

Visit : www.ddceutkal.ac.in / ddceutkal.org for details

2. POPULATION RESEARCH CENTRE

Population Research Centre was established and financed by Ministry of Health and Family Welfare, Govt. of India in the year 1977-78. The Centre is one among 18 PRCs in the Country. The Centre is involved in providing research inputs for population issues and health programme of Government of India for policy implications. Recently PRC is involved in PIP (Programme for implementation of Plan) of the State, HMIS and various other studies approved by MoH&FW, Gol. The Centre has a library with collection of books and reports on Population and Health Programme. The Centre is headed by Deputy Director with a core research staff of two Research Investigator and one Filed Investigator. The Vice-Chancellor, Utkal University is the Ex-officio Director of the Centre.

HUMAN RESOURCE OF PRC

Deputy Director (I/C)	:	Dr. G.K. Panda
Research Staff	:	03
Other Ministerial Staff	:	02

3. NATIONAL SERVICE SCHEME BUREAU

National Service Scheme (NSS) which was started on 24th September 1969, the Birth Centenary Year of Mahatma Gandhi, the Father of the Nation, to establish a meaningful linkage between the students and community is a noble extension under the “Third Dimension” of Higher Education. It promotes the dignity of labour and sense of discipline among student youth through sustained community interaction. Through NSS, the students get opportunities to see the community closely and get an experience of human nature in relation to his/her environment. Thus, the ultimate aim of NSS has been to develop the personality of students through community service.

National Service Scheme started functioning in Utkal University in 1969 initially with 300 volunteers and in 3 colleges. The number of volunteers have increased to 23500. There are 420 Programme Officers. Out of total 30 districts in the state, Utkal University covers nine populated districts affiliating 330 colleges (approx.) under its jurisdiction. There are 470 NSS units in 275 colleges with 470 lecturers in charge of NSS acting as Programme Officers. Quantitatively and qualitatively NSS under Utkal University has a respectable position in the nation's map of NSS.

The NSS Bureau of Utkal University has been identified as one of the leading Bureaus of the country. The activities of the Bureau have expanded both qualitatively and quantitatively. Every year the NSS Bureau has been honoured with national and state level awards for its commendable achievements in different fields of work. Besides this, the Bureau has been undertaken various innovative programmes in different spheres focusing on sustainable development and better quality of life (QOL) and thereby creating durable community assets. There are two types of NSS Programmes namely regular and special. The NSS Bureau of Utkal University has successfully organised various programmes under regular and special camping activities. Students having aptitude and orientation for social service can join NSS. The N.S.S Bureau, Utkal University, has received the prestigious National “**Indira Gandhi N.S.S Award**” from the Government of India for its commendable achievements in social service and nation building.

NSS P.G. Council, Utkal University

Recently two NSS Units have been formed in Utkal University under P.G. Council. There are 30 male and 30 female volunteers from different departments of the University. The newly formed Units have been inaugurated on 15.2.2011 by the Hon'ble Vice-Chancellor Prof. Binayak Rath. The basic objectives of the NSS Units are to organize programmes on leadership training, AIDS awareness campaign, Disaster management, plantation in and outside the campus, blood donation camps, awareness on sanitation, seminar on RTI, adoption of a village for its all round development, enrolment of drop outs in schools under Gyanalok Programme etc.

Staffing Pattern

Programme Coordinator (I/C) : Mr. K.R. Mallick

Programme Officer:

1. Dr. (Mrs.) Smita Nayak

2. Dr. Sudhakar Jally

Supporting Staff : 6

4. UNIVERSITY EMPLOYMENT INFORMATION & GUIDANCE BUREAU CHIEF (UEI & GB) -

Dy. Chief-cum-Employment Officer, UEI & GB –Miss Linu Das

The University Employment Information & Guidance Bureau has been set up to give

- a) employment information and advice to the university alumni.
- b) information on various courses of studies, syllabi etc. on higher studies offered by universities in India and abroad.
- c) collect and disseminate occupational information regarding occupations, scholarships, fellowships and financial assistance available in India and abroad.
- d) assist applicants in securing admissions abroad,
- e) assist in individual problems pertaining to education and vocation.
- f) assist students in securing part-time employment.
- g) render vocational guidance to students individually and in groups.
- h) prepare guidance literature to help students in their educational and vocational planning.
- i) to maintain Career Information Room in the Bureau,
- j) give information on competitive examinations conducted by the various Public Service Commissions.
- k) register professional graduates and post-graduates for employment.
- l) acquaint the unemployed youth with the facilities and incentives available with the various departments under self employment promotion programme.

Now the Bureau aims at hosting new career conferences, mock interview, entrepreneurship awareness programme, career exhibition. It is also trying to launch I.A.S. coaching programme with the support of the government. The Bureau invites the pass out post-graduates and professional graduate students to register their names for future employment assistance.

5. SPECIAL CELL

A Special Cell for SC/ST students exists in the university Main Office for redressal of grievances of SC/ST students of the P.G. Departments.

6. DISABILITY UNIT (SAMARTHYA)

SAMARTHYA, the DISABILITY UNIT of Utkal University came into being about five years back under the (Higher Education for Persons with Special Needs (NEPSN) scheme of the UGC. This has the aim of providing assistive support to students having special needs such as visual, speech and hearing and orthopaedic impairment which restricts their access to various buildings and study materials. Steps such as building ramps have been taken to develop access facilities for the wheel-chair users. Apart from that, the Unit running in the premises of the Centre of Advanced Study in Psychology has three computers, a braille embosser, one high speed scanner with ADF, one plain scanner, one ZOOM EX scanner and reader to enable the students having visual impairment to use the computer for accessing their study material without depending on a reader. At the moment, student volunteers are working to support the efforts. Further, project proposals have been submitted to enable students with speech and hearing impairment also to benefit from the facilities.

Currently, steps are being taken to provide Odia Braille print outs in collaboration with the Computer Science and Application department. It also provides scope for the students with impairments to meet and to express their view points about the facilities being provided and the suggestions for improvement. While a temporary wi-fi internet connection is provided, steps are being taken to provide the regular connection through the Computer Centre.

SAMARTHYA now occupies two rooms with a disabled-friendly toilet attached. The toilet can also be accessed from outside if the need arises. Depending on the requirement and greater use, it can be expanded to occupy more rooms. Currently, Dr. P.K. Rath, Coordinator, CAS in Psychology, is in charge of the unit. The contact number is 9937346635/0674-2567703. Further information about the unit can be had from this number.

7. UTKAL UNIVERSITY CELL AGAINST SEXUAL HARASSMENT PREVENTION CELL (UCASH)

A Cell for prevention of sexual harassment has been opened in the university for redressal of grievances relating to such harassment.

8. UTKAL UNIVERSITY HEALTH CENTRE

A Health Centre with two male doctors and one lady doctor exists in the university.

Dr. Padma Charan Dash

Dr. Ashok Kumar Mohanty

Dr. (Mrs.) Kajal Rakshit

9. CONSTITUENT COLLEGES

A. MADHUSUDAN LAW COLLEGE, CUTTACK

HISTORY

The origin and growth of this institution can be traced back to 1869 when the diploma course in Law and courses for pleaders licence was introduced in the lone High School of Cuttack as there was one college at Cuttack at that time. This High School was gradually up-graded and converted into a college and subsequently came to be known as Ravenshaw College in the year 1881. The degree course in Bachelor of Law was introduced in the said Ravenshaw College and continued to run till 1908, according to the new regulations of Calcutta University to which the college was then affiliated, the Law classes restarted in the above college were closed. Due to the untiring efforts of late Utkal Gaurab Madhusudan Das, a great national leader and a lawyer of great repute, the local people could succeed in July, 1920 in getting the Law classes in the above College. On 29th July 1949, the Bachelor of Law classes held in Ravenshaw College were taken over by Utkal University and converted into a full-fledged college. It was named Madhusudan Law College to perpetuate the glorious memory of Utkal Gaurab Madhusudan Das who had immense contribution and sacrifice for its existence and growth. In the year 1973, the Post-Graduate Department of Law was also opened in the College but the same was shifted to the Utkal University Campus in 1975. In 1980, post-graduate course in Law was reintroduced in the college.

During the span of such long years of its existence and service, a number of notable and distinguished lawyers of the country have served the institution as lecturers and have considerably heightened the image of the institution. The institution has produced almost all the lawyers of the state and many citizens who have and had successfully established themselves in the field of law, literature, arts, politics as well as in other walks of life.

Student Strength(Per Batch)

Three Years LL.B. -240, Two Years LL.M.- 25, Five Years Integrated B.A., LL.B (Hons.) -60

Faculty

Readers

Dr. P.K. Rana, Principal (I/C)

Dr. S. K. Nanda,

Senior Lecturers

Shri N. Behera

Lecturer

Shri S. N. Mallick, Dr. S.K. Chatterjee

PTI

Sri A.P. Ray

Supporting Staff : 18

Student Facilities: Well equipped library, hostel facilities (for male students)

B. University Law College, Vani Vihar

1.Year of Establishment : 1975 stated functioning form Utkal University Campus
Shifted to its new campus in the year 1996

2.Courses Offered

LL.B. (3 yr.) Intake capacity - 160

B.A. LL.B. (Hons.) (5 yr.)Intake capacity - 50

each year

Dr. S.A.K. Azad - **Principal**

3. Faculty

Dr. P. Panda - Reader

Dr. B.K. Das - Reader

Dr. M.K. Sadual - Lecturer

Dr. P.K. Swain - Lecturer

Besides the above faculties the college has the previlage of having about 20 nos. of distinguished academicians and retired judicial officers as guest lecturers.

4. Administrative Staff - 11

Activities: Moot Court, Debate, Organising Seminar, Conference & Workshop and activities domain like - Child right and law, Juvenile justice, Women rights and law, Food security and law and Humanitarian law.

10. Utkal University Placement Cell :

The Utkal University Placement Cell assists the students perusing studies in different Post Graduate programs in the university in securing meaningful career in different sectors.

The Placement Cell seeks to

- Act as a link between students, alumni and the employers.
- Assist different companies in recruiting candidates as per their requirements
- Generate awareness among students regarding future career options
- Upgrade skill sets commensurate with the expectations of the industry.
- Assist students develop and implement successful job search strategies.

The activities of the Placement Cell include

- Preparation of the database of corporate and other institutions across the country
- Preparation of database of students studying in different Post graduate programs in the university
- Liaison with business leaders and senior managers in reputed companies
- Timely follow up and finalization of schedules for campus recruitment
- Facilitating campus recruitment drive for eligible candidates
- Conducting Pre-Placement workshops & industry interaction programs

The Placement Cell develops networks with leading corporate houses, PSUs, Banks, Government and Non-Government Organizations and facilitates recruitment for filling up entry level positions.

The Placement Cell has successfully facilitated different selection processes for Aditya Birla Group, Tata Consultancy Services (TCS), Apollo Hospitals, Discoverture, Syntel, Exillant, Nethawk Corporation, TCG Lifesciences, PRADAN, Capital IQ, SEW Infrastructure Ltd, TS Alloys, Vedanta Alluminium, Capital IQ, Bank of Baroda, Federal Bank, United Bank of India, South Indian Bank, Royal Bank of Scotland, and central government establishments such as Intelligence Bureau, Ministry of Home Affairs, Indian Air Force, Ministry of Defence, Indian Coast Guard, Ministry of Defence and CAPART, Ministry of Rural Development.

The members of the Placement Cell comprises of the Chairman, P.G. Council, Placement Officer and all Heads of the Departments and Course Coordinators of the sponsored courses. The Placement Cell acts on the advice of the Placement Cell Advisory Committee. The Chairman, P.G. Council monitors and guides the functioning of the Placement Cell.

Contact Details :

Sarit Kumar Panda, Placement Officer
Utkal University Placement Cell
P.G. Central Office, Utkal University
Tel: 0674-2116554
E-mail: placement@utkaluniversity.ac.in

11. Centre For Ambedkar Studies

The Centre for Ambedkar Studies under the UGC Scheme of Epoch Marking Social Thinkers of India is established in the P.G.Department of History. Utkal University since May, 2007: The Centre has developed a Library -cum- Reading Room i.e. accessible to the students, teachers & research scholars of the University. It organizes the National Seminars and Lectures on Life and philosophy of Babasaheb Ambedkar and on other related issues of social transformation. The Centre's proposal for introducing the M. Phil/Ph.D Programme on "Dr. Ambedkar Studies (Interdisciplinary)" is the process of finalization.

Contact person: Prof. Basanta Kumar Mallik

Director
Mob. 09437498661

Cotact Person :-

Dr. Basant Kumar Mallik – Director
Phone : 09437498661 (M)

9. UNIVERSITY LIBRARY

The Utkal University Library was established in 1946. Later the library was named as “Parija Library” in the memory of late Dr. Pranakrishna Parija, first Vice-Chancellor of the Utkal University and a renowned scientist of international repute. As per rules laid down in the statutes of the university the Library Committee was constituted to deal with general administration of the library and frame relevant rules subject to approval of the authorities of the university. However, the day-to-day administration and management of the library is to be looked after by the Chief Librarian under the overall supervision of Professor-in-Charge as stipulated by the Academic Council.

Professor-in-charge of Parija Library

Prof.(Mrs.) Puspanjali Jena

Chief Librarian (I/C)

Smt. Indira Panda

A. Other Staff of Parija Library

Assistant Librarians	-	Mrs. Bishnupriya Mishra
	-	Smt. Pranati Garnaik
Supporting Staff	-	32 others

B. Administration

The Library has following sections .

1. Acquisition Section
2. Technical Section
3. Periodical Section:
 - (a) Current Periodicals -(10.00 A.M. to 10.00 P.M.)
 - (b) Back Volumes - (10.00 A.M. to 4.30 P.M.)
4. Circulation Section: (11 A.M. to 4 P.M.)
5. Reference Section: (10.30 A.M. to 4.30 P.M.)
(Functions on all days of the year except Sundays and holidays)
6. Documentation Section
7. Administrative Section
8. Manuscript Section
9. Text Book Section (Function from 10.00A.M. to 10.00 P.M.) on all days of week and from 10 A.M. to 4.30 P.M. on Holidays)
10. There are two Reading Rooms in the Library:
 - 1) General Reading Room, 2) Current Journal Reading Room

C. Facilities

The Library is housed in its own building inside the campus. The Library also serves all types of readers. They can borrow books/journals and get photocopies of non-loanable articles and journals from national and other libraries on Inter-Library loan basis.

It has a private xeroxing machine. It functions on every working day from 1P.M. to 4 P.M. The charge of each photocopy is Re.0.50p. Steps have been taken for computerisation of the library.

D. Parija Library Fund

Parija Library Fund has been created by the Syndicate on 18-05-91 in accordance with Rules framed by the Academic Council under Section 10(3) (m) of the University Act, 1989 and Statute 21 (5) of the Orissa University First Statutes, 1990. The Library Development Fee collected from each student at the time of admission is to be deposited in this fund.

The possible sources of receipt of "Parija Library Development Fund" are as follows:

- a) Library Development fees of Rs.100/- from each regular student collected at the time of admission.
- b) For students of Sponsored Courses the library development fee is
 - i.) Rs.100/- for 1 year course
 - ii) Rs.500/- for 2/3 years programme
 - iii) Rs.750/- for 5 years programme
- c) Overdue charges collected from borrowers.
- d) Donations (if any).
- e) Consultation card fees of Rs.750/- for Utkal University Researchs and Rs.1000/- from other Universities students.

E. Working Hours

The library remain open from 10.00 A.M. to 10.00 P.M. on all working days, except second Saturdays and Sundays. On all Saturdays, Sundays and other holidays (excluding three national holidays, The University Foundation Day, Ganesh Puja, Saraswati Puja, Utkal Divas and Vice-Chancellor's discretionary holidays) the library is kept open from 10.00 A.M. to 4.30P.M., Issue of books is allowed only on working days from 11A.M.to 4 P.M.

F. Rules for use of the Library

1. (a) Books may be taken out on loan by :
 - i) Teachers, students, officers and other employees of the university and members of authorities of the university.
 - ii) Any member of the public on the recommendation of the Vice-Chancellor with a guarantor from among the confirmed employees of the University and on deposit, of Rs.500/- as non-refundable caution money. But books can not be issued to his/her favour.
 - iii) Other universities, learned societies, and public libraries on term of reciprocity and with the approval of the Library Committee.
- b) Research scholars may be allowed on payment of a non- refundable caution money of Rs. 500/- (annually), to refer to books/journals in Library but they cannot be issued books/journals i.

2. The following table gives the classes of members and their respective privileges :

Class of Members	No. of Volume to be issued a time	Loan Period	Caution Money to be deposited
1	2	3	4
(a) Vice-Chancellor, Teaching Staff: Permanent or Temporary i.e., Professor / Reader/ Lecturer.	15	2 Months	Nil
(b) Research Assistant	5	2 Months	Nil
(c) Chief Librarian/ Assistant Librarian.	10	2 Months	Nil
ADMINISTRATIVE STAFF:			
(i) Officers	5	2 Months	Nil
(ii) Ministerial Staff /Technical Asst./ Junior Technical Asst./Attainders and all others declared as Class III staff.	2	1 Month	Nil
(iii) Class IV Staff	1	1 Month	Nil
(d) Members of the University Authorities	2	1 Month	Rs.25/-
(e) Students:			
(i) Teacher Fellow/ Research Fellow	5	2 Months	Rs.100/-
(ii) P.G. Students	4	1 Month	Rs.50/-
(f) Any other Member	2	1 Month	Rs.500/-

(The Class III and IV staff of the university can be enrolled as members after completion of one year of service in the University)

3. Membership

- i. Every employee of the university and the authorities of the university shall be members of the Parija Library.
- ii. Post-graduate students will be enrolled as members of the Library on the basis of the certificate of admission forwarded by the respective Heads of Departments. No borrower's card will be supplied to a student member unless the student produces the Identity Card and a passport-size Photograph.
- iii. Every member shall be given a borrower's card which in case of student members will contain a passport-size photograph of the concerned student.
- iv. Borrower's Cards are not transferable.
- v. If a member loses his/her borrower's card he/she should immediately report this to the Chief Librarian in writing and a duplicate borrower's card will be issued to him on payment of a fee Rs.5/- and on submission of passport size photograph (in case of student members only).
- vi. No student will be admitted to any University examination unless he/she obtains a "No Dues" certificate from the Chief Librarian and no student shall be given a transfer certificate without producing Library Clearance.
- vii. To terminate his membership, a member shall return to the Library all the books borrowed by him/her along with his/her borrower's card to the Chief Librarian who will then give him/her a certificate of "No Dues".
- viii. The University shall not settle the accounts of a member, (who does not pay any caution money) without the production of a "No Dues" certificate from the Chief Librarian.
- ix. Books borrowed by the members are not transferable.
- x. Members shall appear in person to take books on loan.

- xi. If the date of due return of a book taken on loan falls on a holiday of the university, the book shall be returned on the next working day except that in the case of Summer Vacation, Puja, Winter Holidays, it shall be refunded on the 1st working day after the vacation or holidays as the case may be.
- xii. Manuscripts, periodicals, dictionaries, books in reference section, rare books which might be difficult to replace and such other works as may be declared as not to be taken out of the Library by Chief Librarian/ Librarian shall not be lent out.
- xiii. Books which are temporarily in great demand may be lent for shorter period as may be prescribed by the Chief Librarian/Librarian or may ,if not be lent out at all.
- xiv. No journal or back volume can be issued to any borrower or to any department.
- xv. Any book on loan may be recalled by the Chief Librarian/Librarian at any time and shall become due on the day filed by the Chief Librarian / Librarian.
- xvi. The borrower at the time of issuing of the Book(s)is required to go through the pages of the book(s)and give an undertaking in an undertaking slip that he would either replace the book(s) or give ten times of purchase price of the book along with 10% of the purchase price as processing charge.
- xvii. If a book is not returned to the Library when due, an over due charge of 10p. per volume per day shall be levied and no further books shall be issued until the over due books are returned.

4. Fine in case of Loss of Books by the Borrower

- i. If a book borrowed is lost then he/she shall inform the Chief-Librarian in writing immediately and is required to replace the book or if the book is not available the borrower is required to pay ten times of the purchase price of the book, in case of Indian Publication and one time Indian conversion price in case of Foreign Edition Books + 10% as service charge against the cost so fixed.
- ii. A borrower shall be responsible for all books issued on his/her card.
- iii. Books in Text Book Section of the Library will be borrowed by a reader on submission of library card and in case of students on submission of identity card and can not be taken outside the Library. The borrower has to give an undertaking slip (to be named as call slip) for remaining responsible for any damage or tearing of the book. In case of damage and tearing of the book the matter is to be reported to Prof.-in-charge to take necessary action.

5. General Rules

- i. A student shall produce his/her identity card whenever demanded in the Library.
- ii. Any infringement of the rules will render the privilege of admission to the Library and borrowing of books from the Library liable to forfeiture. Any other penalty may be imposed by the Vice-Chancellor on a person who violates the rules as laid down.
- iii. Sticks, umbrellas, handbags, boxes and other receptacles, personal books and such other articles as are prohibited by the Library shall be left in the property counter.
- iv. No person shall disfigure, damage or make any mark upon any book manuscript or map or any other material belonging to the Library.
- v. No tracing or mechanical reproduction shall be made without express permission from the Chief Librarian/Librarian.
- vi. Readers shall be responsible for any damage done to the books or other property belonging to the Library and shall not only be liable for a fine but also be required to replace such books or other property damaged or bear the cost as

per rules provided that the cost will not apply in case of the loss of one volume of a set.

- vii. Before leaving the Library the reader shall return to the counter personnel any book, manuscript, or maps, which he/she had taken for consultation. Anyone infringing the rule shall be liable for penalty as decided by the Chief Librarian or library committee if necessary.
- viii. Readers should be courteous to the Librarian and his staff when they are inside the Library, Likewise, cases of incivility or other failure in the service on the part of the Librarian and his staff should be reported immediately to the Professor- in-Charge.
- ix. The Library Committee may disallow an application for privilege of loan of books without assigning any reason thereof.
- x. The Library Committee may grant a special loan on such conditions as it may prescribe.

6. Inter-Library Loan

- i. The inter library loan facilities may be granted to the libraries of other universities, learned bodies, government departments and public liberation terms of reciprocity to be approved by the Library Committee.
- ii. The transit charges both ways shall be borne by borrowing Library.

10. POST-GRADUATE HOSTELS

In 1962, when the University was shifted from Cuttack to Bhubaneswar, there was only one hostel for gents and one hostel for ladies. These hostels were managed by their respective Superintendents and Assistant Superintendents. Subsequently, the Syndicate thought it proper to institute Wardenship to strengthen and co-ordinate the hostel administration vide Syndicate Resolution Dt.18.6.71 and Dt.09.8.71. The Wardenship was made statutory from the Session 1990-91, (Vide Statute 153(2) along with Board of Residence to be appointed by the Post- Graduate Council). The Board of Residence consists of the Warden, Chairman, P.G. Council, Advisor, Students' Union, all Superintendents and all Additional and Assistant Superintendents.

At present, there are twelve hostels inside the campus, six for gents and six for ladies as detailed below. Every hostel has a common room where Boarders are provided with newspapers, periodicals and television etc. Common mess facility exists in all hostels. A list of all the hostels accommodation capacity, respective Superintendents and Assistant Superintendents is provided below:

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HOSTEL GENT'S HOSTELS	PHONE	SUPERINTENDENT	ADDL. / ASST. SUPDT.
1. Gopabandhu Chaatrabas (G.H. No.I)	2586338	Dr. M. Panda, Dept. of Com. Sc.	Dr. D. Sahu, 9861109677 Dept. of MBA Dr. A.R. Behera, 9439196280 Dept. of A & A Eco.
2. Madhusudan Chhatrabas (GH. No.II)	2586572	Dr. S.S. Debasish, 9437284361 Dept. of Business Admn.	Dr. K. Singh, Dept. of Lib. & Inf. Sc. Dr. B.N.B. Ray, 9437030210 Dept. of Computer Sc. & Appl.
3. Fakir Mohan Chhatrabas (GH. No.III)	2584197	Dr. B.K. Rath Dept. of Compt. Sc.	Dr. P.K. Samal, 9439752549 Dept. of Physics
4. Godavarish Chhatrabas (GH. No.IV)	2581739	Dr. B.K. Rath, 9437304893 Dept. of Geology	Dr. R.K. Swain, 9437375400 Dept. of Commerce
5. Nilakantha Chhatrabas M.Phil & Research Scholar (GH. No.V)	2585695	Dr. K.C. Satapathy, 9437984045 Dept. of Anthropology	Mr. S.K Digal Dept. of Commerce
6. Acharya Harihar Chhatrabas (GH. No.VI)	–	Dr. P.K. Behera, 9437010167 Dept. of Com. Sc.	Dr. S. Das, 9438184888 Dept. of IMBA Dr. M.K. Sadual, 9861240200 University Law College
<u>LADIES HOSTELS</u>			
1. Kuntala Kumari Chhatrinibas (LH. No. I)	2584136	Dr. (Mrs.) S. Tripathy Dept. of Pub. Admn. 9438013946	Mrs. A. Biswal, 9937818908 Dept. of A & A Eco.
2. Ramadevi Chhatrinibas (LH. No. II)	2584105	Dr. Anasuya Nath Dept. of Mathematics, 9437094125	Dr. Alakananda Parida Dept. of Philosophy. 9040034075
3. Sarala Devi Chhatrinibas (LH. No. III)	2582831	Dr. Jayanti Dora, 9861064942 Dept. of History	Dr. Rasmita Sahu, 9937034547 Dept. of Business Admn.
4. Malati Devi Chhatrinibas (LH. No. IV)	2584170	Dr. M.G. Bage, 9437005108 Dept. of Sociology	
5. (L. H. No.V)	2588579	Dr. (Mrs.) M. Chinara, 9437111456 Dept. of A & A Eco.	Mrs. Sumitra Murmu, 9668533015 Dept. of PMIR
6. (L. H. No.Vi)		Dr. Seema Mallik, 9437930006 Dept. of Pol. Science	

1. RULES FOR ADMISSION

The following rules are applicable for admission to the hostels:

- The Warden, depending on the vacancies, will allot hostel seats to each P.G. department as per Rules.
- The Heads of the P.G. Departments are to send a panel of names in order of priority for admission in the hostels as per the guidelines and rules framed by Residence Committee and Post-Graduate Council.
- The selected students shall have to submit an affidavit in the format given in the hostel admission form at the time of hostel admission.

2. IMPORTANT HOSTEL RULES

- During the study hours (7 P.M. to 9 P.M.) boarders are expected to be in their rooms. Gates Ladies Hostel shall be closed at 6.30 P.M. and Gents Hostel by 10 P.M.

- b) Boarders should in all cases obtain the permission of the Vice-Chancellor by applying through the Superintendents concerned and the Warden before joining any non-academic association/ society outside the University Campus.
- c) Holding of meetings or circulation of notices and other papers in the hostels shall be done only with the prior permission of the Superintendent.
- d) The management of the hostels rests with the Warden and the Superintendents concerned.
- e) The following shall constitute breach of discipline:
 - i) Absence from the hostel without permission.
 - ii) Misbehavior towards employees of the hostel and the mess.
 - iii) Tampering with or damage of electrical fittings.
 - iv) Use of heaters or other electrical appliances.
 - v) Cooking inside rooms
 - vi) Taking meals in the hostel mess without payment.
 - vii) Singing, or playing on musical instruments or listening to wireless sets during study hours.
 - viii) Writing on, or (in any other way) doors and windows of the buildings disfiguring or damaging walls.
 - ix) Holding of any meeting in the hostel except with the approval of the Superintendent.
 - x) Taking alcoholic drinks / or other intoxicants and drugs inside the hostel or staying in the hostel in an intoxicated and drugged condition.
 - xi) Shouting and otherwise creating disturbances.
 - xii) Misconduct of any other kind.
 - xiii) Unauthorised removal of hostel properties, i.e., furniture, lights, ect. to their rooms.
 - xiv) Damage of hostel properties in any manner.
 - xv) Allowing guests to stay in the room without obtaining prior written permission of the Superintendent. The guests can stay in the hostel for a maximum period of four days in a month on payment of Rs.10/- per day.
 - xvi) Subletting rooms to others.
 - xvii) Allowing friends and others to use one's room in his/her absence.
 - xviii) Entry of lady guests/visitors into the gent's hostel is strictly prohibited
 - xix) Playing VCR/ VCP and displaying Video cassettes and CDs
- (f) Boarder Certificates will be issued by Superintendents, if necessary, subject to clearance of all outstanding dues by the boarder.
- (g) The working hours of the hostel offices will be between 7 P.M. to 9 P.M. during April-October and between 6-30 P.M. to 8-30 P.M. during November-March unless otherwise notified by the Superintendent.
- (h) Boarders should observe the rules and regulations of the Hostel and the mess as enforced by the Superintendent from time to time.
- (i) Students may be expelled from the hostel for serious misconduct.
- (j) In case of loss of identity card the duplicate will be issued by the Superintendent on payment of Rs. 20/-.
- (k) It is the sole responsibility of the owners to keep their vehicles in safe custody. The hostel authorities will not be responsible for the loss/damage.

- (l) After examination(Theory & Practical) a student will be allowed for maximum two working days from thereon Rs. 30/- per day will be charged for over stay. In no case a boarder will be allowed to stay more than a week on payment of charges.
- (m) Use of Computer by boarders will be allowed with prior written permission of the Superintendent. He/She has to pay ~~Rs.50/-~~ towards electrical charges for using the Computer per month
- (n) All types of financial transaction shall be made in the form of Banker's Cheque/Bank Draft in favour of the Superintendent.
- (o) No Inter change of hostel shall be allowed after admission is over.
- (p) Once the admission is taken in the respective hostels, no fee will be returned except caution money.
- (q) Boarders who remain absent for departmental study tour/project work have to take prior permission from the superintendent by producing a certificate from the concerned Head.

3. OTHER RULES ABOUT HOSTEL MESS :

- (i) Mess is compulsory for all boarders
- (ii) Minimum meals per month is 44 for ladies hotels and 40 for gents hostels, failing which the boarders has to pay Rs.400/- per month as no meal charge.
- (iii) The mess is to be run by a mess committee under the supervision & control of the Superintendent, The day-to-day management of the mess will be looked after by the Asst. Superintendent, 5 representatives of the students & 2 nominees of the superintendent.
- (iv) All the mess dues of the previous month are to be paid by the 10th of current month failing which their meals will be stopped forthwith. Late payment of dues after 10th will be charged at Rs. 5/- per day.
- (v) The Superintendent shall maintain a confidential conduct register in which names of the boarders will be entered. In case of serious misconduct, students may be debarred from the hostel. Such case shall be referred to Disciplinary Committee consisting of Head of the Department, Superintendent of the concerned hostel, Advisor students union, DSW, Warden and the Chairman, P.G. Council for necessary action.
- (vi) No financial help/assistance can be given to the boarders from the hostel fund towards the medical purpose.
- (vii) In case of medical emergency, the boarders shall consult the resident Doctor of the University before going to any other outside hospitals.
- (viii) All the boarders in Ladies Hostel must have a local guardian (married) to attend any emergency in the Hostel.

11. UNIVERSITY STUDENTS' UNION & CLUBS

To facilitate the function and discharge of duties of P.G. Council in relation to the matters stated in the Statute 252(4) (b) (c) (d) of the **Orissa Universities First Statutes 1990** and to bring about a healthy interaction between the administration and the students, **P. G. Council in its meeting held on 9-5-2000** approved the following constitution of the University Students' Council for the P.G. Departments of Utkal University, Vani Vihar. Further, the recommendations of Lyngdoh Committee as directed by the Supreme Court in SLP(C) No.24295/2004 were adopted by the P.G. Council in its meeting held on 18. 4. 2007 and approved by the Vice-Chancellor on 12.6.2007. The relevant provisions of the said recommendations are incorporated in the Constitution and known as the "Constitution of the University Students' Union". This came into force with effect from 1.6.2007.

CONSTITUTION FOR THE UNIVERSITY STUDENTS' UNION

1. Objectives of the University Students' Union

- (a) To organise discussions on the social, cultural, academic, national and international problems.
- (b) To organise debates.
- (c) To invite eminent persons to address the students of the P.G. Departments of the University.
- (d) To take such other activities as are proposed by the Students' Union and approved by the Chairman, P. G. Council.
- (e) To aid and assist the Chairman of the P.G. Council as and when necessary in Student's Welfare, Social Welfare activities and in enforcing discipline among the students.

2.Membership of the Students' Union

- (a) Each regular student of a Post-Graduate Department of Masters Degree Programme of the Utkal University, Vani Vihar, is a member of the Students' Union. No one is a member of the Students' Union if :
 - (i) his/her name is not in the rolls of the Department,
 - (ii) he/she has not paid his/her tuition and annual fees.
- (b) Every student of the Post-Graduate Department of the Utkal University shall pay an annual subscription as may be determined by the P.G. Council from time to time.

Note:

- (i) *A student admitted to the sponsored programmes conducted by any Post-Graduate Department shall NOT be a member of the Student's Union (as per decision of the P.G. Council held on 9.5.2007).*
- (ii) *The Departments where the Semester System is in vogue Semester-I and Semester-II shall mean Part-I, Semester-III and Semester -IV shall mean Part-II; Semester -V and Semester-VI shall mean Part- III.*

3. The Executive Committee

The members of the Students' Union shall elect from amongst themselves the following Office bearers of the Students' Union:

- (i) The President,
- (ii) The Vice-President,
- (iii) The General Secretary,
- (iv) The Joint General Secretary,

- (v) The Secretary, Cultural Club,
- (vi) The Secretary, Social Service Guild,
- (vii) The Editor, Vani Vikash.

These office bearers along with one "Class Representative" from each department shall constitute the "Executive Committee" of the Students' Union.

The "Class Representative" of the Executive Committee shall be elected from amongst the "members of the Students' Union in each Department. If in that Election there will be a tie the result shall be declared by means of lottery. The Head of the Department will function as Electoral Officer and conduct the election of "Class Representative" in the Department. The voting will be by secret ballot.

Note: The Head of the Department, will send the name of the Class Representative so elected of his/her department in the Executive Committee to the Chairman, P.G. Council. However, the Class Representative shall not contest for different offices of the Students' Union. {Viz., Nos. (i) to (vii)}.

Tennure:

The elected office bearer of the Students' Union shall hold office till the end of the academic session i.e. 31st May of every year.

4. Functions of the Executive Committee

The functions of the Executive Committee shall be:

- (i) To draw up the programme of the Students' Union activities for the session.
- (ii) To adopt the Student's Union Budget for the session in a meeting of the Executive Committee where the Advisor, the Vice-President of Social Service Guild, the Vice- President of Cultural Club, the Chief Editor, and the Associate Advisors shall remain present. A copy of the budget shall be submitted to the Chairman, P.G. Council through the Advisor.
- (iii) To undertake such other activities as are consistent with the objectives of the Students' Union.

5. Meeting of the Executive Committee

- (i) The General Secretary in consultation with the Advisor shall convene an ordinary meeting of the Executive Committee. Notice for such meeting with date, time, place and agenda shall be given to the members of the Executive Committee at least 48 hours prior to the meeting.
- (ii) The Advisor can convene an extraordinary meeting of the Executive Committee at any time.
- (iii) A meeting of the Executive Committee shall be presided over by the President or in his/her absence by the Vice-President, or in the absence of both, by any member of the Executive Committee elected at the meeting, the election being conducted by the Advisor.
- (iv) No meeting of the Executive Committee can be conducted without the presence of the Advisor or one of the Associate Advisors acting as the Advisor.
- (v) Fifty percent of the members of the Executive Committee shall constitute the quorum. The quorum, however, is not required for extra-ordinary meeting.
- (vi) The General Secretary shall maintain the minutes of the meeting and submit a copy thereof to the Chairman, P.G. Council through the Advisor.

6. The Advisor

- (a) The Advisor shall be present at the meeting of the Executive Committee. He/she will assist by helpful suggestions, whenever necessary in the proper conduct of the meetings, interpretation of any Rule (s) and the decision of the Advisor thereon shall be final.

- (b) The Advisor may, at any time, during a meeting explain the scope and effect of a motion of amendment.
- (c) The Advisor may, if he/she is unable to be present at a meeting, request an Associate Advisor to take up his place to discharge all the functions of the Advisor.

7. The President

- (a) Any member of the Students' Union is eligible for election as President of the Students' Union subject to the provisions of the Constitution.
- (b) The President shall preside over all the meetings of the Executive Committee and over the meetings held under the auspices of the Students' Union.
- (c) The President shall be responsible for maintaining order in all meetings in which he/ she presides and his/her ruling shall be final except where the Advisor interprets the rules, in which case, the Advisor's interpretation shall be binding on the members.
- (d) The President shall jointly with the General Secretary render full and complete accounts in respect of the expenditure for the different activities of the Students' Union during his/her term of office in accordance with the budget prepared under Rule 4 (ii). In case of default, the authorities of the University may take such actions, as they deem fit.

8. The Vice- President

- (a) Any member of the Students' Union is eligible for election as Vice-President subject to the provisions of the Constitution.
- {b) In the absence of President, the Vice-President shall assume all the functions and discharge the duties of the President.

9. The General Secretary :

- (a) Any members of the Students' Union is eligible for election as General Secretary subject to the provisions of the Constitution.
- (b) The General Secretary shall arrange debates, give notice for all ordinary meetings and record the minutes of the meetings whether annual, ordinary or extraordinary.
- (c) The General Secretary shall apply to the Chairman through the Advisor from time to time for the grant of the funds for the purpose of the Students' Union expenditure as per the budget passed by the Executive Committee. Ordinarily, no further advance shall be given unless vouchers for the previous advances are submitted through the Advisor. When V.I.Ps are invited, approval of the Vice-Chancellor is to be obtained before the release of the grants by the Chairman for that purpose.
- (d) The General Secretary shall be responsible for expenditure and accounts of the Students' Union Funds as per the Provisions of Rule 7 (d).
- (e) In no case shall it be competent of the General Secretary and the President to spend more than the funds allocated to the Student's Union for one academic session.
- (f) Notwithstanding other provisions of the Constitution, specific power of expenditure as per the provision of the budget may be given by the Executive Committee to any of its members subject to the approval by the Advisor.

10. The Joint General Secretary

Any member of the Students' Union is eligible for election as Joint General Secretary. He/She shall assist the General Secretary, in the discharge of his/her duties and in his/her absence shall perform all his/her duties and functions.

11. The Secretary, Cultural Club

- (a) Subject to the provisions of the Constitution any member of the Students' Union is eligible for election as the Secretary, Cultural Club.
- (b) The Secretary, Cultural Club shall arrange such dramatic and cultural activities as may be decided by the Executive Committee. He/She shall act under the guidance of the Vice-President, Cultural Club appointed by the Chairman, P.G. Council from among the teachers.
- (c) The Secretary, Cultural Club shall apply to the Chairman, P.G. Council through the Vice-President, Cultural Club for release of funds as per the budget prepared by the Secretary, Cultural Club in consultation with the Vice-President, Cultural Club and approved by the Executive Committee. The Secretary, Cultural Club shall be responsible for rendering full and complete accounts of the funds received for expenditure by him/her as per the approved budget and in case of default the University authorities may take such actions as deem fit.
- (d) In no case the Secretary, Cultural Club shall spend more than the funds allocated in the budget for the Cultural Club as approved by the Executive Committee.

12. The Secretary, Social Service Guild

- (a) Subject to the provisions of the constitution, any member of the Students' Union is eligible for election as the Secretary, Social Service Guild.
- (b) The Secretary, Social Service Guild shall be responsible for organising social and voluntary activities and such other activities as may be approved by the Executive Committee, and shall act under the guidance of the Vice-President, Social Service Guild appointed by the Chairman, P. G. Council from among the teachers.
- (c) The Secretary, Social Service Guild shall apply to the Chairman, P.G. Council through the Vice-President Social Service Guild for release of funds as per the budget prepared by the Secretary, Social Service Guild in consultation with the Vice-President, Social Service Guild and approved by the Executive Committee. The Secretary, Social Service Guild shall be responsible for rendering full and complete accounts of the funds received for expenditure by him/her as per the approved budget and in case of default the University authorities may take such action as they deem fit.
- (d) In no case the Secretary, Social Service Guild shall spend more than the funds allocated in the budget for the SSG as approved by the Executive Committee.

13. The Editor, Vani Vikash

- (a) Subject to the provisions of the Constitution, any member of the Students' Union is eligible for election as the Editor, Vani Vikash.
- (b) The Editor, Vani Vikash shall be responsible for publication of the magazine Vani Vikash and shall conduct such other activities as may be decided by the Editorial Board. The Editor shall act under the guidance of the Chief Editor and the Editorial Board appointed by the Chairman, P. G. Council from among the teachers.
- (c) The Editor, Vani Vikash, shall apply to the Chairman, P.G. Council through the Chief Editor for release of funds as per the budget prepared by the Editorial Board. However, the bulk expenses towards the cost of printing and paper may be made directly through the office of the Chairman, P. G. Council as per the decisions of the Editorial Board. The Editor shall be responsible for rendering full and complete accounts of the funds received for expenditure by him/her as

per the approved budget and in case of default the University authorities may take such action as they deem fit.

- (d) In no case the Editor, Vani Vikash shall spend more than the funds allocated in the approved budget.

14. Editorial Board

There shall be an Editorial Board appointed by the Chairman, P.G. Council under the recommendation of the P.G. Council and shall consist of :

- (a) Chief Editor
- (b) Four members from among the Teachers.

The functions of the Editorial Board shall be to monitor the publication of (i) Vani Vikash, (ii) Newsletter and such other publications as may be decided from time to time by the P.G. Council and to frame rules for the different printing and publication activities as above.

Guidelines for the publication of Vanivikash *(prepared by the Editorial Board and subsequently approved by the P.G. Council in its meeting held on 11-12.1992)*

- (a) The elected student Editor of Vani Vikash shall work in consultation with the Editorial Board.
- (b) The decision taken on the comparative statements of quotations from the Printing Press should have the approval of the Editorial Board.
- (c) (i) The Student Editor shall draw the amount necessary for purchase of stationery and printing of letterheads etc.
- (ii) Payment shall be made to the press in three different instalments depending upon the progress in printing and money shall be drawn accordingly.
- (iii) The second instalment of money shall not be released until and unless the press acknowledges receipt of the first instalment of payment after printing and proof correction is done. The third instalment shall be released only after the press acknowledges the receipt of the second instalment and delivers the bound copies of the Magazine.
- (d) A panel of competent scholars chosen by the Editorial Board should select the articles submitted for the publication.
- (e) In the event of inordinate delay in the selection of the Student Editor of Vani Vikash, the Editorial Board shall invite articles from the students in order to ensure the publication of Vani Vikash in time.
- (f) In addition to articles from the students, which will constitute the majority of the articles to be published, a few articles/interviews etc. shall be invited from the eminent people associated with Utkal University in the past.

15. Election

15.A. Model Election & Other Criteria

15.A.1 Model Election

A system of direct election of the office bearers of the Students' Union shall be held whereby all the regular students of P.G. Departments of Masters' Degree Programme shall vote directly for the office bearers as per the directives of the Hon'ble Supreme Court in SLP(C) No.24295/2004 and decision of the P.G. Council held on 05.4.2007.

15.A.2 Disassociation of Student Elections and Student Representation from Political Parties.

- 2.1 During the period of the elections no person, who is not a student on the rolls of the university, shall be permitted to take part in the election process in any capacity. Any person, candidates, or member of the Students' Union, violating this rule shall be subject to disciplinary proceedings, in addition to the candidature, as the case may be being revoked.

15.A.3 Frequency and Duration of Election Process

- 3.1 It is recommended that the entire process of elections, commencing from the date of filing of nomination papers to the date of declaration of results, including the campaign period, should not exceed 10 days.
- 3.2 It is further recommended that elections be held on a yearly basis and that the same should be held between 6 to 8 weeks from the date of commencement of the academic session.

15.A.4 Eligibility Criteria for Candidates.

- 4.1 For Post Graduate Students the maximum age limit to legitimately contest for election would be 24-25 years.
- 4.2 Although, the Committee would refrain from prescribing any particular minimum marks to be obtained by candidate, the candidate should in no event have any academic arrears in the year of contesting the election.
- 4.3 The candidate should have attained the minimum percentage of attendance as prescribed by the university or 75% attendance, whichever is higher.
- 4.4 The candidate shall have one opportunity to contest for the post of office bearer, and two opportunities to contest for the post of an executive member i.e. Class Representative.
- 4.5 The candidate shall not have a previous criminal record, that is to say he should not have been tried and/or convicted of any criminal offence or misdemeanor. The candidate shall also not have been subject to any disciplinary action by the University authorities.
- 4.6 The candidate must be a regular, full time student of a P.G. Department of Masters' Degree Programme of the university and should not be a distance/proximate education student.

15.A.5 Election - Related Expenditure and Financial Accountability.

- 5.1 The maximum permitted expenditure per candidate shall be Rs.5000/-
- 5.2 Each candidate shall within two weeks of the declaration of the result, submit complete and certified (to be certified by the candidate) accounts to the university authorities. The university shall publish such certified accounts within 2 days of submission of such accounts, through a suitable medium so that any member of the student body may freely examine the same.
- 5.3 The election of the candidate will be nullified in the event of any non-compliance or in the event of any excessive expenditure.
- 5.4 With the view to prevent the inflow of funds from political parties into the student election process, the candidates are specially barred from utilizing funds from any other sources than voluntary contributions from the student body.

15.A.6 Code of Conduct the Candidates and Elections Administrators

- 6.1 No candidate shall indulge in nor shall abet any activity, which may aggravate existing difference or create mutual hatred or cause tension between different castes and communities, religious or linguistic, or between any group(s) of students.
- 6.2 Criticism of other candidates, when made, shall be confined to their policies and programs, past record and work. Candidates shall refrain from criticism

of all aspects of private life, not connected with the public activities of the other candidates or supporters of such other candidates. Criticism of other candidates, or their supporters based on unverified allegations or distortion shall be avoided.

- 6.3 There shall be no appeal to caste or communal feelings for securing votes. Places of worship, within or without the campus shall not be used for election propaganda.
- 6.4 All candidates shall be prohibited from indulging or abetting, all activities which are considered to be "corrupt practices" and offences, such as bribing of voters, intimidation of voters, impersonation of voters canvassing or the use of propaganda within 100 meters of polling stations holding public meeting during the period of 24 hours ending with the hour fixed for the close of the poll and the transport and conveyance of voters to and from polling station.
- 6.5 No candidate shall be permitted to make use of printed posters, printed pamphlets or any other printed materials for the purpose of canvassing. Candidates may only utilize hand-made posters for the purpose of canvassing, provided that such hand-made posters are procured within the expenditure limit set out herein above.
- 6.6 Candidates may only utilize hand-made posters at certain places in the campus, which shall be notified in advance by the election commission/university authority.
- 6.7 No candidate shall be permitted to carry out processions, or public meetings or in any way canvass or distribute propaganda outside the university/college campus.
- 6.8 No candidate shall nor shall his/her supporter, deface or cause any destruction to any property of the university/college campus, for any purpose whatsoever, without the prior written permission of the college/university authorities. All candidates shall be held jointly and severally liable for any destruction/defacing of any university/college property.
- 6.9 During the election period the candidates may hold processions and/or public meeting provided that such processions and/or public meetings do not, in any manner, disturb the classes and other academic and co-curricular activities of the college/university. Further, such procession/public meeting may not be held without the prior written permission of the college/university authorities.
- 6.10 The use of loudspeakers, vehicles and animals for the purpose of canvassing shall be prohibited.
- 6.11 On the day of polling student organizations and candidates shall:
 - (i) Co-operate with the officers on election duty to ensure peaceful and orderly polling and complete freedom to the voters to exercise their franchise without being subjected to any annoyance or obstruction.
 - (ii) Not serve or distribute any eatables, or other solid and liquid consumables, except water on polling day.
 - (iii) not hand out any propaganda on the polling day.
- 6.12. Excepting the voters, no one without a valid pass/letters of authority from the election commission or from the college/university authorities shall enter the polling booths.
- 6.13. The election commission/college/university authorities shall appoint impartial observers. In the case of deemed universities and self-financed institutions, government servants may be appointed as observers. If the candidates have

any specific complaint or problem regarding the conduct of the elections they may bring the same to the notice of the observer. Observers shall also be appointed to oversee the process of nomination of students in institution that are following the nominations model of student representation.

- 6.14. All candidates shall be jointly responsible for ensuring the cleaning up of the polling area within 48 hours of the conclusion of polling.
- 6.15 Any contravention of any of the above recommendations may make the candidate liable to be stripped of his candidature, or his elected post, as the case may be. The election commission/college/university authorities may also take appropriate disciplinary action against such a violator.
- 6.16 In addition to the above-mentioned code of conduct, it is also recommended that certain provisions of the Indian Penal Code, 1860 (Section 153-A and Chapter IX-A-"Offences Relating to Election") may also be made applicable to student elections.

15.A.7 Grievances Redressal Mechanism

- 7.1. There should be a Grievances Redressal Cell with the Dean (Student Welfare)/teacher in charge of student affairs as its Chairman. In addition, one senior faculty member, one senior administrative Officer and two final year student, one boy and one girl (till the election results declared, students can be nominated on the basis of merit and/or participation in the co-curricular activities in the previous year). The grievance cell shall be mandated with the redressal of election related grievance, including, but not limited to breaches of the code of conduct of elections and complaints relating to election related expenditure. This cell would be the regular unit of the institution.
- 7.2 In pursuit of its duties, the grievance cell may prosecute violators of any aspect of the code of conduct or the rulings of the grievance cell. The grievance cell shall serve as the court of original jurisdiction. The institutional head shall have appellate jurisdiction over issues of law and fact in all cases or controversies arising out of the conduct of the elections in which the grievance
- 7.3 In carrying out the duties of the office, the Grievance cell shall conduct proceedings and hearing necessary to fulfill those duties. In executing those duties they shall have the authority.
 - (i) to issue a writ of subpoena to compel candidates, agents, and workers, and to request students to appear and give testimony, as well as produce necessary records; and
 - (ii) to inspect the financial reports of any candidate and make these records available for public scrutiny upon request.
- 7.4 Members of the Grievance cell are prohibited from filing complaints. Any other student may file a complaint with the Grievance Cell within a period of 3 weeks from the date of declaration of results. All complaints must be filed under the name of the student filing the complaint. The Grievance Cell shall act on all complaints within 24 hours after they are received by either dismissing them or calling a hearing.
- 7.5 The Grievance cell may dismiss a complaint if:
 - (i) the complaint was not filed within the time frame prescribed in Recommendation 7.4 above;
 - (ii) the complaint fails to state a cause of action for which relief may be granted.
 - (iii) the complaint has not and/or likely will not suffer injury or damage.

- 7.6 If a complaint is not dismissed, then a hearing must be held. The Grievance cell shall inform, in writing or via e-mail, the complaining party and individuals or groups named in the complaint of the time and place of the hearing. The parties are not considered notified until they have received a copy of the complaint.
- 7.7 The hearing shall be held at the earliest possible time, but not within twenty-four(24) hours after receipt of the notice described above, unless all parties agree to waive the 24 hour time constraint.
- 7.8 At the time notice of hearing is issued, the Grievance Cell, by majority vote, may issue a temporary restraining order, if it determines that such action is necessary to prevent undue or adverse effects on any individual or entity. Any restraining order, once issued, will remain in effect until a decision of the Grievance Cell is announced after the hearing or until recommended by the Grievance Cell.
- 7.9 All Grievance Cell hearing proceedings, and meetings must be open to the public.
- 7.10 All parties of the Grievance Cell hearing shall present themselves at the hearing may be accompanied by any other student from which they can receive counsel and have the option to be represented by that counsel.
- 7.11 For any hearing, a majority of sitting Grievance Cell members must be in attendance with the Chair of the Grievance Cell presiding. In the absence of the Chair, the responsibility to preside shall fall to an Grievance Cell member designated by the Chair.
- 7.12 The Grievance Cell determine the format for the hearing, but must require that both the complaining and responding parties appear physically before the board to discuss the issues through a complaint, answer, rebuttal, and rejoinder format. The purpose of the hearing is to gather the information necessary to make a decision, order, or ruling that will resolve an election dispute. To effectuate this purpose, the following rules should prevail at all hearings:
- * Complaining parties shall be allowed no more than two witnesses, however, the Grievance Cell may call witnesses as required. If said witnesses are unable to appear at the hearing, signed affidavits may be submitted to the Grievance Cell Chair for the purpose of testifying by proxy.
 - * All questions and discussions by the parties in dispute shall be directed to the Grievance Cell.
 - * There shall be no direct or cross-examination of any party or witness by complaining or responding parties during hearings.
 - * Reasonable time limits may be set by the Grievance Cell provided they give fair and equal treatment to both sides.
 - * The complaining party shall bear the burden of proof.
 - * Decisions, orders and rulings of the Grievance Cell must be concurred to by a majority of the Grievance Cell present and shall be announced as soon as possible after the hearing. The Grievance Cell shall issue a written opinion of the ruling within 12 hours of announcement of the decision.
- The written opinion must set forth the findings of fact by the Grievance Cell and the conclusions of law in support of it. Written opinions shall set a precedent for a time period of three election cycles for Grievance Cell ruling, and shall guide the Grievance Cell in its proceedings. Upon consideration of prior written opinion, the grievance cell may negate the decision, but must provide written documentation of reasons for doing so.

- * If the decision of the Grievance Cell is appealed to the institutional head, the Grievance Cell must immediately submit its ruling to the commission.
- * The Grievance Cell shall select the remedy of sanction most appropriate to both the type and acverity of the infraction, as well as the stand of mind or intent of the violator as determined by the Grievance Cell. Possible remedies and sactions include, but are not limited to, fines, suspension of campaigning privileges, and disqualification from the election.
- * Any fine or total amount of fines against a candidate in an election cycle may not exceed the spending limit as defined herein above.
- * If, after a hearing, the Grievance Cell finds that provisions of this code were violated by a candidate, or a candidate's agent or workers, the Grievance Cell may restrict the candidate, or the candidates agents or workers from engaging in some or all campaign activities for some or all of the remainder of the campaign. If an order is issued covering only part of the remaining period, it shall take effect immediately so that after its termination, the candidate will have an opportunity to resume campaigning during the days immediately prior to and including the election day.
- * If, after a hearing, the Grievance Cell finds that provisions of either this code or decisions, opinion, orders or ruling of the Grievance Cell have been willfully and balatantly violated by a candidate, or a candidate's agents or workers, the Grievance Cell may disqualify the candidate.
- * Any party adversely affected by a decision of the Grievance Cell may file an appeal with the institutional head within twenty four (24) hours after the adverse decision is announced. The institutional head shall have discretionary appellate jurisdiction over the Grievance Cell in all cases in which error on the part of the Grievance Cell is charged.
- * The decision of the Grievance Cell shall stand and shall have full effect until the apeal is heard and decided by the institutional head.
- * The institutional head shall hear appeals of Grievance Cell rulings as soon as possible, but not within twenty four (24) hour after the Grievance Cell delivers to the Appellant and the institutional head a copy of its written opinion in the case. Appeal may be heard prior to this time, but only if the Appellant waives the right to a written opinion and the intuitional head agrees to accept the waiver.
- * The institutional head can issue suitable orders to suspend or halt the operation of the ruling issued by the Grievance Cell until the appeals are decided.
- * The institutional head shall review findings of the Grievance Cell when appealed. The institutional head may affirm or overturn the decision of the Grievance Cell, or modify the sanctions imposed.

15.A.8 Maintaining Law and order on the campus during the election proces.

- 8.1 Any instance of acute lawlessness or the commission of a criminal offence shall be reported to the police by the university authorities as soon as possible, but not later than 12 hours after the alleged commission of the offence.

15. B. Election Process

- (a) Once in the beginning of each academic session, on such dates as the Chairman, P.G. Council may fix ordinarily between six to eight weeks from the date of commencement of the academic session, the election to different offices of the Students' Union, as mentioned in the Rule-3, shall be held *provided that normal conditions prevail.*

- (b) The election, stated above, shall be held in the manner as follows: Every Head of the P.G. Department of the University, after receiving the notification from the Chairman, P.G. Council, shall prepare and send the names of the members of the Students' Union (regular students of the P.G. department of Masters Degree Programme) to the Chairman.
- (c) After the preparation of consolidated list, as above, the P.G. Council, Chairman shall fix the date and time of filing of nomination, withdrawal of nomination and election to different offices (viz,nos.(i) to (vii) of Rule 3) of the Students' Union. The HOD or his/her nominee shall function as the Electoral Officer and conduct the election in his/her department segment for office bearers of the Students' Union as per the rules provided by the Chairman, P.G. Council.
- (d) The member of the Students' Union shall file nominations, on the date and time decided for the purpose, for different offices of the Students' Union before the Advisor or his/her nominee, after duly proposed and seconded by the members of the Students' Union with two members to propose and two members to second for each nomination alongwith the certificate(s) from the competent authority with regard to the eligibility criteria for candidates stated in Rule-15.A.4. The proposers and seconders should necessarily be the members of the Students' Union. The nomination papers shall be duly scrutinized by the Advisor or such officials nominated by him/her. The Chairman shall declare/notify the names of the valid nominations for different offices.
- (e) No member of the Students' Union shall be eligible to contest for more than one post.
- (f) Every member of the Students' Union has the right to vote in the election of the office bearers of the Students' Union and shall not cast more than one vote for each office to be filled in.
- (g) The election shall be conducted by secret ballot on the date fixed by the Chairman, P.G. Council and votes shall be recorded and attested in such a manner as the Chairman, P. G. Council shall determine.
- (h) At the time of counting of the ballot papers, the candidates or his/her authorized agent can remain present; the agent authorized should be a member of the Students' Union.
- (i) Any objection raised by the candidate or the agent at the time of counting has to be given in writing to the Chairman whose decision thereon shall be final.
- (j) The candidate obtaining the largest number of votes against a post shall be declared elected.
- (k) In case two or more candidates obtain equal number of votes, the election of the successful candidates shall be determined by lottery.
- (l) The Advisor may make an informal announcement of the result of the election before the final declaration of the result by the Chairman, P.G. Council. Where there is a difference of not more than three votes between the winning candidate and next candidate and if a request is made in writing by the concerned candidate within one hour of the informal announcement, the representation be placed before the Grievance Redressal Cell as stated in Rule-15.A.7 for adjudication.
- (m) After, all the objections are cleared off and recounting is completed as per the rule 15 (l) the results shall be finalized by the persons in charge of counting, and on that basis the final result shall be announced by the Chairman, P. G. Council, on receipt of necessary documents from the Advisor.

- (n) The declaration of the results by the Chairman, P. G. Council shall be final, and there shall be no recounting thereafter.
- (o) Ordinarily, oath taking shall be held on the next working day after the declaration on the result and the elected Executive Committee shall arrange for this.

16. Vacancies in Offices

- (a) the office bearers shall hold office for the entire academic session unless they
 - (i) Ceased to be students of the University P. G. Department.
 - (ii) voluntarily resign in writing addressed to the Chairman, P. G. Council through the Advisor.
 - (iii) are removed as per the provisions of Rule 17.
- (b) in case of the vacancy in the office of the President and/or General Secretary, the Vice-President and the Joint General Secretary shall act and discharge the duties of the President and the General Secretary respectively till the end of the term of the Executive Committee, which is for one academic session.

17. Removal from Office: An office bearer who fails in proper discharge of his/her duties can be removed by a vote of no confidence passed by at least 75% of the members of the Executive Committee present and voting in an extraordinary meeting convened for the purpose as per the provisions of the Rule 20.

18. Annual Meeting: The Chairman, P. G. Council shall fix a date and time for the annual meeting of the Students' Union where he/she shall preside. In his/her absence the Advisor shall preside.

19. Advisor: In case a provision is not laid down, hereinabove, the Advisor or his/her nominee shall give rulings in the Executive Committee meeting as to the procedures or principles to be followed, and his/her rulings shall be final.

20. Extraordinary Meeting: An extraordinary meeting of the Executive Committee may be convened:

- (a) At the Chairman's or Advisor's direction.
- b) On a written request, with clearly stated agenda, addressed to the Chairman, P.G. Council through the Advisor and signed by at least 25% of the members of the Executive Committee of the Students' Union, where such signatures are attested by the respective Heads of the Departments.
- (c) On a written request, with clearly stated agenda, addressed to the Chairman, P. G. Council through the Advisor and signed by at least one- third of the Executive Committee.
- (d) On request of the President or the Executive Committee of the Students' Union to the Chairman, P. G. Council and with the latter's approval.

21. Chairing Extraordinary Meeting : The Chairman, P. G. Council or any other person nominated by him/her shall preside over an extraordinary meeting convened under the Rules above.

22. Amendments to Rules: Amendments to the Rules of the Constitution may be suggested by the Executive Committee of the Students' Union or by the P. G. Council.

23. Approval of Amendment: All suggested amendments shall be discussed in the P. G. Council and shall come into effect on the recommendation of the P.G. Council and formal approval of the same by the Chairman, P.G. Council.

24. Participation by Teachers: The meeting of the Executive Committee of Students' Union shall be open to all members of the teaching staff who, if they so desire, can take part in the proceedings of the meeting.

25. Final Authority : A committee consisting of the Chairman, P. G. Council, Warden., and the Advisor shall be the final authority in all matters of the Students' Union.

12. GAMES AND SPORTS

THE ATHLETIC CLUB

The Athletic Club shall look after the games and sports activities of the P.G. Teaching Departments. All members of the teaching staff and the members of the Students' Union shall be the members of the Athletic Club. The Chairman, P.G. Council shall be ex-officio President of the Athletic Club. He/she shall monitor the activities of the Athletic Club through the Vice-President appointed by him/her on the advice of the P.G. Council. The Club shall function under the guidance and direction of the Vice- President in consultation with the Executive Committee of the Athletic Club.

1. The Executive Committee of the Athletic Club

There shall be an Executive Committee of the Athletic Club comprising of :

- i) The Vice-President
- ii) The Secretary, Sports Council of the University
- iii) The Director, Students' Welfare
- iv) Three members of the Teaching Staff to serve as Games and Sports Advisers nominated by the Chairman on recommendation of the Vice-President and approval of the P.G. Council.
- v) The Physical Education Officer
- vi) The Secretary
- vii) The Assistant Secretary
- viii) The Departmental Athletic Representatives
- ix) Two lady representatives from among the students to be nominated by the Vice-President.

2. The Departmental Athletic Representative:

The Head of the P.G. Department shall select or conduct election to elect ONE Departmental Athletic Representative to the Executive Committee of the Athletic Club who should be ordinarily from amongst the students admitted under sports quota or with weightage for sports activities. In the absence of any such student, the Head of the Department shall choose any other student interested in sports.

Note: Such representative sent from the Department shall be known as Departmental Athletic Representative and his/her name shall be forwarded to the Chairman, P.G. Council by the respective Head of the Department along with list of the Class Representatives as required by Rules of the Constitution of the Students' Union.

3. The functions of the Executive Committee (EC)

- i) The meetings of the Executive Committee shall be presided over by the Vice-President or in his absence by the senior most teacher member of the Executive Committee.
- ii) The Executive Committee shall consider and approve, after necessary modifications, the budget of the Athletic club prepared by the Committee consisting of the Secretary, the Physical Education Officer and the Assistant Secretary.
- iii) In the absence of the students representatives, the official members shall constitute the Executive Committee.
- iv) It shall look after the expenditure of students contribution to the Athletic Club.

- v) It shall decide the nature of Athletic activities of the Club during an academic session.
- vi) It shall decide the dates of various inter departmental and other indoor/ outdoor competitions immediately after Puja Vacation.
- vii) it shall fix a date for annual Athletic Meet preferably before January 15, in an academic session.
- ix) It shall carry out such other activities as are necessary for furthering athletic excellence and as are directed by the Chairman.
- x) The proceedings of the Executive Committee meeting shall be maintained by the Physical Education Officer and a copy of the same shall be forwarded by him/her to the Chairman.

4. The Vice-President

- i) The Vice-President shall be in-charge of overall supervision of the Athletic Club and all correspondences regarding the Club shall be routed through him.
- ii) The Vice-President may delegate part of his functions to any of the teacher members of the Executive Committee in his absence or in the interest of the Club.
- iii) The Vice-President shall direct the Secretary and the Physical Education Officer to take necessary steps to execute the decision of the Executive Committee.
- iv) The Vice-President can remove the Secretary and/ or the Assistant Secretary on grounds of misdemeanor or misuse/misappropriation of funds after such a proposal is accepted by the majority members of the Executive Committee.
- v) The Vice-President can remove any Captain on grounds of misconduct and can nominate any other student as Captain.

5. The Physical Education Officer

- i) The Physical Education Officer shall be the custodian of the properties of the Athletic Club including the Gymnasium building and the playground etc.
- ii) He shall maintain the stock register, the account and the proceedings of the meetings of the Executive Committee and shall produce these for verification by the President, Vice-President.
- iii) He shall supervise the proceedings of the games and sports organized under the aegis of the Executive Committee of the Athletic Club.
- iv) He shall convene the meetings of the Executive Committee after consulting the Vice-President.
- v) He shall be directly responsible for the expenditure of funds and for supervising the expenditure of the student's contribution to the Athletic Club as per the approved budget provisions under the directives of the Vice- President.
- vi) He shall draw funds for expenditure from the Central Office on written request to the Chairperson through the Vice-President.

6. The Secretary, Athletic Club

- i) Any member of the Students' Union is eligible for election as Secretary, Athletic Club.
- ii) The Secretary shall take steps to prepare the budget for specifying the manner of expenditure of the funds comprising of the student's contribution in consultation with the Physical Education Officer and the Assistant Secretary and place the same before the Executive Committee for approval.

- iii) The Secretary shall over-see the implementation of the decisions of the Executive Committee and shall take necessary steps to stimulate interest in the Athletic activities of the students.
- iv) The Secretary shall receive funds coming under the Students' Contribution Head and as per the provisions of the approved budget from the Physical Education Officer for expenditure necessary to implement the decisions of the Executive Committee.
- v) The Secretary shall be responsible to render full and complete accounts in respect of the funds received to the Physical Education Officer and in case of default the authorities of the University may take such action as they deem fit.

7. The Assistant Secretary

- i) Any member of the Students' Union is eligible for election as Asst. Secretary.
- ii) The Assistant Secretary shall carry out such functions as are prescribed in the rules of the Athletic Club and as may be assigned to him/her by the Vice-President of the Executive Committee.
- iii) In the absence of the Secretary, the Assistant Secretary shall assume all the functions and discharge the duties and responsibilities of the Secretary.

8. Election

The Secretary and the Assistant Secretary, Athletic Club shall be directly elected from amongst the members of the University Students' Union following the procedures and limitations mentioned in the Constitution for the Students' Union. A Departmental Athletic Representative shall not contest for the office of either Secretary or Assistant Secretary of the Athletic Club. They Shall hold the offices for one academic session only.

9. The Captains

- i) The Captains for various games and sports shall be selected by the Vice-President who may consult the Executive Committee on such selection.
- ii) The Captains shall be responsible for the general well being of the players and their proper conduct in the field in all matches and practice activities.
- iii) The Captains shall draw funds from the Physical Education Officer on approval by the Vice-President and shall submit vouchers within three days of the end of the engagement in the sports and games activities failing which the University authorities may take such action as they deem fit.

10. The Rules and All-round Cup Winners Committee

- i) A Committee consisting of the Vice-President, the Games & Sports Advisors and the Physical Education Officer shall decide on the award of blues and the all-round cup to the athletes.
- ii) The decisions of the Committee shall be final.

13. SCHOLARSHIPS AND OTHER FINANCIAL AIDS

A. There are three types of grants available for the students of the Post-Graduate Teaching Departments; namely, Free Studentship, grants from the Social Service Guild and grants from the Students Aid Fund.

Free Studentship

Free-studentship to the extent of 12.5% of the total strength of the rolls of the Institution are available in the form of exemption from payment of full tuition fees and half tuition fees. The Chairman of the Post- Graduate Council invites applications from students other than Scheduled Caste and Scheduled Tribe students on a prescribed form available in the Central Office usually after the admissions are over. The applications are to be supplied to the Heads of the concerned Departments who send their recommendations to the Chairman with a list of students of their respective departments arranged in order of preference for full free-studentship or half free studentship marked against the names of the students. Applicants may be required to appear at an interview before the concerned Head of Department for the purpose. Merit and poverty are the criteria for the award of free studentship. The Chairman, Post-Graduate Council announces the award of Free Studentships on the recommendations of the respective Heads of Departments.

Grants from the Social Service Guild

Grants from the Social Service Guild are given in the form of a lump-sum amount. Applications are invited for the purpose by the Chairman, Post-Graduate Council from the students of all departments. The prescribed form of application is available in the Central Office. The applications are to be submitted to the respective Heads of Post- Graduate Teaching Departments. The Scheduled Caste and Scheduled Tribe students are not eligible for this aid.

Each student of the university has to pay a sum of Rs. 7 .00 to the Social Service Guild Fund. The University gives a matching grant equal to the total amount collected from the students. The whole amount is distributed among the different departments on the basis of the strength of students in each department. The amount thus available for each department is communicated to the Head of the respective department who makes his recommendations stating the amount of aid to be given to the students of his department.

Other Grants

Each student pays Rs.2.00 to the Student's Aid Fund once a year. The University Grants Commission pays a matching grant equal to the amount collected from the students for this purpose. On receipt of the grant from the University Grants Commission, a Committee specially constituted for the purpose of sanctioning necessary aids to the deserving applicants.

B. Scholarships

The students of the Post-Graduate Departments at Vani Vihar are eligible for the award of the following Scholarships.

1. National Scholarships

The National Scholarships are awarded every year by the Government of India through the Director of Higher Education (H.E), Orissa on the results of B.A., B.Sc., B.Com., B.Ed. and LL.B. Examination Pass and Honours both.

2. Post-Graduate Merit Scholarship

The Post-Graduate Merit-Scholarships are awarded by the Director of Higher Education, Orissa on the result of the Annual B.A., B.Sc. and B.Com. Examinations.

3. The Post-Matric Scholarship

The Post-Matric Scholarship is awarded to SC & ST students of Post-Graduate classes every year by SC & ST Development Department, Govt. of Orissa.

C. Fellowship

1. Research Fellowship (U.G.C.)

There are Junior and Senior Research Fellowships awarded by the University Grants Commission and also by the University. The number of Fellowships to be awarded is determined by the University Grants Commission every year. The value of Research Fellowships is granted as follows-

Fellowship Contingency

	P.M. (Rs.)	P.A.(Rs.)
J.R.F. (Science)	8,000/-	12,000/-
J.R.F. (Non-Science)	8,000/-	10,000/-
S.R.F. (Science)	9,000/-	25,000/-
S.R.F. (Non-Science)	9,000/-	20,500/-
Research Associates	12,000/-	30,000/-

A Student securing at least 55% marks in the M.A., M.Sc. or M.Com. Examination is eligible to appear in the test for Junior fellowship provided further that he must be below 28 years of age.

2. Research Fellowship (C.S.I.R.)

CSIR Junior Research Fellows (JRF) / Senior Research Fellow (SRF) JRFs selected through CSIR-NET Examination

	JRF 1st & 2nd	SRF (NET) 3rd yr. & Subsequent Year as SRF
JRF (NET) qualified/ JRF/GATE awardees in CSIR Labs/in Schemes.	Rs.8,000/- p.m.	Rs.9,000/- p.m.

The selection of JRF will be through the NATIONAL ELIGIBILITY TEST (NET) conducted by CSIR and JRF/ GATE in CSIR-National Labs will be appointed by CSIR. On completion of two (2) years as JRF, his/her performance will be assessed by an Expert Committee as provided in the Terms and Conditions of CSIR Fellowships and if found to be satisfactory, he/she will be redesignated as a Senior Research Fellow (NET) from the beginning of the 3rd year with a higher stipend of Rs.9,000/- p.m.

CSIR Lateral Entry as Senior Research Fellows

1st & 2nd yr.	3rd Year
M.Sc. with 2 yrs. Rs.9,000/- p.m. experience in scientific disciplines other than Medial & Engineering.	Rs.9,000/- p.m.
Direct SRF in Medical, Rs.10000/- p.m. Engineering Subjects MBBS/BDS/(For 3 rd & 4 th year) MVSc/ M.Pharma/ME/M. Tech and B.E/B.Tech/B.Pharma with two years experience and	Rs.9,500/-p.m.

M.Sc. M.Tech. (For 3rd & 4th year)

SRF (Extended)

10,000/-p.m. (For one year only)

Selection will be made through the existing procedure of assessment of published/project work by discipline-wise high level Expert Committee appointed by DGSIR.

The tenure of SRF in Scientific Disciplines will be 2 years, extendable by one year on assessment by three members assessment committee by the concerned university/institute and satisfactory performance of the fellow.

The tenure of SRF in Medical/Engineering and M.Sc.-M. Tech disciplines will initially be 2 years extendable by one year on assessment by a three member assessment committee, as provided in the Terms and Conditions of the CSIR fellowships. Extension for one more year will also be permissible after three year tenure, if necessary, on assessment.

RESEARCH ASSOCIATES

The selection would be through interview by high-level discipline-wise Selection Committees. The stipend of the Research Associates appointed in future will be as under.

Present Stipend (p.m.)

- i) Rs. 8,000/- (fixed)
- ii) Rs. 8,800/- (fixed)
- iii) Rs. 10,500/- (fixed)

Revised Stipend (p.m.)

- Rs. 11,000/- (fixed)
- Rs. 11,500/- (fixed)
- Rs. 12,000/- (fixed)

HRA and Medical Benefits may be allowed to all categories viz. JRF/SRF/SRF (Extended) / RAs as applicable in the organization of the Fellows/Associates but not more than the rates payable to Central Govt. employees in that area.

The above revision of the stipends is also applicable to all Research Fellows/ Research Associates in existing CSIR- Research Schemes w.e.f. 1st August, 2002.

CONTINGENCY GRANT

The existing amount of contingency grant i.e. Rs. 10,000/- per annum admissible to JRF/ SRF/ RA has been enhanced to Rs. 20,000/- per annum w.e.f. 01-08-2002.

GENERAL

All other provisions applicable to Research Fellows / Associates / Research Grants, will remain the same as per existing Terms and Conditions approved by the CSIR

Basic pay slabs in respect of CSIR-Senior Research Associates (Scientist Pool Scheme) will remain unchanged. Their Contingency amount has been enhanced from Rs. 10,000/- to Rs. 20,000/- per annum w.e.f. 01-08-2002.

D. Students' Welfare Fund

This fund is created out of a part of the annual fee paid by each student as the fee (Rs.201- per annum) for Students' Welfare Fund from the academic session 2000-2001. 1% of the Sale-proceeds of the application forms of the P.G. Council in an academic year shall also be deposited in this Fund.

A Committee constituted for the purpose will administer the funds for the Welfare of the students in distress mainly for urgent medical purposes only. This fund will not be mixed up with the Students' Aid Fund and shall be maintained in a separate account. The following members would constitute the Committee for the above purpose.

1. Chairman, P.G. Council
2. Warden, P.G. Hostels
3. Advisor, Students' Council
4. Director, Students' Welfare
5. Administrative Officer, P.G. Central Office

14. STATUTES & REGULATIONS

The academic affairs of the University are controlled and governed by the **Orissa Universities First Statutes, 1990**. Some of relevant extracts concerning control of Academic Programmes, admission, transfer, attendance certificates, general discipline, registration and award for degree or diploma certificates etc. are presented below.

Conferring and Withdrawal of Degrees, Diploma and Certificates

147. (1) The diploma conferring Degrees for the year will be given to the candidate either through the Head of the concerned colleges/ institutions or directly by the Registrar.

(2) The Syndicate may withdraw a Degree or Diploma or Certificate conferred on any person for good and sufficient reasons on the recommendation of the Academic Council and may remove any person from membership of any of the authorities or bodies of the University for the reason mentioned in Sub-section (1) of Section 29.

Provided that no such removal from authorities or bodies and or such withdrawal of Degree, Diploma or Certificate shall be made without giving the person concerned an opportunity of showing cause against the proposed action and of being heard by the Syndicate.

(3) The following may be considered good and sufficient reasons for withdrawal of Degree or a Diploma or a Certificate awarded by the University, namely:

- i) Gross misconduct in any University Examination:
- ii) Making use of forged, false or manipulated documents or misleading declaration to gain admission to a course to which he was not entitled.
- iii) Gross professional misconduct amounting to abuse of the Degree, Diploma or Certificate awarded by the University.
- iv) Any other misdemeanor considered as tantamount to gross misconduct by the Academic Council and the Syndicate.

(4) The following may be considered as good and sufficient reasons for removing the name of a student from the Register of University namely:

- i) Gross misconduct of a student;
- ii) Any of the grounds mentioned in clauses (iii), (iv) and (v) of substitute (3) supra.

(5) Any person aggrieved by an order as aforesaid may, within thirty days of the communication of the order, prefer an appeal before the Chancellor, whose decision thereon shall be final.

GENERAL DISCIPLINE

150. (1) Student admitted to any course in a Post-Graduate Department of the University or a Constituent College of the University shall be under the direct disciplinary control of the Head of the Department and general administrative control of the Chairman, Post-Graduate Council. An Undertaking shall be given by the student at the time of his admission to the course that he/she agrees to abide by the rules of Post-Graduate Departments or of the colleges of the University as the case may be, and if admitted to a Hostel, by the rules of the hostel and that he/she shall withdraw himself from the University Post-Graduate Departments/Constituent College and/or the hostel should the

appropriate authority decide that such withdrawal is necessary in the interest of the institution.

- (2) It shall be competent for the Syndicate to make, from time to time, rules controlling discipline of the students in the Post-Graduate Departments and Constituent Colleges of University.

PUNISHMENT

- 151.** The following punishments may, for good and sufficient reasons, be imposed on student of a Post-Graduate Department or a Constituent College of the University after giving reasonable opportunity of hearing namely:

- i) Fine;
- ii) Detention in a Class;
- iii) Rustication;
- iv) Expulsion;

Provided that where the punishment to be imposed is expulsion from the Post-Graduate Departments or a Constituent College of the University, the disciplinary authority shall make report to the Syndicate who shall have power to reduce or modify the said punishment.

DISCIPLINARY AUTHORITIES

- 152.** (1) The Vice-Chancellor may impose any of the punishments specified in Statute.
- (2) Without prejudice to the provisions of sub-statute (1) above:
 - (i) Any of the punishments specified in items (i) and (ii) of Statute 151 above also be imposed by :
 - a) The Chairman, Post-Graduate Council in respect of students of any Post Graduate Departments of the University;
 - b) The Heads of Post-Graduate Departments in respect of the students of their Department, and
 - c) The Principal of the Constituent College in respect of the students of the respective college and the boarders of the respective hostels.
 - (ii) The punishment of fine may also be imposed on boarders of hostels by :
 - a) The Warden of Post-Graduate Hostels in respect of all the boarders of Hostels;
 - b) The Superintendents of the Post-Graduate Hostels in respect of boarders of the Hostel,
- (3) No punishment may be imposed on a student in accordance with provisions in sub-statutes (1) and (2) above without giving him an opportunity to state his position in offence and without being heard in person"
- (4) Any student on whom a punishment is imposed under sub-statute (2) may make appeal to the Vice-Chancellor against the order of punishment whose decision thereon shall be final.
- (5) In a case where the punishment is imposed by the Vice-Chancellor the student may make an appeal to the Syndicate against the order of punishment whose decision thereon shall be final.

CONTROL OF ACADEMIC PROGRAMMES OF THE UNIVERSITY

- 217.** (1) The academic year for all colleges affiliated to the University and educational institutions and departments shall begin on the first of June of each year and end on the 31st May of the next year.

- (2) An academic year shall have not less than 180 working days of 5 hours duration each excluding days or hours spent for examinations for all colleges, educational institutions or departments:-

Provided that for medical, professional or technical course, there shall be an academic year, the alternative of 960 working hours, excluding hours spent for examinations in place of 180 working days.

ADMISSION, TRANSFER AND ATTENDANCE CERTIFICATES, ADMISSION OF STUDENTS

- 218.** The Controller of Examinations shall maintain on behalf of the Syndicate a register in which shall be noted the names of all students of the University.
- 219.** Any student reading for a degree or diploma or any examination of the University shall have his name entered in the Register of students and no candidate for an examination of the University be eligible to appear at any such examination without having first his name entered in conformity with the conditions hereinafter specified. For the purpose of such registration the students of other Universities shall be required to submit a Migration Certificate from the University from which they have passed the last qualifying examination.

FEE PAYABLE FOR REGISTRATION

- 221.** Every student applying for registration as a student to the University shall pay a fee of rupees Seventy for first registration through the Head of the College/ Institution in which he studies or through the Head of the Department of study in the case of an examination for the Certificate or Diploma conducted by the University and rupees Forty for each registration for any subsequent examination.

REPORT OR REMOVAL OF NAME FROM THE ROLLS OF COLLEGE

- 225.** The Head of the Institution/ College shall report to the Controller of Examinations immediately after the name of a student has been struck off the rolls of the Institution/ College giving the date when his name was removed from the rolls.

NUMBER OF REGISTRATION

- 226.** Each student registered as a student of the University shall be assigned a number and shall in all communications to the University quote such number.

FEE FOR EXTRACT

- 227.** (1) A registered student shall be entitled at any time to receive a certified copy of an extract from the Register signed by the Controller of Examinations or any other officer authorized in his behalf, in so far as it relates to particulars entered against his name on payment of fee of five rupees.
- 229.** (1) No student who has previously studied in any college shall be admitted to a college unless he presents a transfer certificate showing:
- the name of the student;
 - the date of birth as entered in the admission register or the Matriculation Certificate;
 - the dates on which he was admitted to and on which he left the institution;
 - the class in which he studied at the time of leaving
 - the subject of portions thereof studied by him/her while enrolled;
 - if it be the time when annual promotion takes place, whether he/she is qualified for promotion to a higher class;

- (g) reasons for leaving the college;
- (h) whether the student has applied for the certificate or whether the college has given it *suo motu*; and
- (1) whether the student has been penalised at any time for misconduct in the college or University examination.
- (2) No student shall be enrolled pending the production of transfer certificate. Every such certificate shall be endorsed with the admission number under which the student enrolled and shall be filed for reference and inspection.

Provided that where a student migrates from one University to other University production of a formal transfer certificate may be waived, if information required in this Statute is available in any other form from the Head of the institution in which he/she last studied.

232. (1) If any student is expelled from a College/ Institution, intimation of the fact of expulsion, with a statement of the reasons thereof, shall be given forthwith by the Principal/Head of the institution:

- (a) to the parent or approved guardian of the student and
- (b) to the Syndicate, intimation to the Syndicate being accompanied with the transfer certificate of the student.
- (2) It shall be competent for the Syndicate on the application of the student or his/her parent or his/her approved guardian after making such inquiry as it deems fit, to deliver the certificate to the student with any necessary endorsement or withhold it temporarily or permanently.

233. The academic year in relation to any college/ institution shall consist of the following two terms, namely:

First term -From June to December closing with Christmas holidays;

Second term -From January to May closing with the summer vacation.

COMBINATION OF ATTENDANCE

234. A student shall ordinarily qualify for the annual certificate in one and the same college, but in special cases the Syndicate may allow attendance in different colleges to be combined for purpose of the annual certificate.

Provided that the Syndicate shall have the power to allow a student to combine his/her attendance in college in different Universities within the State of Orissa subject to the condition that the courses pursued by the student in the different Universities are similar:

Provided further that the case of students migrating from Universities outside the State of Orissa seeking admission into the University, it shall be competent for the Syndicate to allow combination of attendance secured at the other University on the same condition as stated above, if the Head of the Institution into which the student seeks admission certifies to the satisfaction of the Syndicate, on the similarity of the course of studies and the stages at which University Examinations for the particular courses are held in both the Universities.

TRANSFER FROM ONE COLLEGE TO ANOTHER

235. (1) A student seeking transfer from one college/Institution to another shall apply to the Registrar through the Principal of the college/Head of the institution to which he/shi seeks transfer for permission to combine attendances at the two colleges, for the purpose of the Annual Certificate.

Such application shall be submitted prior to making the transfer and shall furnish reasonable grounds for such transfer. This provision applies to a transfer during terms as well as a transfer at the end of an academic year when an additional term is proposed to be kept in a different college but does not apply in the case of a student who has completed one academic year in a college and desire to join another college at the beginning of a new academic year.

- (2) An application to combine attendance shall invariably be accompanied with:
 - i) The written consent of the Head of the Institution in which the student is studying to the proposed transfer:
 - ii) The written consent of admission from the Head of the Institution to which he/she seeks transfer together with an assurance countersigned by the later Principal/ Head of the Institution that the Student, if permitted by the Syndicate to combine his/her attendance will be able to continue in his/her institution the course of study already commenced by him/her in the institution from which he/she seeks transfer.

ANNUAL CERTIFICATE

- 236.** (1) In an institution or a college the grant of the Annual Certificate shall be in respect of two terms which shall ordinarily be consecutive and over one academic year, but it shall be competent of the authorities of an institution to grant such a certificate in respect of two terms which are not consecutive, provided that the student has during those terms completed the necessary courses of study for the year.
- (2) The grant of the Annual Certificate shall also be subject to the following conditions, namely:
 - i) The certificate shall not be granted unless a student has kept at least three-fourth of the attendance prescribed by the institution in the course of instruction during the year in the institution approved by the Syndicate for any Certificate, or Diploma or Degree. E.G. No. 1-1-90
 - ii) The certificate shall not be granted unless the student has completed the course of instruction to the satisfaction of the authorities of the institution/college and his progress and conduct have been satisfactory.
 - iii) The student who has not earned his Annual Certificate in any of the courses during the year shall be required to join in the same class for another full year to receive such additional instruction as the Head of the institution considers necessary.

ADMISSION TO UNIVERSITY EXAMINATIONS AND EXEMPTION FROM ANNUAL OR TERM CERTIFICATES

- 237.** (1) No person whose name has not been entered in the Register of the Students of the University shall be permitted to appear for any University Examination.
- (2) Before being admitted to a University Examination a candidate must have been registered there. A candidate shall be registered afresh on each occasion of presenting himself for an examination and he/she shall be registered on application in the prescribed form either to the Controller of Examinations direct or through his Principal, and paid the fee prescribed.
 - (3) Every candidate for an examination of the University shall produce evidence of having previously passed the qualifying examination if any prescribed by the law of the University.

- (4) He/she shall also, unless exempted to special order of the Syndicate made either on the order of Academic Councilor in accordance with the regulations, produce in the form prescribed by the Syndicate the certificate or certificates of attendance required by the Regulations.
- (5) No candidate shall be permitted to sit for a University Examination unless his/her term and annual certificate of attendance certificate of conduct and progress or the order of exemption, if any granted to him/her, have been received by the Controller of Examinations before the commencement of the examination.
- (6) The condition of the exemption, if any, that may be given to enable a candidate to appear for any examination of the University shall be as prescribed from time to time in the respective Regulations and no exemption from the production of attendance, certificates, and progress and conduct certificates required from any college shall be given except in conformity with conditions prescribed in the Regulations.
- (7) Any order of exemption granted in accordance with these Statutes shall be permanent.

Note: This Bulletin is updated as and when new informations are available or any change or updation is required. It is suggested to go through the latest copy available with the website.

DECLARATION

This Information is issued for the general guidance of the aspirants for higher education in Utkal University, the oldest university of the state of Orissa. It covers the academic programmes of regular and sponsored courses run by the University and its constituent units. It contains all necessary information for the students, admitted to the Post-Graduate Departments, besides some extracts from the University Acts, Regulations and Statutes. However, University reserves the right to make necessary changes in case of omissions and errors and also to incorporate changes in its rules and regulations as per the University Act. and Statutes and decisions of the Post-Graduate Council when conditions so warrant.

Chairman, P.G. Council